

MAYOR AND SELECTMEN'S MEETING AGENDA

February 22, 2022 @ 7:00 PM

Putnam Municipal Complex

Room 109

200 School Street

Putnam, CT

Join Zoom Meeting

<https://zoom.us/j/92546033906>

Meeting ID: 925 4603 3906

+1 646 558 8656 US (New York)

1. Call to Order by the Presiding Officer
2. Pledge of Allegiance
3. Public Comment – 3 – minute maximum per person
4. Approval of the Minutes
 - A. Minutes from February 7, 2022 Board of Selectmen Meeting
5. Petitions & Communications
6. Reports of Standing Committees
 - A. General Government Committee
7. Reports of Special Committees
8. Town Administrator Report
9. Unfinished Business
 - A. FY 23 Mayor's Budget
10. Grant Considerations and Updates
11. New Business
 - A. Special Event Permit Application – Courthouse O'Putnam 5K Road Race
 - B. Special Event Permit Application – RiMaConn Relay
 - C. Northeast Regional Probate Court
12. Public Comment – 3- minute maximum per person
13. Executive Session
 - A. Sale of Property
 - B. Contract negotiations
14. Adjournment

To Be Approved
 Mayor and Board of Selectman Meeting
 February 7, 2022
 Also on Zoom: Meeting ID# 910 9824 1298

TOPIC	DISCUSSION
PRESENT: ABSENT:	Mayor Seney, Deputy Mayor Simmons, Selectman Pempek, Selectwoman Marion, Selectman Hayes, Selectman Rawson and Selectman Paquin
1. Call to Order	Mayor Seney called the meeting to order at 7:00 PM
2. Pledge of Allegiance	Led by Mayor Seney
3. Public Comment	<p>Cynthia Dunne stated she was not in favor of the appointment of Jaime Heath.</p> <p>Kathleen Semagni – Would like the Board of Selectmen to table the vote for appointment to BOE and allow time for everyone to think about what is best for the children.</p> <p>Carrie Blackmar – stated she strongly recommends Carolyn Riendeau for the BOE vacancy.</p> <p>Jill Zagari – Spoke about the live stream of the BOE budget. She also advocated for Carolyn Riendeau.</p> <p>Mike Morrill – would like the Board to consider someone for the BOE vacancy that has an understanding of education.</p> <p>Bob Garceau – Stated he was part of the Charter Committee and asks that the Board appoint the correct way, by choosing the recommendation from the Democratic Committee.</p>

4.	Approval of the Minutes	A.	Minutes from the January 18, 2022 Board of Selectmen Meeting Deputy Mayor Simmons made a motion to approve the minutes from the January 18, 2022 Board of Selectmen meeting as presented. The motion was seconded by Member Pempek and passed unanimously.
5.	Petitions & Communications	A.	None
6.	Reports of Standing Committees	A.	General Government Committee None
7.	Reports of Special Committees		None
8.	Unfinished Business	A.	Reminder – Budget Workshop February 19 th at 9:00 AM
9.	Grant Considerations and Updates		None
10.	New Business	A.	Grand List Presentation by Assessor Angela Sanchez – Assessor Angela Sanchez presented the grand list to the Board of Selectmen.
		B.	Accept the resignation of Lauren Konicki from the Board of Education Deputy Mayor Simmons made a motion to accept the resignation of Lauren Konicki from the Board of Education with regret. The motion was seconded by Selectman Pempek and passed unanimously.
		C.	Consider the appointment of Jamie Heath (D) for the Board of Education with a term to expire 11/7/2023. Selectwoman Marion made a motion to table the appointment. The motion was seconded Selectman Rawson. The motion was denied. Discussion ensued Selectman Hayes made a motion to table the motion until after Executive Session, as Selectman Pempek stated he was made aware of additional information regarding the candidate prior to the meeting. The motion was seconded by Selectman Pempek. After discussion, the motion was withdrawn by Selectman Hayes.

			<p>Discussion ensued</p> <p>Selectman Hayes asked to call the vote and move the question. The motion was seconded by Deputy Mayor Simmons and passed with Selectman Rawson abstaining.</p>
11.	Public Comment		<p>Cynthia Dunne stated the Board made a grave mistake by appointing Jaime Heath.</p> <p>Bob Garceau – Asked why Selectman Rawson abstained.</p> <p>Maura Higginson stated the Board made a big mistake and should be ashamed of themselves.</p>
12.	Executive Session	<p>A.</p> <p>B.</p>	<p>Sale of Property</p> <p>Contract Negotiations</p> <p>No action was taken during executive session</p>
13	Adjournment		<p>Selectman Hayes made a motion to adjourn at 8:34 PM. The motion was seconded by Selectwoman Marion and passed unanimously.</p>

Covid-19 Status

Recent

- Thankfully lower positivity in recent weeks comparatively.
- Ongoing coordination with State DPH regarding continued use of Murphy Park for testing site. Some local advertising with NDDH. Discussions for planning for upcoming weeks/months depending on demand.
- Continued monitoring of Eastern CT / Windham County metrics. Per data.ct.gov website, as of February 15, 2022, there have been 2,040 cases; compared with 1,672 cases as of January 11, 2022. Same as last month: Like almost every municipality in the state, Putnam remains "red", meaning average daily rate of 15 or more cases per 100,000.
- Same as last month: Regarding case numbers, per NDDH and other state/federal information; since the recent surge includes recommendations to manage cases individually with home tests, the total case count is no longer as accurate.
- While federal/state has not modified its requirement for masking of non-vaccinated individuals in public places, watching news for updates that may reduce requirements, and will modify if federal or state requirements change.

Upcoming

- Ongoing coordination with DPH and testing provider for Town facilities.
- Potential change in masking requirements if federal/state reduces.

Town Administration

Contract Updates

- Received DOT Authorization to Award on February 9th for the Church Street and Woodstock Ave Pavement and Sidewalk Improvements project to low-bidder B&W for \$1.78M. Preparing contract documents for B&W signatures.
- RFQ issued for design services during construction for the Woodstock/Church Improvements; expect selection and contract negotiation in next month.

Recent

- Same as last month. American Rescue Plan Act (ARPA): Ongoing planning and receipt of information for requests and projects. Coordinating design for Simonzi Park Streambank and Kennedy Drive Parking Lot Improvements. Final Plan issued by Federal Government early January 2022 (replaces interim, with amendments related to questions received). State agencies including CCM organizing updated training and summary webinars. First report to federal government due April 2022.
- Draft Mayor's general government Town budget components for FY2023, including Town department and Library information, CIP, revenue and other components.
- Similar to last month: Continued Punch list for Municipal Complex, coordinating with Building Committee for final contract decisions. Expect to add irrigation system and possibly sitework/playscape behind Library.
- Old Library closing completed Feb 16th. Expect closing on old Town Hall in late March 2022.
- Ongoing Union communications, finalized proposals for final review with the Town Hall staff sub-group. Next sub-group is Highway and Parks & Rec, expected late February 2022.

Upcoming

- Expect February 2022 budget workshop(s) with BOS. Town budget review and revisions as the budget process moves through internal, Mayor, BOS, BOF and final Town Meeting steps.
- Ongoing: research and discussion about ARPA funds, including vetting and considering outside agency requests with BOS. Spring 2022 report due to Federal Government.
- Continued Union negotiations expected for all three subgroups through first months of 2022.
- Same as previous: Work with Novus to create email addresses for all Town employees, including field crews, as means of Human Resource and Management direct communication.

Municipal Complex

Recent/Ongoing

- Similar to last month: Final construction activities including punch list, coordinating with architect, construction manager and Building Committee. Consideration for final contract work. Ongoing coordination with various vendors and subcontractors; and use of the facilities. Expect final closeout late Spring/early Summer 2022.

Road and Sidewalk Improvements

Recent

- Preparation for executing Contract Documents for Church Street and Woodstock Ave Pavement and Sidewalks Project.
- Same as last month: Continued coordination with NECCOG for LOTCIP applications for School Street Sidewalks and Grove Street Sidewalks. SHPO application for Grove Street
-

[Same as last month: Note that Highway has various more standard paving projects ongoing and upcoming.]

