

**Shawnee Mission School District  
RFP 22-007 – Alternative Student Transportation Services  
February 15, 2022  
Addendum No. 3**

The following responses address questions submitted by a vendor on February 11, 2022; responses to the questions are indicated in **bold**. If you feel that a question has not been addressed, please contact Reed Beebe at [purchasing@smsd.org](mailto:purchasing@smsd.org) as soon as possible.

1. Will you consider removing the requirement referring to a fleet average size of five years? This requirement will limit resources for the district.

**The District does expect an assurance that the selected Contractor will work to keep the age of the fleet to a high standard working condition. Alternative proposals may be noted beyond an average fleet age of 5 years; if so, the Proposer should include an alternative standard vehicle age/average vehicle mileage as an alternative proposal component.**

2. How would you like us to determine the value of the performance bond?

**The reference to a performance bond on page 27 of the RFP, in Section 14 of the sample contract provided in Attachment D, is a typographical error. Performance bonds are not required for the services listed in the RFP, and any reference in the RFP to a “performance bond” should be ignored.**

3. We utilize subcontractors in which we manage on every level. Will these subcontractors also be required to submit a Performance Bond?

**Please see the District’s response to question #2 above.**

4. Our model utilizes passenger vehicles such as SUVs, minivans, and sedans. Can we submit our own pricing page based on these types of vehicles?

**As noted via the District’s response to question #5 of RFP 22-007 Addendum 1: “To clarify, the District desires that vehicles have a minimum seven-passenger transport capacity, hence the desire for vans. However, the District may consider proposals that include sedans and minivans as an alternative pricing option, so long as these alternative vehicles meet the District’s desired seven-passenger transport capacity and other vehicle requirements outlined in the RFP.” The District may also consider proposals that include SUVs in this manner.**

5. Can you provide the average mileage per trip, or miles driven per year?

**As stated on page 7 of the RFP, under “Estimated Mileage”: “While the ad hoc nature of alternative student transportation services makes it challenging to provide a specific calculation for anticipated mileage needs, based on current usage, the District anticipates that the selected Contractor may accumulate approximately 196,500 miles transporting students over the course of a ten-month service period.”**

6. Can you provide 3 months of invoices from the current vendor?

**Invoices may be requested as outlined via the District’s response to questions #7 and #9 of RFP 22-007 Addendum 2.**

7. Does the district have a preferred FERPA training vendor and/or materials that our subcontractors can utilize for driver training purposes?

**The District does not have a preferred training or vendor. FERPA training materials are publicly available via the United States Department of Education.**

8. On Page 6 - Please provide clarification on “shuttle trips”. What does this consist of specifically?

**Shuttles typically consist of routes run school to school, within the district boundary vs routes that would transport a student from home to school and back.**

9. On Page 7 – Estimated Mileage: Clarification - The contractor is not restricted to the 196,500 miles in the ten month period, correct?

**As noted in the RFP, this mileage figure is an estimate, and is not intended as a limitation of mileage to be incurred over the course of a ten-month period.**

10. On Page 11 – *“When students are identified as having a specialized medical condition the selected Contractor shall require the assigned route driver and aide(s) to receive additional training to accommodate the student’s condition. The cost of such training shall be the sole expense of the Contractor.”* This is too vague. Can you provide clarification?

**At times, a transportation request may include health-related information for specific students. An example may include a child with a seizure disorder who carries a**

**magnet. In the event of a seizure, the driver/aide would be knowledgeable of what to do in the event of a seizure during transport.**

11. On Page 11 – Driver Training: *“(B) basic pupil behavior management control skills instruction (course outline required upon request)”* Can the district provide more details?

**Driver training should include basic behavior management instruction to include positive behavior supports as well as how to respond in the event of a student demonstrating inappropriate behavior. Driver training is necessary to understand how to communicate and relate positively and appropriately to students as well as how to de-escalate behaviors.**

12. On Page 13 – Drivers: *“Satisfy all requirements of the U. S. Department of Transportation”* Please provide more clarification of standards for this requirement.

**The District’s expectation is that the selected Contractor’s drivers will comply with applicable driver requirements mandated by the United States Department of Transportation. The selected Contractor is responsible for ensuring this compliance.**

### **CHANGE TO RFP:**

**As noted in the responses to questions two and three above, the District hereby amends the performance bond requirements on page 27 of the RFP, in Section 14 of the sample contract provided in Attachment D (see strikethroughs below); any reference to “performance bond” in the RFP is a typographical error and should be ignored:**

14. Subcontracting. The services contemplated under this Agreement are deemed to be in the nature of personal services. Neither this Agreement nor any portion hereof may be assigned or subcontracted by Contractor without the prior written consent of the School District. In the event such consent is obtained, the subcontractor shall be subject to all of the terms and provisions of this Agreement, ~~including the requirement of a performance bond~~. The parties agree that assignment by Contractor of any sums due and owing Contractor under this Agreement shall not constitute an assignment of the Agreement.

End of Addendum No. 3