Dear Parent/Guardian,

The Lampeter-Strasburg School-Age Child Care (SACC) Program is pleased to offer MyProcare, a free online portal for you to access account information and easily pay tuition. MyProcare is safe, secure, and created with your convenience in mind.

Log in today!

1. Go to MyProcare.com

2. Enter your email address (the one you have on file with SACC) and choose **Secure Login**

3. Enter the confirmation code sent to your email, choose a password, and press **Go**

4. Then you may:

    a. Use the (PAY) button to make a payment with your debit or credit card (with no processing fee!)

    b. View your child's schedule and account ledger

    c. View and print your account summary for year-end tax purposes

You may also download the Procare app on your smart device to make payments.

1. From the app store, search for "Procare" and download the app

2. Select **Log In** and enter your credentials created above or select **Sign Up** to create your account, making sure to use the email address you have on file with SACC

3. Select **Add Your Child** and then press **Resend** to retrieve the invite code

4. Enter the 10-character code sent to your email

* To view your child's schedule, account ledger and account summary, you will need to use the website, rather than the app. Also, the Auto-Pay feature on the app is not enabled for our school. Procare is working to remove this option from the user's view, but you may still see this button on your payment screen.

Access to SchoolPay, our current online payment processor, will be turned off as of Friday, February 11, 2022. All online payments should be made through MyProcare.com or on the Procare app. You can also continue paying by check.

Thank you,

Melanie Henry
SACC Director
(717) 464-3384

** IMPORTANT NOTE: If you cannot register for MyProcare.com with your desired email address, then your records with SACC need to be updated. Please contact me at (717) 464-3384 or Melanie_Henry@l-spioneers.org to update the email address we have on file.