Upcoming

- Review of submissions to the request for qualifications to provide engineering services during construction and inspection services for Church and Woodstock Improvements Project, with ability for this QBS process to expand towards other services for future LOTCIP-funded projects.
- Same as last month: Address DOT comments to Grove Street and School Street sidewalks design submittals. NECCOG completing Grove Street design, expect J&D to propose design finalization efforts for School Street design (update ~5 year ago School Street sidewalk design documents).

Bridges

Recent

- Ongoing: Continued planning and design for Danco Road Bridge replacement. Expect 2022 construction start. While initial expectations were a 2022 construction period, due to state funding applications and typical timelines, may be 2023 construction.

Upcoming

- Ongoing: In-house minor repairs to bridges to comply with DOT inspection comments.
- Ongoing: Continued project management for Town bridge repair/replacement.
- Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2022 or beyond construction)
- Same as last month: Coordinate with State DOT to explore options for federal or state financing assistance with future replacement of Danco Road Bridge.

Athletic and Recreation

Recent

- Coordinate with Recreation Director for preparation of bidding documents to replace roof on Rotary Park Bandstand. Expect to replace with a metal roof, with bidding this Spring 2022, for construction by Summer 2022.
- Coordinate with Land Use Agent and contractor for ongoing Sabin Street Recreation Field construction work, including excavation and gravel removal activities. Based on field conditions, including excessive boulders, Town expects to issue permission to the contractor for a no-cost change - to bring crusher onsite for boulder handling. Days, hours and school schedule to be limited to weekdays, daytime hours, and only when school is not in session.
-
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading).
- Ongoing: Project with Weston & Sampson for alternative analysis and planning for DEEP-funded planning project for River Trail connection to Air Line Trail in Thompson.

Upcoming

- Public bid documents available for Bandstand Roof Replacement.
- Present viable route for Putnam to Thompson Air Line Gap to the Trails Committee and plan for public outreach activities.

Other Town Responsibilities

Recent

-
- Draft Annual Report advertised and available on website, as prepared by Land Use Agent. Final to DEEP in March. Ongoing tracking of MS4 stormwater requirements (Land Use Agent Bruce Fitzback lead). Coordinate with consultant on wet- and dry-weather sampling and GIS mapping on stormwater structures.
- WPCA: Monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding). Winter little construction activities, expect construction through Summer 2022.
- WPCA: Reviewed responses to RFQ for lead line service inventory work with internal team, and held interviews with select consultants.
- Same as last month: DEEP provided Final Decision on December 14th on Wheelabrator Expansion, related to Wheelabrator's application for stormwater permit and other environmental permitting - DEEP to finalize and issue permits.
- Regarding draft Permit for Town (closed) Municipal Landfill Stewardship Permit - coordinating with DEEP and our engineer regarding responses to public comments received.

Upcoming

- Same as last month: Land Use Agent drafting procedure for Town-owned properties, including process for possible sale of properties without long-term need or benefit. Expect draft Ordinance for Selectmen review in 2022.
- WPCA: select consultant for lead line service inventory and other work (DPH DWSRF funding).
- Similar to last month: Continue coordination and efforts associated with Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates. Annual report due in March 2022, draft for public comment posted.

- Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon.
- Planning for Sticker Price change for municipal solid waste - expect to issue updated flyer to all residents.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable.

Conferences and Training

Recent

- New England Water Environment Association

Upcoming

- CCM seminars including training on holding meetings in contentious times and clean energy program changes.



PUTNAM TOWN CLERK

126 Church Street
Putnam, CT 06260
(860) 963-6807



SPECIAL EVENT PERMIT APPLICATION

FOR OFFICIAL USE ONLY

Application Rec'd: 1/13/22 Date Issued: _____ Permit# _____

Review Required: Board of Selectmen, Building Official, Emergency Management, Fire **Marshal**,
Town Clerk, Parks & Recreation, Public Works, Putnam Police Department

*Town Clerk Approval: _____ Date: _____

EVENT MUST ADHERE TO ALL STATE OF CONNECTICUT COVID-19 REGULATIONS

Submit completed Special Event Permit minimum of 45 days prior to the event. The Special Event Permit \$100.00 non-refundable application fee is due at the time of application. Acceptable forms of payment: Cash, Certified Bank Check or Money Order. No personal checks. Applicant to be liable for any overtime for Town employees or other extraordinary expenses incurred by the Town as a result of the special event.

APPLICANT INFORMATION

Event Name	Courthouse O' Putnam 5K Road Race	
Event Date/s	Sunday, March 13th, 2022	
Event Times:	12:30 PM (kids race) 1// 1:00 PM (SK) 1// 10:30 AM to 2:30 PM overall impact	
Location (please be specific)	See attached course map - Putnam River Trail & Rotary Park	
Applicant Name	Matt Anderson	
Street Address	41 Sequin Drive	
Town, State, Zip Code	Glastonbury, CT 06033	
Day Phone	860-652-8866 x119	
E-Mail Address	matt@hartfordmarathon.com	
Sponsoring Organization	Hartford Marathon Foundation	
Contact Person On-Site Day of Event/Emergency Contact	Name Matt Anderson	Cell Number 860-707-0084
Tax Exempt Id Number if Applicable	EIN 06-1415320	
Are You a For-profit/non-Profit Organization? <u>Yes</u> No (circle one)	If yes, Enter Ct State Tax Exempt # EIN 06-1415320	Please Include a copy of your current 501 (c)(3) with application.

EVENT TYPE <input type="checkbox"/> CONCERT <input type="checkbox"/> CYCLING EVENT <input type="checkbox"/> FAIR/CARNIVAL <input type="checkbox"/> FESTIVAL <input type="checkbox"/> FUNDRAISER <input type="checkbox"/> PARADE <input type="checkbox"/> PERFORMING ARTS <input type="checkbox"/> PROMOTIONAL <input checked="" type="checkbox"/> (RUN/WALK) <input type="checkbox"/> SPORTING EVENT <input type="checkbox"/> OTHER: Please describe	*Board of Selectman Approval
	Date: _____

LOCATION RECREATIONAL PARK OR F, al TY? lfs location. ... Recreation Director . - ' _/ -)	- Rotary Parl & Putn III River Trail Date: 0 11.t 2-,,'7- 1.1.1
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Describe event, attach site map | indicat boundaries, l cation of tents, activity areas, po ble resbooms etc.
-The Courthouse 0 Putnam 5K 1s a run/walk road race that will be start on Canal Street heading south. then north along the Putnam River trail before finishing on Main Street The race rs followed by a street party with music, beer, and food head in conjunction with Courthouse Bar & Grille on Main Street. Pre race activities and portalets will be 1n the OMV parking lot. Tors will be the 10th runnng of the event. See attachd layout.

EVENT TIMEUNE Attach a timeline sequece of events, includina eauipment deliveries, set-up and tear down. See attached.
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ADMISSIONS/VENDORS Will items or services be sold at the event? If yes, describe. - Event registrations will be conducted online prior to the race and onsite race morning. Additionally for sale. will be event merchandise and additional beer (coordinated by Courlhouse Bar & Grille).

ALCOHOL/FOOD Does event include the sale or consumption of alcohol? Yes/No If yes, describe and attach copy of your state permit. - Yes, beer service and sales held in conjunction with Courthouse Bar & Grille and Wormtown Brewing. Will vendors cook or heat food? If yes, describe. NOTE: Compliance with Health Department required. - All food will be prepackaged or be prepared served by Courthouse Bar & Grille.

AMPUFIED SOUND Will the event have amollfied sound? If"" describe. Noise restrictions mav annlv. Yes, start, finish & post race party

ANIMALS Will your event include animals (petting zoo, pony rides, dog/walk run) If yes, describe. n/a
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FIREWORKS Will there be fireworks at the event? If yes, provide company name, contact, email and phone. n/a
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FIRST AID Will you require additional fire department staffing? If yes, describe. The Town may require additional staffing. Please describe your First Aid plan of action. - No Fire department staffing required. We coordinate directly with Putnam EMS, they will have a dedicated unit on site for the event.

POWER

Does the event require electricity? If yes, describe. yes, provided by HMF - no power sources required

Does the event require generators? If yes, describe and indicate provider yes, 4x 2000 W Honda Generators (owned by HMF)

Will there be handling of vehicle fuel? If yes, describe. No

POUCE/SECURITY

Are you requesting additional police staffing? If yes, describe. The Town may require additional safety measures.
- Yes, Putnam Police will be on site for control of street closures and impats. HMF to coordinate directly with Putnam PD.

