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7050 Curriculum Development

Curriculum Adoption

All new course programs, those recommended for elimination, and revisions to existing courses or programs require Board approval, only after they have been reviewed through a process established by the Superintendent, or designee which includes review by the Curriculum Committee. Board approved courses shall be offered each year. Course enrollments will dictate whether a class is scheduled.

As the educational leader of the District, the Superintendent, or designee, shall be responsible to the Board for the development and evaluation of curriculum. The Superintendent and Administration are encouraged to utilize all available personnel, materials, and funding available in the development and delivery of the curriculum of the District. This includes that which is available within the district or from outside resources.

Approved: June 27, 2016
LEGAL REF: MCL 380.1282

7060 Curriculum Guides and Course Outlines

The Board must approve the curriculum of the District which is designed to accomplish the mission, goals of the District, and state benchmarks. Every course or grade level shall have a written curriculum guide or course outline based upon the mission and goals.

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LEGAL REF: MCL 380.1282

7070 Innovative Curriculum

The Board acknowledges the creativity, expertise, and experience of educational staff in developing curriculum, improving current programs, and developing innovative curriculum. The Board encourages members of the District staff and of the student body who wish to pursue a promising program for school improvement. An innovative program design shall address the following when making a recommendation:

- Rationale
- Specific Objectives
- Supportive Research
- Funding Sources
- Staff Training Requirements
- Pilot Program Implementation and Evaluation Methods

Each program recommended must comply with the District's objectives and comply with any applicable Federal and State regulations.

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7080 High School Completion at Continuing Education Centers

The following guidelines shall be followed by the District for the high school completion program at any continuing education program operated by the District.

The participants are required to enroll in and to maintain a passing grade in a minimum of two core academic courses when enrolled in elective vocational training classes. Additional participants who have completed their elective credit requirements are no longer eligible to receive funds for vocational training courses. Any participant who receives a failing grade in two successive core academic courses is no longer eligible for the Adult Education program.

Approved: June 27, 2016

The Board, in accordance with Section 504 of the Rehabilitation Act of 1973, the Individuals with Disabilities in Education Act (IDEA 2004), and the implementing regulations of these acts, is committed to providing a free, appropriate public education to each qualified handicapped/disabled student within its jurisdiction, regardless of the nature or severity of the handicap/disability.

The District's administrative procedures establish the means by which the District shall meet this commitment.

This policy and the administrative procedures have been developed and adopted for the purpose of complying with the District's educational services obligations under Section 504 of the Rehabilitation Act of 1973, IDEA 2004 and the implementing regulations of these acts and they are not designed nor intended, nor should they be construed, to grant broader rights or remedies. The Board policy and administrative procedures do not, and should not be construed to, create rights or remedies enforceable in contract or by any law other than Section 504, IDEA 2004, and the implementing regulations of these acts.

The District's administration may issue interpretative memoranda and adopt directives and procedures to implement Section 504 of the Rehabilitation Act of 1973, IDEA 2004, Board policy and administrative procedure.

Approved: June 27, 2016

LEGAL REF: Rehabilitation Act of 1973, Section 504; Individuals with Disabilities Education Improvement Act of 2004; Education for All Handicapped Children Act of 1975; MCL 380.4(2), 380.6(7); 380.1311; 380.1702; 380.1703; 380.1711; 380.1751; 380.1766; State Board of Education Regulations; R 340.1701-1809

7200 Parent Involvement

The Board strongly encourages involvement of parents in the educational programs of the District, including any federal program, such as Title I, as the success of the student has direct correlation to the parent's involvement in the educational process.

The Superintendent shall design a plan that complies with current State and Federal law that will encourage parents participation in a manner that does not interfere with the safe, proper, efficient, and proper operation of the District, the building, and the classroom. This plan may include, but not be limited to: The development and review of instructional materials; input on the ways that the District may better provide parents with information concerning current laws, regulations, and instructional programs; and District offerings of training programs to instruct parents how to become more involved in their child's educational programs. The Policy and Plan shall be made available to parents.

