



Instructional Affairs Council Meeting

9/17/2021 1:00 PM - 2:30 PM

Meeting Agenda | September 17, 2021

Location

Zoom

Participants

Samantha Latham (*Organizer*), Amy Latham, Angela Dortch, Audrie McCann, Carla Townsend, Carolyn Wiley, Daphne O'Neill, Don Jones, Dwayne Casey (*Absent*), Ebone Dukes, Ginger Robbins, JACOB MARSHALL, Jeff Triplett, Katie Broadway, Keith Reed, Leslie Legendre, Lori Phillee, Matthew Domas (*Absent*), Melissa Wright, Michael Heindl, NOAH FRASER, Phillip Correro, Phyllis Johnson, Stacy W. Taylor, Stephanie Mullins

1. Call to order/Agenda Review

Dr. Caroln Wiley

Meeting began 1:28pm. No changes to the agenda.

Decisions

- Dr. Jones motioned. Dr. Mullins, second. Motion passes.

2. Approval of Minutes

Dr. Carolyn Wiley

no changes.

Decisions

- Katie Broadway motioned. Dr. Wright, second. Minutes Approved

Attachments

IAC Meeting Minutes, 8-20-21.pdf

3. Academic Instruction

Dr. Carolyn Wiley

3.1. BOA2613 - Pre-Requisite Change

Denise Willis, Director of Business, wants to remove Eng. Comp 2 as a pre-req for the Business Communications pathway. English Comp 1 will still be used as a pre-req.

Decisions

- Dr. Wiley motioned. Stacy Taylor, second. Motion passes.

Attachments

BOA 2613 Prerequisite change.pdf

3.2. COM1213 - Course Addition

Motion to add this course, COM1213 - Introduction to Communicative Disorders, beginning Spring 2022. It is already on the UCNS and will be added as an online humanities course. This course is specific to two pathways: one being Communicative Disorders, and the other being Early Childhood Education.

Decisions

- Dr. Wiley motioned. Carla Townsend, second. Motion passes.

Attachments

COM 1213 Course Addition.pdf

3.3. MAT1753 - Course Addition

Quantitative Reasoning

Motion to add the mathematics course, MAT1753 - Quantitative Reasoning, beginning Spring2022. There are four areas of math in this one course (Algebra, Statistics, Business/Personal Finance, & Logic). Many of our math instructors have taught this course while at Ole Miss. MS State is also saying they will take MAT1753 in place of college algebra for all non-STEM majors. At this time, this is not to request a change to the general core requirement so no change is being made to replace college algebra with this course. A request to replace college algebra will probably be made later in the Spring 2022 semester.

Decisions

- Dr. Wiley motioned. Dr. Robbins, second. Motion Passes.

Attachments

MAT 1753 Course addition.pdf

3.4. Early Childhood Education AA Pathway

Degree map, taken directly from Ole Miss, first two years. The two courses in grey are required for NWCC, but are not required for Ole Miss, and the reason that it is 66 hours and not 60.

Anne Marie Ross, Dwayne Casey, Katie Broadway, and Dr. Wiley have been working with ICS Head Start on a partnership with NW for students to get 18 hours here in Early Childhood, so they can begin teaching as an assistant. If they have an AA they can begin teaching. Then, if they want, the student can further their degree.

Amy Latham asked about not requiring the computer courses, but Dr. Wiley stated that it has been brought up in the past and was always denied. We require computer concepts/applications as a graduation requirement so there's no way around it.

Dr. Jones asked if students are transferring without graduating from here, does that not affect NWCC negatively? Dr. Wiley stated that it does affect the graduation percentage, but it does not affect perkins reporting.

Phyllis Johnson asked about the CDT courses and if they are to be taught online. Dr. Wiley explained that these CDT courses will be taught online. This helps students who are in this program but are not able to take the clinical/lab portion. Katie Broadway stated that there will be a memorandum in place with ICS Head Start that if the classes do not make, then they will not be taught. When will these mini terms will begin. These will hopefully begin at the start of the second mini term.

Decisions

- Dr. Wiley motioned. Jeff Triplett, second. Motion Passes.

Attachments

Degree Map Early Childhood.pdf

4. Career-Technical Education

Mr. Dwayne Casey

4.1. BOT 1643 - Prerequisite Change

Pathophysiology

Students need to have a background knowledge of medical terminology. Prereqs of Medical Terminology 1 and A&P need to be taken to help with future understanding of Pathophysiology.