Does this event require overnight security? If yes, indicate provider. No.

***Putnam Police Department Annroval**

Date:

SIGNAGE

Will your event use and post signage, banners or a-frames? If yes, describe desired locations and timeline requested.

- Temporary traffic alert signs will go out along the course on race week, all other signage will be put in place temporarily on raceday.

STAGES/STRUCTURES/TENTS

Main Street Events are limited to 10 x 10 popup tents. Special permission is needed otherwise.

Are & Jee Events- a maximum of 2 Oversized tents permitted in Union Square Parking lot.

Does event include enclosures such as tents or canopies? If yes, describe, indude dimensions and types of activities within the structure. Yes. All tents will be 10 x 10 pop ups (weighted down), put in place by HMF on race morning. Estimate 10 tents.

Will your event construct stages or other improvements? If yes, describe. Inflatable arch at finish line, and free standing truss tower system at start

Will there be any fenced areas? If yes, describe and indicate on site map/plan submitted with application.

- Yes. 30' race start corral system. 100' long finish line chute, and Main Street/street party area will be fenced in to control beer service

***Buildina Official Aporoval**

Date:

TRAFFIC CONTROL/IMPACTS

Please describe any reauested street closures and/or sidewalk closures. Attach a traffic clan.

Name of Street	Date/Hour Start Time	Date/Hour End Time
Main Street (Bundy Lane - Route 44)	10:30 AM	4:00 PM
Main Street (Massicotte - Bundy Lane)	10:30 AM	2:30 PM
Canal Street / Race course	11:30 AM/12:55 PM	Last Runner

***Putnam Police Department ADoroval**

Date:

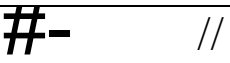
VOLUNTEERS

Will your event function with volunteers? If yes, describe.

- Yes, volunteers will be utilized for registration, course monitors, water station, food distribution, beer service, and al the finish line.

INSURANCE REQUIREMENT

A Certificate of Insurance naming the Town of Putnam as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the Town determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the Town prior to receiving the Special Event Permit.

OTHER PERMITS AND FEES	
Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e. fire, aid and/or police services). The Town of Putnam will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.	
NOTES:	
EVENT MUST ADHERE TO ALL STATE OF CONNECTICUT COVID-19 REGULATIONS	
HOLD HARMLESS PROVISION - Must be submitted with application	
Permittee covenants and agrees to indemnify, defend and hold harmless the Town, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the Town, its officers, agents or employees caused or contributed hereto.	
Signature of Authorized Representative, Title	
Printed Name Matt Anderson, Vice President: Operations	Date: 2/7/2022
NOTE: This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within Town standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.	

Please be sure to have all the necessary documents and signatures before submitting this application to the Town Clerk.

RS
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P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667579
Jan. 29, 2010 LTR 4167C ED
23-7283854 000000 00
00016345
BODC: NOBOD

ROAD RUNNERS CLUB OF AMERICA INC
1501 LEE HWY STE 140
ARLINGTON VA 22209

005794

Employer Identification Number: 23-7283854
Group Exemption Number: 2702
Person to Contact: Mr. Gerding
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 20, 2010, request for information about Your tax-exempt status.

Our records indicate that you were issued a determination letter in June 1976, and that you are currently exempt under section 501(cJ (3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(cJ(3J of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M, Sullivan, Oper. Mgr.
Accounts Management Operations I

RRCA



ROAD RUNNERS CLUB OF AMERICA

1501 Lee Hwy, Ste 140
Arlington, VA 22209
703.5253890
703.525.3891 (fax)

May 14, 2014

To Whom It May Concern:

Hartford Marathon Foundation, Inc., EIN 06-1415320, is a 501(c)3 organization through the Road Runners Club of America group exemption status with the IRS, Below are two important excerpts from the <http://www.irs.gov/pub/irs-pdf/p4573pdf> that clearly outlines the procedure for group exemption letters and verifying subordinate organizations under the group exemption ruling:

- 1, **What Is a group exemption letter?** The IRS sometimes recognizes a group of organizations as tax exempt if they are affiliated with a central organization. This avoids the need for each of the organizations to apply for the exemption individually, A group exemption letter has the same effect as an individual exemption letter except that it **applies to more than one organization.**

Please see the accompanying copy of the RRCA's group exemption letter from the IRS,

2. How do I verify that an organization is included as a subordinate In a group **exemption ruling?** The central organization that holds a group exemption (rather than the IRS) determines which organizations are Included as subordinates under its group exemption ruling. Therefore, you can verify that an organization is a subordinate under a group exemption ruling by consulting the official subordinate listing approved by the central organization or by contacting the central organization directly. You may use either method to verify that an organization is a subordinate under a group exemption ruling.

This letter is to serve as official verification as outlined by the IRS that the organization referenced above is a nonprofit organization under the RRCA's group exemption {Group Exemption #2702} with the IRS.

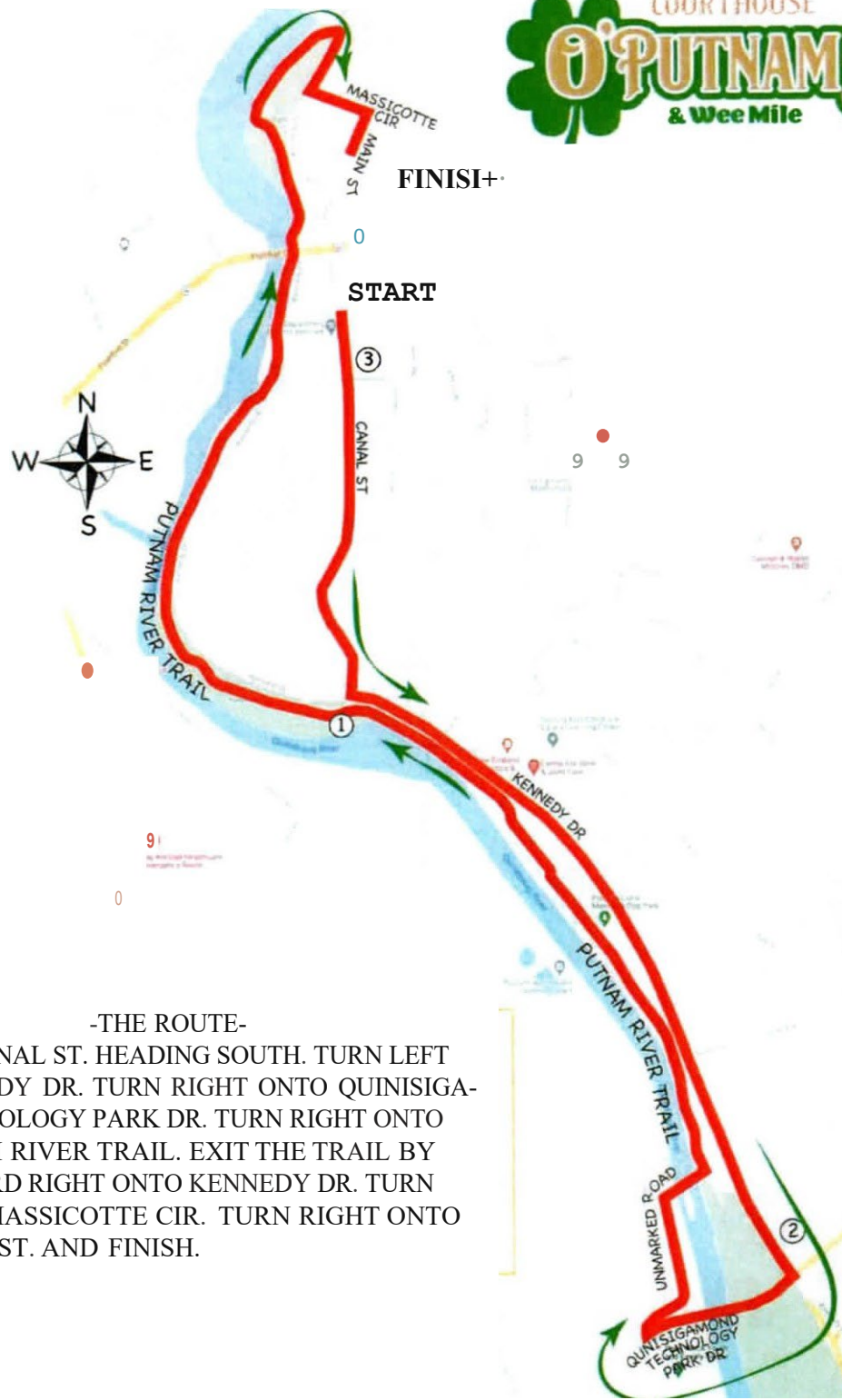
If you need further information to verify the status, please feel free to contact me.