Limited English Proficiency (LEP) Parents Involvement

In accordance with federal law, parents of LEP students will be provided notice regarding their child's placement in and information about the District's LEP program. Parents will be notified about their rights regarding program content and participation including the right to choose among programs if alternatives are available. The notice must also include an explanation of the value of the program in terms of academic development, mastery of English, and the achievement of promotion and graduation standards. The notice will also include an explanation of the right to remove the child from the LEP program and to place the child in the regular program.

Reference: Policy 9400 – Visitors to the School

Adopted: June 27, 2016

7400 Instructional Materials and Media Centers

The Board has established libraries and media centers to enrich the students' educational experience and to teach them effective methods of using reference and enrichment materials. The Board directs the Superintendent to establish guidelines for media center and library operations, as well as guidelines for student use of these resources so that they contribute to effective learning, personal development, and increased proficiency.

Collection Development

The media collection should be developed systematically so that it is well balanced in coverage of subjects, types of materials, and variety of content. Materials shall be chosen to support and supplement the curriculum, and help develop individual interests of the students.

Challenged Materials

The Superintendent shall provide an appeal process for challenging and criticizing materials placed in the District.

Approved: June 27, 2016

LEGAL REF: MCL 380.1274; 380.1422; 15.231-246; 397.601-605

7475 Mobile Computer Assisted Instruction

The Board has established mobile and fixed computer learning centers in each school so that the student may efficiently and completely accomplish his/her educational goals and meet graduation requirements . The District shall maintain, update and enhance these facilities as necessary and within funding constraints.

Approved: June 27, 2016

7485 Community Resources

In order to provide a well-rounded curriculum, it is often appropriate to have resources in the form of people and materials brought into the classroom. These resources are generally sought and implemented by the classroom teacher in order to expand, enrich, or supplement the ongoing program.

School Volunteers

Recognizing the valuable contribution that can result from community resource persons, the Board encourages the utilization of the voluntary aides in the schools. All volunteers must comply with the appropriate background checks and other established requirements of the District.

Approved: June 27, 2016
LEGAL REF: MCL 691.1505

7490 Field Trips and Excursions

Field trips and excursions are permissible when a direct and reasonable educational objective can be established, or when it is in relation to a school sponsored activity, club, or performing group. The Superintendent or designee shall approve all field trips, and all overnight trips require advance approval by the Board.

The Superintendent shall prepare administrative guidelines for the operation of both field and other District-sponsored trips, including athletic trips, which shall ensure:

- Safety and well-being of students;
- Parental permission is sought and obtained before departure;
- Trips are properly planned;
- The educational objective is achieved;
- Trips are properly supervised;
- Student behavior complies with the Student Code of Conduct;
- Field trips shall be financially self supporting, unless pre-approved by the Superintendent.

Approved: June 27, 2016

LEGAL REF: MCL 380.1321-1332; R 340.241-243

The Board recognizes the importance of an evaluation system to report student progress and achievement. The Board shall approve an evaluation system that is fair, consistent and meaningful. This includes a uniform grading system for use in elementary and secondary grades, which must be published in the appropriate faculty and student handbooks. The evaluation shall be reported to students and parents on a regular basis. Reporting is achieved through the parent/guardian-teacher conference, the progress report and the report card.

Approved: June 27, 2016

Elementary and Middle School

Promotion and non-promotion is determined on an individual basis. Each child is evaluated in relation to his/her ability, taking into account his/her physical, mental, social, emotional, and academic growth. Any combination of these can affect learning, and should be considered in making decisions to promote or retain.

High School

Grade level for students in high school shall be determined by credits earned. Students upon the completion of the high school graduation requirements established by the Board, shall be awarded a high school diploma.

Approved: June 27, 2016

7620 Graduation Requirements

The Board shall establish graduation requirements to include guidelines set forth by the State of Michigan, if applicable.

Testing Out

A student who desires to receive credit for an eligible high school course, without enrolling in the course may do so by attaining a grade of not less than a C+ for the final exam and/or other comprehensive paper, portfolio, presentation, project, or assessment in the course which is subject to Board review. Credit will not be granted, however, for a course in a subject area lower in course sequence than one for which the student has already earned credit.

Successfully attained credit under this policy will earn a grade of “pass” and shall not be used in computations of grade point average. Credit may be used to fulfill prerequisites for other courses and/or subject area credit requirements for graduation.