Decisions

- Katie Broadway motioned. Stacy Taylor second? Motion Passes.

Attachments

IAC- BOT 1643.pdf

5. School of Health Sciences

Dr. Stephanie Mullins

5.1. HCA 1133 -Phlebotomy

Asking that the criteria for HCA program be adapted. This will allow students who are not in the HCA program to take the Phlebotomy course. This will be for students who are in or have graduated from NWCC in an SHS program. This is a 3hour course and students will need to have approval from their SHS instructor. Want to offer this in Winter term, spring mini terms, and possibly summer.

Amy Latham stated that there will be an issue with the system not knowing if a student has graduated from a SHS program. Currently enrolled will be fine, this course can be added to their degree plan. With a student coming back as a part time, they won't get financial aid.

Dr. Mullins, Could we add it to the pre health science plan to help with the issues in degree plan enrollment?

Daphne O'Neill, if a student is coming back for this one course can we not add them as general/non degree seeking.

Amy Latham, it would work best if added to the pre health science plan.

1st motion, allow the addition for students to be excepted to this course if they have graduated from SHS or currently enrolled in SHS program. W/approval from instructor.

Second motion states that this will be added to the Pre health science pathway.

Decisions

- Dr. Mullins motioned. Don Jones, second. Motions pass

Attachments

HCA1133 Phlebotomy.pdf

5.2. Cardiovascular Technology Program

Curriculum is intense in the AAS degree plan . 72 hours. Currently talking with MCCB to possibly remove the heavily weighted science courses and still graduate appropriately. Have a fall group of 7 who have all of their pre-reqs & classes done, but 3 are missing some of those science courses. Freshmen in course now have spring, summer, fall and graduate fall22, instead of Sp2023. The 3 with missing will continue.

Motion is for students to fall into the curriculum for coming year. MCCB doesn't have a structured map of how the classes are followed, just that they are taking.

Daphne O'Neill, this will only be for the current graduating class? Then the next cohorts move back to the original plan? Dr. Mullins stated that this will help move these 7, with completed pre reqs, forward now and in the near future have a new curriculum map that will help future students in this program.

Dr. Robbins, this is to essentially allow the students to take courses out of order so they can take all of their courses in time. This is to state they will work through the summer(not stated in bulletin).

Amy Latham, they wont be taking enough hours each semester to get the price break for the program.

Katie Broadway, are your seven students aware that if the 15 hour credit is not met, it will cost them more?

Dr. Mullins, yes, but we are hoping to bring forward another motion soon to assist the students and keep them at the 15 hour mark.

Decisions

- Dr. Mullins motioned. Katie Broadway, second. motion passes.

Attachments

CVT Curriculum spring 2022 with layout.pdf

5.3. BOT 2613 - Degree plan

Entrep. Problem solving

This course will be offered online for the students who are unable to take the "in person" class. Motion is to add this to the degree plan.

McCann: is this offered only in the spring? Would this be competing with the MMT(Fall offering)? FST possibly helps make the MMT courses in fall, if BOT2613 is offered in spring will that class be able to make? Yes.

Broadway, this is to clarify that BOT2613 is being added to the degree plan. This will be to give students the option to take the course online with BOT or in person with MMT.

Decisions

- Dr. Dukes, Motioned. Audrie McCann, second. Motion passes.

Attachments

BOT 2613 Request for FST Degree Plan.pdf

6. Other Business

6.1. Registration Dates/Discussion

Dr. Ginger Robbins - Discussion only

Work on our mindset that when pre/registration is open, that is when we need to promote. Students are getting confused, thinking they can only register in the three day window. We want to get students to register early so all parts of the process are completed. This will not only make things easier for the students, but for us at NWCC as well.

Lori Phillely, Students who are coming from other schools/universities who want to take summer or mini term courses, they are having problems because they have to wait until their transcripts are sent. Dr. Robbins, the students should still be able to preregister with an "in progress" transcript.

Dr. Robbins, she has taken this information to the student services council to have changes made to the policy for this exact reason. We want to assist students in pre registering/registering regardless if they are waiting on transcripts.

Stacy Taylor, at some point can we get an update on the courses being offered in the mini

terms/winter sessions for students who are planning ahead.

Amy Latham, the terms are open and available to view under myNWCC.

7. Adjournment

Dr. Carolyn Wiley

Meeting adjourned, 2:32pm.