Sincerely,

Jean Knaack

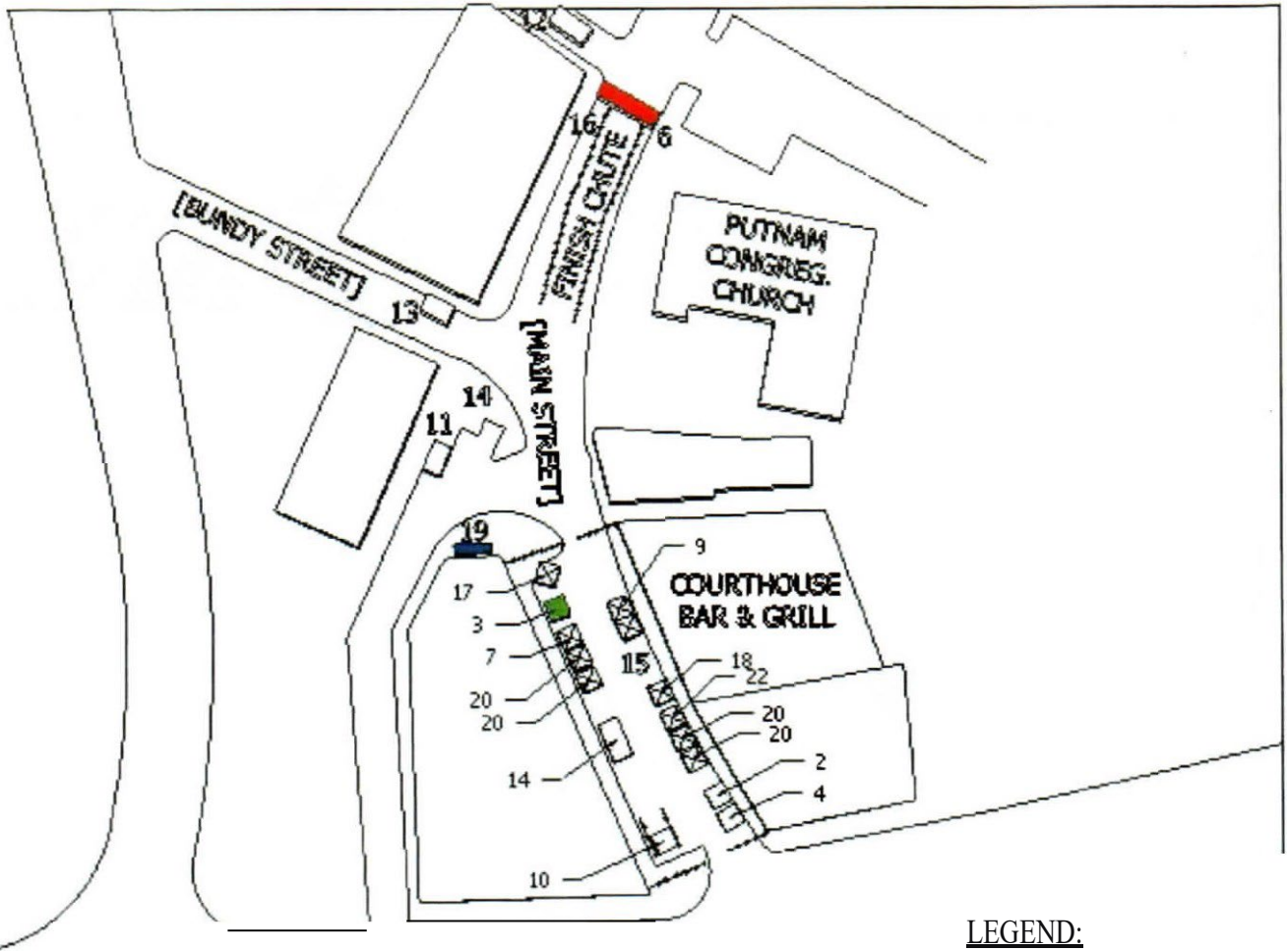
Executive Director

We Run the Nation!
www.RRCA.org



-THE ROUTE-
START ON CANAL ST. HEADING SOUTH. TURN LEFT ONTO KENNEDY DR. TURN RIGHT ONTO QUINSIGAMOND TECHNOLOGY PARK DR. TURN RIGHT ONTO THE PUTNAM RIVER TRAIL. EXIT THE TRAIL BY TURNING HARD RIGHT ONTO KENNEDY DR. TURN LEFT ONTO MASSICOTTE CIR. TURN RIGHT ONTO ONTO **MAIN ST.** AND FINISH.

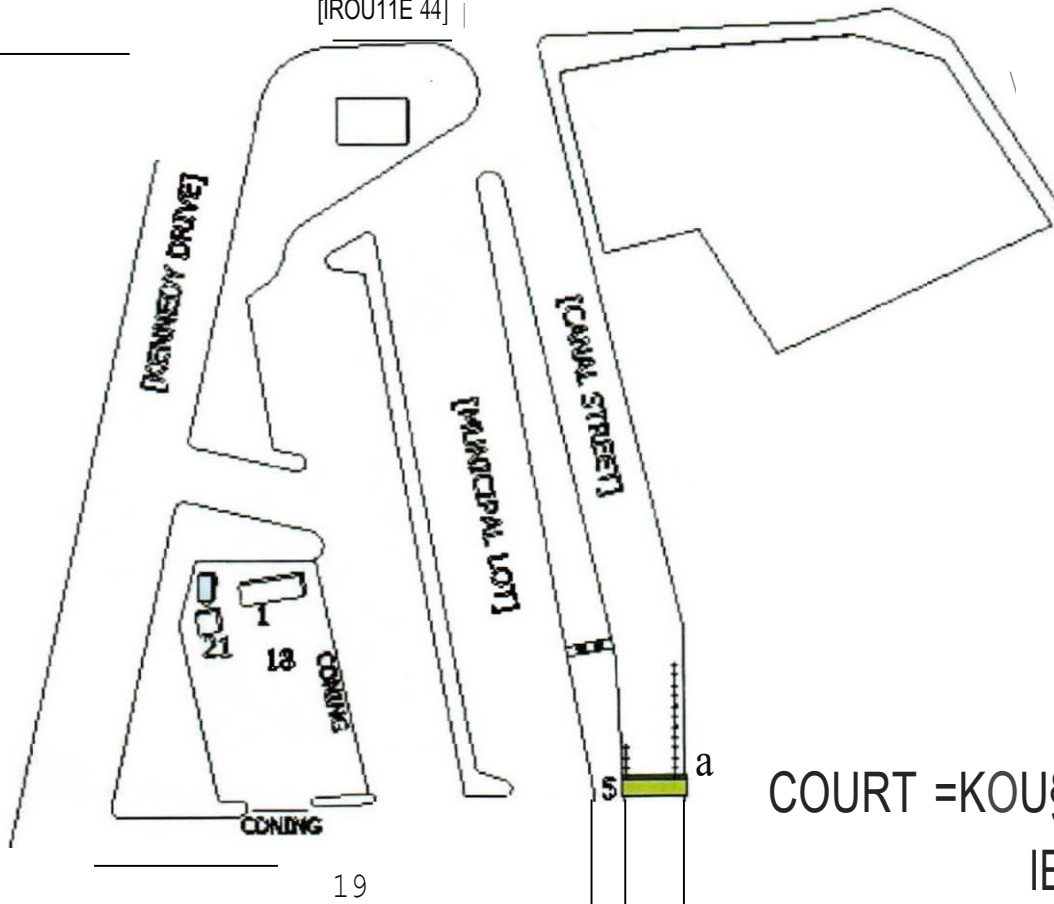
GBES 2022



[IROU11E 44]