Physical Education Waiver

Students requesting to be excused from Physical Education due to medical or other reasons must apply for a waiver. The Superintendent is instructed to create a procedure to handle Physical Education Waivers.

Middle School Enrollment in High School Courses

Students who enroll in High School level curriculum may be eligible to receive High School Credit. The Superintendent shall develop procedures to address credit acceptance for high school curriculum.

Reference Policy 7630 – Dual Enrollment

Approved: June 27, 2016
LEGAL REF: MCL 380.1282; Sec. 1278(a)(4)(c)

7620 Graduation Requirements (Continuing Education Program Only)

A Clintondale High School diploma may also be awarded to students who have attained at least the minimal required standard scores on the General Education Diploma (G.E.D.) examination, and have enrolled in and successfully completed the Clintondale Continuing Education program consisting of:

- 2 academic classes of their choice from those offered by Clintondale
- 1 work experience approved by Clintondale
- 1 community service experience approved by Clintondale
- 2 civic responsibility experiences approved by Clintondale
- 1 portfolio project approved by Clintondale

The work experience would require the employer certifying the work related skills the student demonstrates, or in the alternative, a job shadow experience.

This requirement is 400 hours.

The community service experience would be chosen from a list provided by the student's counselor/advisor and involve at least 40 hours of services.

The civic responsibility experience would be designed for students to experience local, state, or national government proceedings. Documentation of this experience would be required as part of the portfolio project.

The portfolio project requires the student to compose a portfolio including information that would act as a culminating project for the entire high school GED program. It would involve a career pathway and a career pathways Education Development Program (EDP) as a part of a student's plan for future employment.

Approved: June 27, 2016

7630 Dual Enrollment

The Board supports and encourages dual enrollment in post-secondary coursework for eligible students as defined by state law. The Superintendent and/or designee shall provide and publish appropriate regulations for dual enrollment consistent with the law.

Approved: June 27, 2016

LEGAL REF:88.513-521

7770 Instruction of Religion

Teachers may teach in relation to religion, religious literature and history, but are prohibited from teaching, expounding, criticizing or ridiculing a particular religion. Religious texts may be used to teach in relation to religion, but the use of religious texts is prohibited if used to teach a particular religious doctrine or in any other way except as outlined above.

Approved: June 27, 2016
LEGAL REF: MCL 380.1217

7800 School Ceremonies and Observances (Cf. 7770)

Elementary

The daily opening exercise for all elementary classes shall include the Pledge of Allegiance to the Flag of the United States.

Secondary

The school day, all athletic events, and student assemblies where the Building Administrator deems appropriate, will be opened by the Pledge of Allegiance to the Flag of the United States.

Athletic Events

All athletic events of the District shall include the National Anthem prior to the commencement of the game.

Approved: June 27, 2016

LEGAL REF: MCL 380.1175; 380.1217; AG Opinion #4405; *Lee v. Weisman*, 112 S. Ct. 2649 (1992)

7880 Flag Displays

Each school building shall display the United States flag each day that the building is open for students. The flag shall be flown outside of the building according to accepted display procedures. The flag shall be flown at half staff when ordered to do so by the President of the United States , the Governor of the State of Michigan, or the District Superintendent.

Approved: June 27, 2016
LEGAL REF: MCL 380.1347

7900 School Improvement

The Board supports building level school improvement processes and projects for the purpose of attaining higher educational achievement levels for the District's students.

School Improvement Committees

The Board authorizes the formation of building level school improvement committees at each school within the District (or the Board may establish a District-wide school improvement project committee).

The purpose of each school improvement committee shall be to establish goals for the school and to oversee the programs and activities leading toward the attainment of those goals. The goals established by the school improvement committee shall be compatible with the District's mission statement and goals established by the Board (the purpose of the District-wide school improvement project committee is to monitor the projects and receive the information about the local school improvement projects and report to the Board what is happening and what are the results).

Data Collection/Assessment

The Superintendent shall oversee the collection of data to be used in an assessment of the current status of the District.

Approved: June 27, 2016
LEGAL REF: MCL 380.1204a; 380.1233