

EPC Executive Committee – In-Person Meeting Minutes
Friday, 19 November, 10:06 a.m. to 11:30 a.m.

1. In Attendance:
 - Subha Krishnan Vice President
 - Nina Helms Secretary
 - Janani Arvind Treasurer
 - Monica Maling Invited Guest (Director of Development (EPC liaison))
 - Janice Zhang Pre-elementary coordinator
 - Jia Li Lower Elementary Coordinator
 - Karen Yeh Upper Elementary coordinator
 - Kristin Wyatt Middle School Coordinator
2. The meeting was called to order by Subha.
3. The meeting minutes from 29 October, 2021 were reviewed and approved.
 - Motion to approve: Kristin
 - Second: Jia
4. Skating Party *update*
 - The skating party is tentatively scheduled on 17 January, 2022.
 - Subha reported that she heard back from Snow King and the Kirkland location is not available on 17 January, 2022. She is waiting to hear back about the Snoqualmie location. All members were in favor of pursuing hosting the event at Snoqualmie location.
 - No update on whether or not SnoKing will verify vaccination status of the employees working the event for Eton School.
 - Will reach out to Kraken Community Rink as a backup plan.
 - There is no update on snow tubing – it is not open yet for the season.
 - The date and location must be finalized by the EPC meeting on 3 December, 2021.
5. Parent education event, *update*
 - This event will be held virtually and will take place on 12 January, 2022 after a very quick business meeting.
 - The presenter will be Dr. Tina Payne-Bryson presenting on parenting in a post-pandemic world.
 - Members brainstormed ways to streamline this process for next year – survey parents about topic ideas and start this process in the summer, before the school year begins.
6. Annual Fund *update*
 - Monica reported she will update all of us regarding participation and donations after she receives the corporate donations in a few weeks.
 - Monica proposed that EPC committee members make a combined donation during the marketing drive that will take place in January.
 - Subha asked for an update on visuals so parents/guardians can see how much has been raised and what the money will be used for.
 - Monica reported she will continue to work on visuals and developing a marketing calendar.
7. December Coffee *update*
 - Will be held in-person, on Sports Court, at the Main building.
 - Stephen Hastings, Dedicated Covid Liaison will be present to check COVID vaccination cards or proof of negative COVID test.

- Signage will help direct the parents and guardians to the COVID check in and to the sports court.
 - Monica will make sure to include requirements of attendance in the Community Connection and Nina will include it in the EPC Newsletter.
8. EPC December Meeting Date Change
- The next meeting will be held on 3 December 2021 due to the EPC coffee being held on 10 December 2021.
9. Other business
- Additional Communication regarding academic calendar changes, specifically Fall break.
 - Discussion regarding name change for Learning Events to take place at our next meeting.
 - Discussion about Lunar New Year celebration to take place at our next meeting.
 - Brainstorm ways to increase room representative involvement at our next meeting.
10. Meeting was adjourned.

Next EPC Executive Committee Meeting: 3 December 2021 at 9:15 a.m., Starbucks Crossroads