LEGEND:

- 1. RSGIISU'AA11lo+A
- 2. RACEW/K.
- 3. VOIJNTEE /AWM!DS
- 4. MEROi
- 5. STArmNG LINE
- 6.. FINISH LiNE
- 7. RESULTS f W"NR/
- !.. KJIDS START/ FIINISH
- 9. FOJO
- 10. 6EER
- 11. TIMER VAN
- 12. HWTAAWER
- 13, AM**
- 14, C"AREFI<BE t+:IMEPf<OS
- 15. H2D
- POWERSU'ATION
- 17. PRE/POST DJ
- 18. WWUSTDANDIDtG
- 19. VALETS
- 20. E>CHIIB1TOO
- 21. t+'IFCAN
- 22. se..FJJE / PSE



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Timeline

Monday, March 7th

- Place traffic alert "ROAD RACE THIS SUNDAY" signs along race course

Friday, March 11th

- TBD
 - Portalets delivered to "OMV" parking lot

Sunday, May 13th

- 9:00AM
 - HMF on site
- 9:00 AM to 11:30 AM
 - Event set up: tents, tables, start, finish, pre & post-race
- 11:30 AM to 12:30 PM
 - Event registration & athlete arrival
- 12:30 PM
 - Kid's Run
- 1:00 PM
 - SK Race
- 1:15 PM to 2:30 PM
 - Post-Race Party
- 3PM
 - HMF off site

CERTIFICATE OF LIABILITY INSURANCE
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements).

PRODUCER Insurance Management Group 12730 Coldwater Road, Suite 103 Fort Wayne IN 46845	CONTACT Margaret Mayers (260) 338-2925 mmayers@insmgt.com	INSURER National Casualty Company 11991
Road Runners Club of America/2022 and Its Member Clubs 1501 Langston Boulevard, Suite 140 Arlington VA 22209	INSURER Nationwide Life Insurance Company 66869	INSURER INSURER INSURER INSURER

COVERAGES CERTIFICATE NUMBER: 2022 \$1M A.L. REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

POLICY	TYPE OF INSURANCE	CLAIMS-MADE	POUCYNUEt:R	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
						EACH OCCURRENCE	AGGREGATE
A	COMMERCIAL GENERAL LIABILITY Legal Liability to Participant \$1,000,000 AGGREGATE LIMIT APPLIES PER POLICY LDC OTHER: Per Event Basis	[8] OCCUR	KRO000008971200	12/31/2021	12/31/2022	\$ 1,000,000 \$ 500,000	\$ 5,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY		KRO000006971200	12/31/2021	12/31/2022	\$ 1,000,000 \$ 500,000	\$ 5,000,000
	UMBRELLA EXCESS LIABILITY RETENTION	OCCUR				\$	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/IMPELOR EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	[Y/N]				\$	\$
B	Excess Medical & Accident (\$250 Deductible/Claim)		BAX0000031650400	12/31/2021	12/31/2022	\$10,000 \$2,500	

DESCRIPTION OF OPERATIONS & LOCATIONS (VEHICLES (ACORD 101, Additi-1 Re-its Schldua., ray-...ttac"-dff nma spae Is required)
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 03/13/22 Courthouse O' Putnam SK Road Race INSURED RRCA CLUB/EVENT MEMBER: Hartford Marathon Foundation ATTN: Matt Anderson, 41 Sequin Drive.Glastonbury Connecticut 06033 Processed by RMV

CERTIFICATE HOLDER 03/13122 City of Putnam 126 Church Street Putnam CT 06260	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DEUYERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE J - /
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PUTNAM TOWN CLERK
 126 Church Street
 Putnam, CT 06260
 (860) 963-6807



SPECIAL EVENT PERMIT APPLICATION

FOR OFFICIAL USE ONLY

ate Rec'd: 2-17 . J.L. Date Issued: _____ Permit# _____

Review Required: Board of Selectmen, Building Official, Emergency Management, Fire Marshal,
 Town Clerk, Parks & Recreation, Public Works, Putnam Police Department

""Town Clerk Approval: _____ Date: _____

EVENT MUST ADHERE TO ALL STATE OF CONNECTICUT COVID-19 REGULATIONS

Submit **completed** Special Event Permit minimum of 45 days prior to the event. The Special Event Permit \$100.00 non-refundable application fee is due at the time of application. Acceptable forms of payment: Cash, Certified Bank Check or Money Order. No personal checks. Applicant to be liable for any overtime for Town employees or other extraordinary expenses incurred by the Town as a result of the special event.

APPLICANT INFORMATION

Event Name	RiMaConn Relay, presented by Webster Bank	
Event Date/s	Saturday, August 27, 2022	
Event times:	9 AM to 1:30 PM	
Location (please be specific)	See attached course maps - Putnam River Trail & Rotary Park	
Applicant Name	Matt Anderson	
Street Address	41 Sequin Drive	
Town, State, Zip Code	Glastonbury, CT 06033	
Day Phone	860-652-8866 x119	
E-Mail Address	matt@hartfordmarathon.com	
Sponsoring Organization	Hartford Marathon Foundation	
Contact Person On-Site Day of Event/Emergency Contact	Name Matt Anderson	Cell Number 860-707-0084
Tax Exempt Id Number if Applicable	EIN 06-1415320	
Are You a Charitable/non-Profit Organization? (Yes) or No (circle one)	If yes, Enter Ct State Tax Exempt # EIN 06-1415320	Please Include a copy of your current 501 (c)(3) with application.

EVENT TYPE <input type="checkbox"/> CONCERT <input type="checkbox"/> DANCING EVENT <input type="checkbox"/> FAIR/CARNIVAL <input type="checkbox"/> FESTIVAL <input type="checkbox"/> FUNDRAISER <input type="checkbox"/> PARADE <input type="checkbox"/> PERFORMING ARTS <input type="checkbox"/> PROMOTIONAL <input checked="" type="checkbox"/> RUN/WALK <input type="checkbox"/> SPORTING EVENT <input type="checkbox"/> OTHER: Please describe	*Board of Selectman Approval Date: _____
LOCATION RECREATIONAL PARK <input type="radio"/> ROTARY? If <input type="radio"/> _____ Recreation Director _____ Date: 2/16/14 - Rotari Park - Putnam River Trail	
EVENT DESCRIPTION Describe event, attach site map, indicate boundaries, location of tents, activity areas, portable restrooms etc. 95 Mile Endurance Relay Running Route from Lincoln, RI to Hartford, CT along multi-use trail system - teams of 3 or 6 will tackle the 18 leg race, exchanging 17 times Rotary Park will serve as the sixth exchange on the race	
EVENT TIME/SEQUENCE Attach a timeline. Sequence of events, including equipment deliveries, set-up and tear down. n/a	
ADMISSIONS/VENDORS Will items or services be sold at the event? If yes, describe. - Registration on line prior to race day. No on site or race day registration	
ALCOHOL/FOOD Does event include the sale or consumption of alcohol? Yes/No If yes, describe and attach copy of your state permit. -No. Will vendors cook or heat food? If yes, describe. NOTE: Compliance with Health Department required. - All food will be prepackaged or be prepared and served by Courthouse Bar & Grille.	
AMPLIFIED SOUND Will the event have amplified sound? If yes, describe. Noise restrictions may apply. Yes-DJ	
ANIMALS Will your event include animals (petting zoo, pony rides, dog/walk run) If yes, describe. n/a	
FIREWORKS Will there be fireworks at the event? If yes, provide company name, contact, email and phone. n/a	
FIRST AID Will you require additional fire department staffing? If yes, describe. The Town may require additional staffing. Please describe your First Aid plan of action. - No Fire department staffing required. We coordinate directly with Putnam EMS, they will have a dedicated unit on site for the event.	

POWER

Does the event require electricity? If yes, describe. yes - from Rotary Park to power DJ

Does the event require generators? If yes, describe and indicate provider Yes, if required - HMF to provide their own generators if necessary

Will there be handling of vehicle fuel? If yes, describe. No

POUCE/SECURITY

Are you requesting additional police staffing? If yes, describe. The Town may require additional safety measures.

- Yes, Putnam Police will be on site for control runners cross roads. HMF to coordinate directly with Putnam PD.

