

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE RETREAT OF JANUARY 29, 2022

RETREAT
9:00 AM

The Reserve
4951 W 77th Street, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

9:00 AM – 5:00 PM

ADMINISTRATIVE STAFF PRESENT:

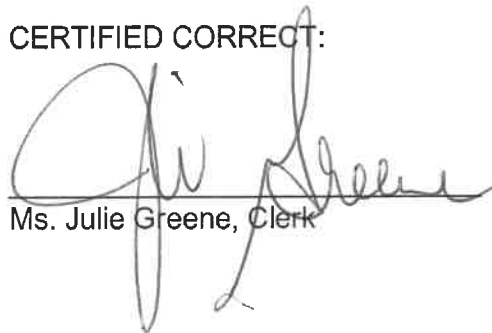
Dr. Stacie Stanley, Superintendent

CERTIFIED CORRECT:



Ms. Erica Allenburg, Chair

CERTIFIED CORRECT:



Ms. Julie Greene, Clerk

(Official Publication)
MINUTES OF THE RETREAT OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA JANUARY 29, 2022

9:00 AM Chair Allenburg called to order the retreat of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley.

REVIEW OF AGENDA

INFORMATION

This retreat will focus primarily on the District's strategic plan Strategy D: Developing Leadership Throughout the District in order to support all the other district strategies.

- Board Operating Norms
- Board Communications
- Board Committees
- Board Liaisons
- Board Goals/Superintendent Goals/Strategic Plans
- Other Issues – to potentially be brought back to board pending prioritization

The meeting adjourned at 5:00 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
JANUARY 29, 2022, RETREAT

9:00 AM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw, Wallen-Friedman. Staff present: Stanley.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

Chair Allenburg reviewed the agenda.

INFORMATION

This retreat will focus primarily on the District's strategic plan Strategy D: Developing Leadership Throughout the District in order to support all the other district strategies.

Board Operating Norms

- Feedback:
 - Information on how to end a conversation or suggest ending a conversation in a board meeting.
 - Have follow-up conversations with the full board to gain shared understanding on what each of these means.
 - Provide examples to have a shared understanding.
 - Include dress code: Do not wear jeans to regular board meetings.
- Next Steps:
 - Bring to Policy Committee
 - Chair Allenburg to provide the first draft of revisions to remove statements that are already in policy.
 - Add new information agreed upon in retreat re: email communications, liaison work.
 - Policy committee to revise documents and bring recommended changes back to the Board at a later date.

Board Communications

Chair Allenburg to set up/utilize School Board email to respond to emails to the Board.

- Chair Allenburg to set signatures with all Board member names.
 - *This information will be added to Board Norms under Communications.*
- Same communications protocols still apply (One response to all emails) - Board members are allowed to respond to acknowledge any emails and thank people for emailing the Board.
- Members Shaw, Greene, and Birdman to form Communications Ad Hoc Committee to look holistically at Board Communications:
 - Come back to the Board with recommendations for scope and resource requirements from the district and Board.
 - Let Chair Allenburg know the timing of the presentation to the Board.
 - Committee to coordinate with Superintendent Stanley to gain understanding about impact on administrative resources.

Board Committees

- Board to think about the functionality of the Teaching and Learning Committee?
 - Things to think about: should we create a district T&L team to absorb other committees (WBW, assessment, etc.)?
 - Broaden functionality of T&L?
- Move Member Arom to Finance Committee (Member Shaw off)
- Make LAC an official Board Committee
 - Member Greene: We will need to have the Policy Committee update all related Committee Policies to reflect this change.

- Gradually remove existing community members from the Finance Committee to allow for new members to join. Start with this summer to allow for a transition period.

Board Liaisons

Continue this conversation at the Policy Committee related to norms for speaking engagements.

Board Goals/Superintendent Goals/Strategic Plan

- Continue with existing Board Goals and Superintendent Goals.
- Superintendent Stanley to plan community and district engagement event related to Strategic Plan and Board will regroup on Strat Plan after this event (likely early summer).
- Board members requested a deeper and historical look at the Early Learning Center for continued enrollment decline (resident), potential impact from changes in program offerings and the ECFE program.

Parking Lot Issues (issues to potentially bring back to board at later date pending board prioritization)

- Issue of whether the district should focus on increasing enrollment by looking outside the district vs. focusing on residents.
- Issue of creation of a high level committee to look at broad issues facing the district such as long term employee shortage, special education funding issues.
- Opportunities to become engaged within the district, i.e., riding buses.

At 5:00 PM, there being no objection, Chair Allenburg adjourned the meeting.