

**EPC Executive Committee – In-Person Meeting Minutes**  
**Friday, 29 October, 9:35 a.m. to 10:36 a.m.**

1. In Attendance:
  - Tiffany Sparks-Keeney      President
  - Subha Krishnan              Vice President
  - Nina Helms                    Secretary
  - Janani Arvind                Treasurer
  - Monica Maling                Invited Guest (Director of Development (EPC liaison))
  - Arak Sparks                  Volunteer Coordinator
  - Janice Zhang                 Pre-elementary Coordinator
  - Jia Li                          Lower Elementary Coordinator
  - Karen Yeh                    Upper Elementary Coordinator
  - Kristin Wyatt                 Middle School Coordinator
  
2. The meeting was called to order by Tiffany.
  
3. The meeting minutes from 24 September, 2021 were reviewed and approved.  
    Motion to approve: Kristin  
    Second: Subha
  
4. November Coffee *update*
  - Will be held in-person, under tents, in front of Casa.
  - Stephen Hastings will be present to check COVID vaccination cards or proof of negative COVID test.
  - Monica will make sure to include requirements of attendance in the Community Connection and Nina will include it in the EPC Newsletter.
  
5. Skating Party *update*
  - The skating party is tentatively scheduled on 17 January, 2022.
  - Have not heard back from Snow King as of this meeting. Will follow up on Monday if have not received any communication from them.
  - Members discussed asking that Snow King verify vaccination status of the employees working the event for Eton School.
  - Members brainstormed alternatives if Snow King falls through: Downtown Bellevue Ice Rink (we may have to move date if this location is selected), Kraken Community Ice Rink.
  - Will look into going snow tubing if ice skating is not possible.
  - The date and location must be finalized by the end of November.
  
6. Annual Fund *update*
  - Monica reported that participation and donations are up from this time last year.
  - Monica suggested a parent's night out to boost donations to the annual fund.
    - Members had concerns about mixing cohorts before most students are vaccinated.
    - This idea was tabled until the next meeting or thereafter, to determine the extent of possible cohort mixing.
  - Monica proposed that EPC committee members make a combined donation.
    - Kristin suggested we use the language that was discussed and agreed upon a few years ago: A group of Eton Parents/Guardians as opposed to advertising that the committee members made a large donation.
    - All members agreed.
  - Find a corporation to match all the donations made by the Eton School community

- Subha discussed letting parents/guardians know what the money is going for as opposed to asking for donations. This led to a discussion regarding ways to increase exposure of the annual fund campaign and ways to market the campaign to families.
  - Use visuals (thermometer) in the drop off/pick up areas to let parents/guardians see the progress of the donations.
  - Pick a specific thing/area (new playground equipment, technology, etc.) and develop a campaign for the specific need.
  - Friday night dinner to be picked up at the school.
  
- 7. Parent education event, *update*
  - This event will be held virtually and will take place on 12 January, 2022.
  - Potential topics for the event: Pursuing Passions in Children; Anxiety and Perfectionism; Ending the Entitlement Epidemic; Resiliency by Dr. MacNamara; Positive Parenting Interventions.
  - It was also proposed that Eton Staff (Sara Kessack, school counselor) present on a topic that faculty/staff determine to address a topic that parents/guardians have concerns about.
  
- 8. EPC name *update*
  - EPC's name proposed to be changed to Parents and Guardians of Eton School (PAGES).
    - Motion to approve: Nina
    - Second: Janice
    - All were in favor
  - Tiffany will present the name change to Eton School Board.
  
- 9. Other business
  - None
  
- 10. Meeting was adjourned.

Next EPC Executive Committee Meeting: 19 November, 2021 at 9:00 a.m., Starbucks Crossroads