Does this event require overnight security? If yes, indicate provider. No.

***Putnam Police Department Aoroval**

Date:

SIGNAGE

Will your event use and post signage, banners or a-frames? If yes, describe desired locations and timeline requested.

- yes, all temporary - only in place during the duration of the event, at street corners - directing athletes

STAGES/STRUCTURES/TENTS

Main Street Events are limited to 10 x 10 pop up tents. Special permission is needed otherwise.

Rre & Ice Events- a maximum of 2 Oversized tents permitted in Union Square Parking lot.

Does event include enclosures such as tents or canopies? If yes, describe, include dimensions and types of activities within the structure.

Two 10 x 10 pop ups (weighted down), put in place by HMF on race morning.

Will your event construct stages or other improvements? If yes, describe. Free standing truss tower system at exchange

Will there be any fenced areas? If yes, describe and indicate on site map/plan submitted with application.

- Yes. 20' fenced chute at exchange

***Buildina Official Aoroval**

Date:

TRAFFIC CONTROL/IMPACTS

Please describe any requested street closures and/or sidewalk closures. Attach a traffic plan.

Name of Street	Date/Hour Start Time	Date/Hour End Time
See attached course maps	9:15 AM	1:30 PM (or last runner)

***Putnam Police Department Aoroval**

Date:

VOLUNTEERS

Will your event function with volunteers? If yes, describe.

- Yes, volunteers will be utilized for registration, course monitors, water station, food distribution, beer service, and at the finish line.

INSURANCE REQUIREMENT

A Certificate of Insurance naming the Town of Putnam as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the Town determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the Town prior to receiving the Special Event Permit.

OTHER PERMITS AND FEES

Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e. fire, aid and/or police services). The Town of Putnam will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.

NOTES:

EVENT MUST ADHERE TO ALL STATE OF CONNECTICUT COVID-19 REGULATIONS

HOLD HARMLESS STIPULATION - Must be submitted with application

Permittee covenants and agrees to indemnify, defend and hold harmless the Town, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the Town, its officers, agents or employees caused or contributed hereto.

Signature of Authorized Representative, Title

A4 _____ //

Printed Name Matt Anderson, Vice President Operations

Date: 2/7/2022

NOTE: This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within Town standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.

Please be sure to have all the necessary documents and signatures before submitting this application to the Town Clerk.

) Wob1terltm

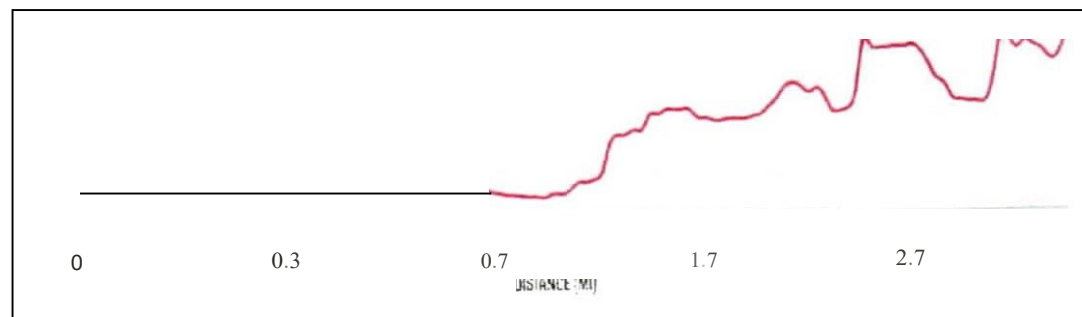
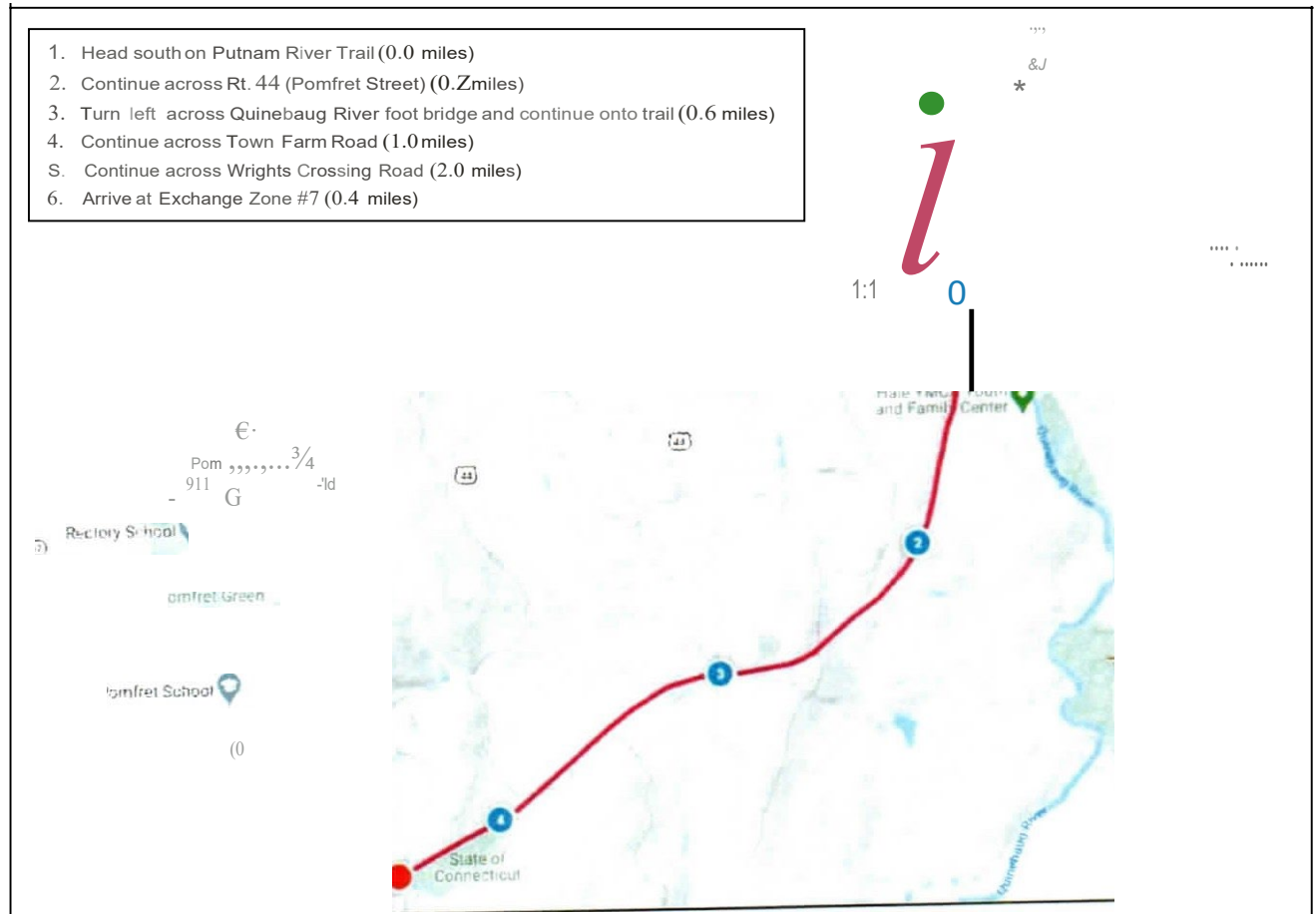
Running Details

Start: Rotary Park, Putnam, CT

Finish: CT Audubon Society (Air Line State Park Trail@ Needles Eye Road), 218 Day Road. Pomfret, CT

DISTANCE	START ELEVATION	MAX(ELEVATION)	ELEVATION GAIN	DIFFICULTY	TERRAIN
4.3 MILES	261 FEET	434 FEET	330 FT	MEDIUM	ROAD/ PAVED & CINDER TRAIL

1. Head south on Putnam River Trail (0.0 miles)
2. Continue across Rt. 44 (Pomfret Street) (0.2 miles)
3. Turn left across Quinebaug River foot bridge and continue onto trail (0.6 miles)
4. Continue across Town Farm Road (1.0 miles)
5. Continue across Wrights Crossing Road (2.0 miles)
6. Arrive at Exchange Zone #7 (0.4 miles)



Safety Notes:

- Stay on sidewalk / bikeway / trail where applicable
- Use caution crossing streets
- Follow directional signs



