



**RELATED EXPERIENCE**

Position	Level	From	To	Reason for Leaving
----------	-------	------	----	--------------------

---

---

---

---

**REFERENCES**

Name	Address	Telephone
------	---------	-----------

---

---

---

---

The Lampeter-Strasburg School district does not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with the state and federal laws, including Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Immigration Reform and Control Act and the Americans with Disabilities Act of 1990.

Return this form to the Director of Human Resources, Lampeter-Strasburg School District, 1600 Book Road, P.O. Box 428, Lampeter, PA 17537-0428.

**LAMPETER-STRASBURG SCHOOL DISTRICT**

P.O. Box 428

Lampeter, Pennsylvania 17537-0428

**NOTICE TO VOLUNTEER CANDIDATES**

All volunteers are required to obtain a Child Abuse Clearance (Act 151), Criminal Clearance (Act 34), and a TB test.

The clearance statement must be no more than one (1) year old. The applicant **MUST** submit the **ORIGINAL** report prior to volunteering.

You are requested to provide the following information to the Director of Human Resources.

1. Completed volunteer application. (Submit as soon as possible.)
2. The signed authorization statement on the following page. (Submit with application.)
3. After the applicant is recommended for volunteering, form SP 4-164 (Request for Criminal History Record Information), form CY 113 (Pennsylvania Child Abuse History Clearance), must be completed. The applicant must submit the original reports and each form cannot be more than one (1) year old. The original reports must be reviewed by the Superintendent or designee before a final decision for volunteering can be made.

**Failure to submit these items will render your application for volunteering incomplete.**

## GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Factors such as the nature and age of the offense, seriousness and nature of the violation will be considered. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest). Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18<sup>th</sup> birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition Program.

Were you ever convicted Of a criminal offense? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever forfeited bond or collateral in connection with a criminal offense?  <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently under charges For a criminal offense? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Within the last ten years, have you been fired  
from any job for any reason?

Yes                       No

Within the last ten years, have you quit a job  
After being notified that you would be fired?

Yes                       No

Note: If you answered "Yes" to either of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.

**AUTHORIZATION**

I acknowledge that I have read the preceding information. I certify that the information provided on this application (and accompanying resume, if any) is accurate and complete to the best of my knowledge and I authorize the Lampeter-Strasburg School District to rely upon and use this information in determining my suitability for volunteering. I have not been named in any report filed with any governmental entity, including the Pennsylvania Department of Public Welfare, as the perpetrator of a founded report or as an individual responsible for injury or abuse in a founded report. Except as disclosed on my application for volunteering, I have not been convicted of any criminal offense, excluding summary traffic violations.

If the Official Clearance Statement and Criminal History Record Information have not been submitted with this Application, I certify that I have duly applied for the Official Clearance Statement and Criminal History Record information. I have delivered copies of each application to the School District. I recognize and agree that my volunteering position may be terminated if (a) the Official Clearance Statement, Criminal History Record Information, and TB test discloses any information (a) which would disqualify me from volunteering with the School District under the laws of the Commonwealth of Pennsylvania or (b) which is inconsistent with the information set forth in my employment application with the School District.

I authorize the School District to investigate all statements contained in this application and to make inquiries as may be necessary in arriving at a volunteering decision. I hereby release employers, schools or persons from all liability in responding to inquiries in connection with my volunteer application.

I acknowledge and agree that if the School District discusses any information that is inconsistent with the information which I have furnished to the School District (a) that the School District may give no further consideration to my volunteer application and/or (b) that the School District may terminate my volunteer position.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_