WebsterO,mk

Leg 7: Rotary Park to Audubon Society

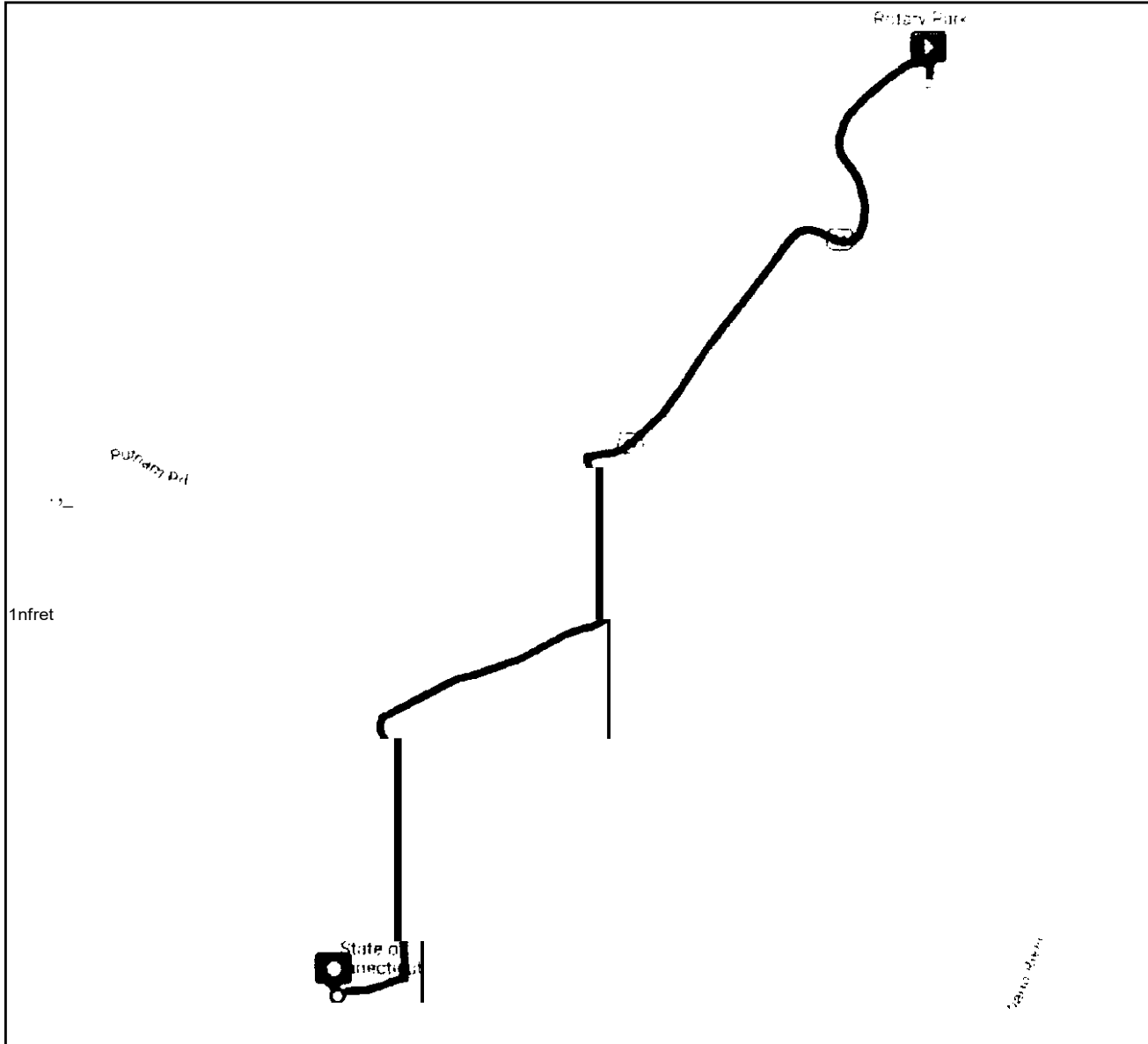
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Driving Details

Driving Directions to Exchange Zone #7 Parking: Connecticut Audubon Society-Center at Pomfret, 218 Day Road, Pomfret Center, CT 06259

Driving Distance; 4.3 miles

Estimated Drive Time: 8 minutes



1. Head north on Kennedy Drive
2. Turn left on US-44 (Pomfret Street)
3. Turn left on Wrights Crossing Road (CAUTION RUNNERS MAY BE CROSSING ROAD)
4. Turn right on Day Road
5. Destination and driveway will be on your left.

Parking Reminder:
Parking is minimal - only one vehicle per team at all minor exchanges

Parking Note: Parking in the Audubon Society lot is limited, on street parking is also available along Day Road, please park respectfully, if required.

Driving Details

Driving Directions to Exchange Zone 116 Parking: CT OMV Park & Ride Lot, 165 Kennedy Drive, Putnam. CT 06260

Driving Distance: 11.6 miles

Estimated Drive Time: 16 minutes

1. Head southwest on East Thompson Road
2. Continue onto CT-193 S(Thompson Road)
3. Turn right on CT-200 **W** (Thompson Hill Road)
4. Turn left to merge on 1-395 S (towards Norwich)
5. **Take** Exit 45 (for Kennedy Drive)
6. Turn right at end of ramp onto Kennedy Drive
7. Destination and parking will be on your right



Parking Notes: Exchange Zone 1s located diagonally north west across Kennedy Drive from CT DMV Parking Lot, please proceed on foot. Use crosswalk at intersection of Kennedy & Pomfret Streets to cross Kennedy Drive.

Additional parking available along Putnam River Trail and Kennedy Drive



WebsterRank

leg 6: Airline Trail to Rotary Pork

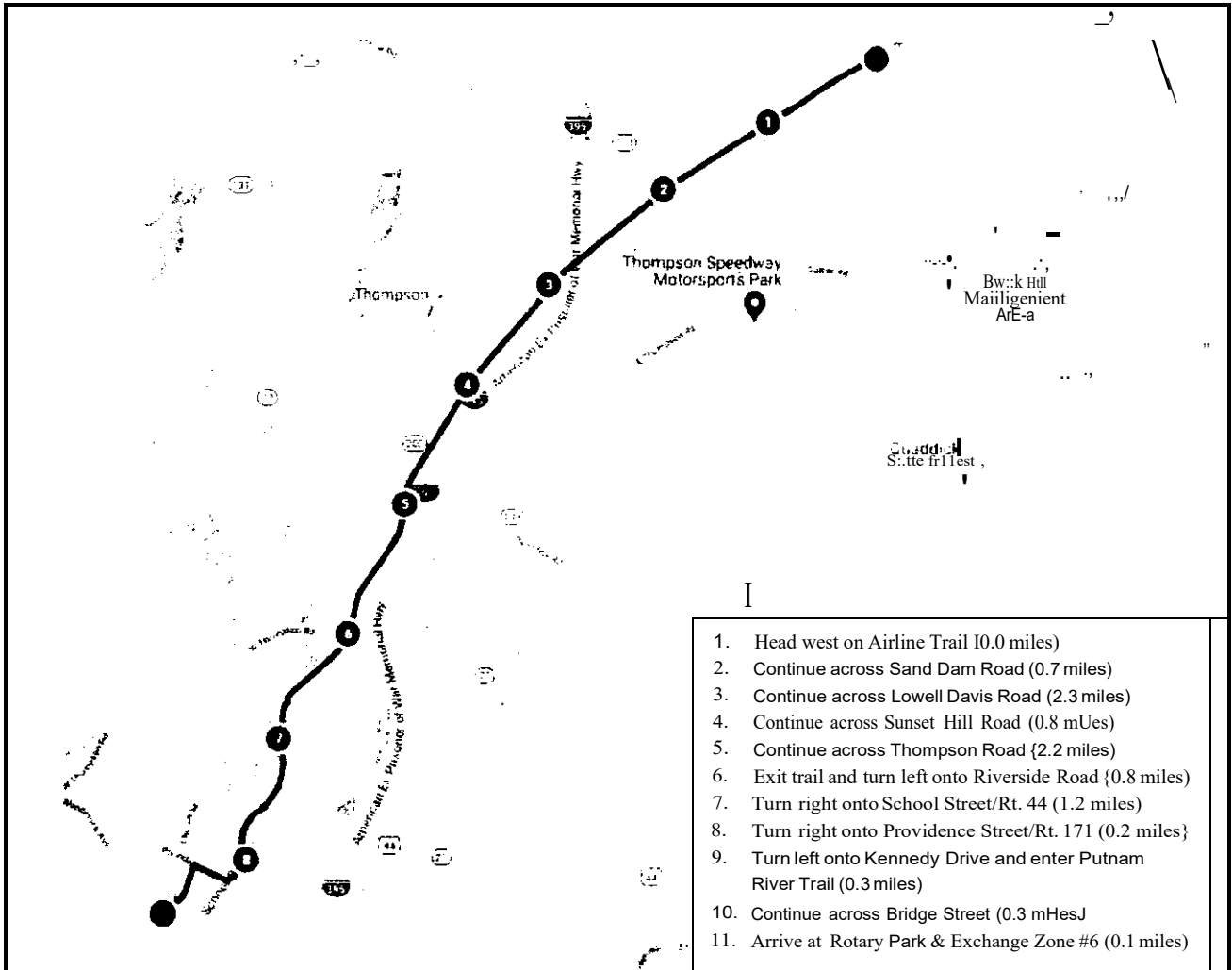
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Running Details

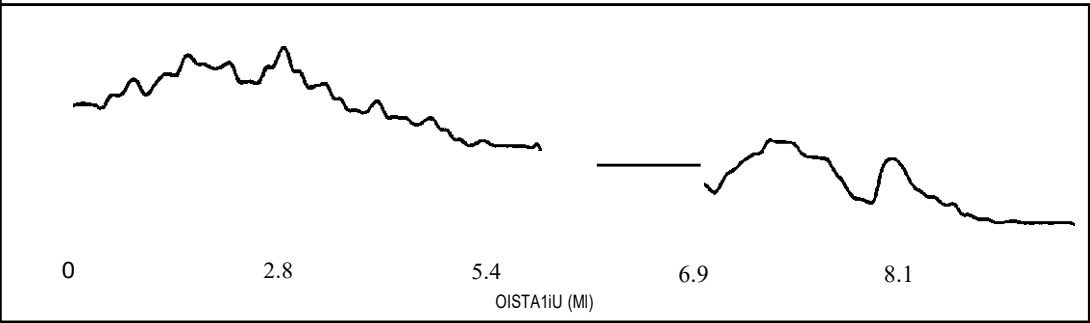
Start: Airline Trail @ East Thompson Road, Thompson, CT

Finish: Rotary Park, Putnam, CT

DISTANCE	"TARI" ELI:VA1ION	MAX ELEVATION	ELEVATION GD.IN	DIFFICULTY	TERRAIN CINDER TRAIL/ ROAD/PAVED TRAIL
8.8 MILES	467 FEET	566 FEET	328 FT	HARD	



1. Head west on Airline Trail 10.0 miles)
2. Continue across Sand Dam Road (0.7 miles)
3. Continue across Lowell Davis Road (2.3 miles)
4. Continue across Sunset Hill Road (0.8 miles)
5. Continue across Thompson Road (2.2 miles)
6. Exit trail and turn left onto Riverside Road (0.8 miles)
7. Turn right onto School Street/Rt. 44 (1.2 miles)
8. Turn right onto Providence Street/Rt. 171 (0.2 miles)
9. Turn left onto Kennedy Drive and enter Putnam River Trail (0.3 miles)
10. Continue across Bridge Street (0.3 miles)
11. Arrive at Rotary Park & Exchange Zone #6 (0.1 miles)



Safety Notes:

- Stay on sidewalk / bikeway / trail where applicable
- Use caution crossing streets
- Follow directional signs

RRCA ROAD RUNNERS CLUB OF AMERICA

Sf

1501 Lee Hwy, ste 140
Arlington, VA 22209
703.525.3890
703.525.3891 (fax)

May 14, 2014

To Whom It May Concern:

Hartford Marathon Foundation, Inc., EIN 06-1415320, is a 501(c)3 organization through the Road Runners Club of America group exemption status with the IRS. Below are two important excerpts from the <http://www.irs.gov/pub/lrs-pdVp4573.pdf> that clearly outlines the procedure for group exemption letters and verifying subordinate organizations under the group exemption ruling:

1. **What is a group exemption letter?** The IRS sometimes recognizes a group of organizations as tax exempt if they are affiliated with a central organization. This avoids the need for each of the organizations to apply for the exemption individually. A group exemption letter has the same effect as an individual exemption letter except that it applies to more than one organization.

Please see the accompanying copy of the RRCA's group exemption letter from the MS.

2. **How do I verify that an organization is included as a subordinate in a group exemption ruling?** The central organization that holds a group exemption (rather than the IRS) determines which organizations are included as subordinates under its group exemption ruling. Therefore, you can verify that an organization is a subordinate under a group exemption ruling by consulting the official subordinate listing approved by the central organization or by contacting the central organization directly. You may use either method to verify that an organization is a subordinate under a group exemption ruling.

This letter is to serve as official verification as outlined by the IRS that the organization referenced above is a nonprofit organization under the RRCA's group exemption (Group Exemption #2702) with the IRS.

If you need further information to verify the status, please feel free to contact me.

Sincerely,



Jean Knaack

Executive Director

We Run the Nation!
www.RRCA.org

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RS ... INkrnal Urn-HUP L.'TTIt'
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667579
Jan. 29, 2010 LTR 4167C EO
23-7283854 000000 00
00016345
BODC: NOBOD

ROAD RUNNERS CLUB OF AMERICA INC
1501 LEE HWY STE 140
ARLINGTON VA 22209

005794

Employer Identification Number: 23-7283854
Group Exemption Number: 2702
Person to Contact: Mr. Gerding
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This *is* in response to your Jan. 20, 2010, request for information about your tax-exempt status.

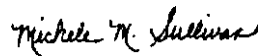
Our records indicate that you were issued a determination letter in June 1976, and that you are currently exempt under section SOI(c) (3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c) (3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and **2522 of** the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Since ely yours,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Road, Suite 103 Fort Wayne IN 46845	WE7... Margaret Mayers 126013aa-2925 INSURER(&) FORDING CovetAGE INSURERA: National Casualty Company 11991
INSURED Road Runners Club of America/2022 and Its Member Clubs 1501 Langston Boulevard, Suite 140 Arlington VA 22209	INSURERB: Nationwide Life Insurance Company 66869 INSURERC: INSURERD: INSURERE: INSURERF:

COVERAGES CERTIFICATE NUMBER: 2022\$1M.A.I. REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASSIFICATION	TYPE OF INSURANCE	POLICY NUMBER	START DATE	END DATE	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [81] OCCUR Legal Liability to Participant \$1,000,000 AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> LOC OTHER Per Event Basis	KR00000008971200	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 MI \$ 300,000 MEO EXP <A- one - I \$ 5,000 PERSONAL & AD INJURY \$ 1,000,000 AGGREGATE \$ 5,000,000 PRODUCTS-COMP/OP...00 \$ 1,000,000 Abuse and Molestation \$ 500,000 INJURY LIMIT \$ 1,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNW SCHEJULEO AUTOS ONLY HIRED AUTOS ONLY AUTOS NON-OWNED AUTOS ONLY	KR00000008971200	12/31/2021	12/31/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ " " " " " "
	UMBRELLA EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY OFFICER/EMPLOYEE/ANY PROPRIETOR/PARTNER/EXECUTIVE DESCRIPTION OF OPERATIONS below				EL EACH OCCIDENT \$ E DISEASE-EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
	Excess Medical & Accident (\$250 Deductible/Claim)	BAXD000031850400	12/31/2021	12/31/2022	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS LOCATIONS VEHICLES ACORD 101, Additional Member Schedule, may be attached if more, 5/1/2019 required
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 03/13/22 Courthouse O' Putnam 5K Road Race INSURED RRCA CLUB/EVENT MEMBER: Hartford Marathon Foundation ATTN: Matt Anderson, 41 Sequin Drive, Glastonbury Connecticut 06033 Processed by RMV

CERTIFICATE HOLDER 03/13/22 City of Putnam 126 Church Street Putnam CT 06260	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE f l : -) . o , , ,
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