



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

January 10, 2022
ANNUAL TAX BUDGET MEETING AT 4:30 P.M.
Board of Education Meeting: 5:00

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President-pro-tempore, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jamie Callan
Mr. Dennis Henry
Mr. Shawn Jackson
Mrs. Pamela Mustovich
Dr. Susan Page

Springfield City Schools
Greenon Local Schools
Southeastern Local Schools
Northwestern Local Schools
Clark-Shawnee Local Schools

Term: 01/11/2021–12/31/2023
Term: 03/15/2021–12/31/2023
Term: 01/07/2020–12/31/2022
Term: 01/07/2020–12/31/2022
Term: 01/07/2020–12/31/2022

Mrs. Corinne Scott
Mr. Chris Thompson,
Mr. Stanley Wenclewicz
Mr. Chris Williams

Tecumseh Local Schools
Northeastern Local Schools
Clark County ESC
Springfield City Schools

Term: 01/11/2021–12/31/2023
Term: 07/29/2021--12/31/2022
Term: 01/11/2021–12/31/2023
Term: 02/10/2020–12/31/2022

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer

II. ORGANIZATIONAL MEETING

A. ELECTION OF 2022 BOARD OF EDUCATION PRESIDENT
Nominations for Board of Education President

SCCTC RESOLUTION NUMBER: 01-22

Mrs. Pamela Mustovich nominated and Mr. Shawn Jackson seconded Jamie Callan for Board of Education President.

Mr. Stan Wenclewicz moved to close nominations for President and Mr. Chris Williams seconded.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

Vote by member for President by Candidate name:

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

B. ELECTION OF 2022 BOARD OF EDUCATION VICE-PRESIDENT
Nominations for Board of Education Vice-President

SCCTC RESOLUTION NUMBER: 02-22

Mr. Chris Williams nominated and Mr. Stan Wenclewicz seconded Mr. Shawn Jackson for Board of Education Vice-President.

Mrs. Pamela Mustovich moved to close nominations for Vice-President and Mrs. Corinne Scott seconded.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

Vote by member for Vice-President by Candidate name:

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

- C. SWEARING IN OF 2022 BOARD OF EDUCATION PRESIDENT AND VICE-PRESIDENT

III. BOARD/DISTRICT COMMUNICATIONS

A. Superintendent's Update

COVID Update-Ms. Patrick shared current student and staff attendance rates.
Safety and Security Grant and Equity Grant information was shared.
Security Grant and the Equity Grant.

B. Executive Director's Report

C. Board Update

D. Technology Director Update

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 03-22 - Adoption of the minutes of the December 20, 2021 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Dennis Henry moved and Mrs. Pamela Mustovich seconded adopting the minutes of the December 20, 2021 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 04-22 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-H.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Shawn Jackson moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Financial Items A-H.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

- A. Approve December Financials and appropriations as presented.
- B. Approve FY23 Tax Budget.
- C. Authorize the Treasurer to request/collect all monies as available.
- D. Approve recommendation that the issuance of blanket purchase orders are not to exceed \$100,000.00.
- E. Establish Record Commission, with Finance Committee, meeting to be held prior to the April 2022 Board of Education Meeting at 4:30 p.m.
- F. Establish Audit/Finance Committee Meeting, to be held prior to the February 2022 Board of Education Meeting at 4:30 p.m.

- G. Approve the donation of a 2007 Chevrolet pickup truck valued at approximately \$6,000 from Ohio Valley Medical Center to the Auto Technologies & Motorcycle Maintenance program.
- H. Approve the establishment of petty cash as follows:

<u>Petty Cash Changes Funds</u>	<u>Amount</u>	<u>Maximum Expenditure</u>
CTC Cafeteria	\$600	Change given as needed
GISA Cafeteria	\$430	Change given as needed
Cosmetology	\$25	Change given as needed
Culinary Arts	\$100	Change given as needed
Animal Science	\$40	Change given as needed
School Cashier	\$135	Change given as needed
Food Truck	\$500	Change given as needed
<u>Petty Cash Funds</u>	<u>Amount</u>	<u>Maximum Expenditure</u>
Treasurer's Office	\$450	\$100

SCCTC RESOLUTION NUMBER 05-22 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Pamela Mustovich moved and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C.

Roll Call: Ayes: Callan, Henry Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. PROCEDURE

1. Approve day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. *The following dates are proposed:*

February 14, 2022	(Second Monday) Audit/Finance Committee Meeting 4:30 PM
March 14, 2022	(Second Monday)
April 11, 2022	(Second Monday) Record/Finance Committee Meeting 4:30 PM
May 9, 2022	(Second Monday)
June 13, 2022	(Second Monday)
August 8, 2022	(Second Monday)
September 12, 2022	(Second Monday)
October 10, 2022	(Second Monday)
November 14, 2022	(Second Monday)
December 12, 2022	(Second Monday)
January 9, 2023	(Second Monday) 2022 Organizational/Regular Meeting
2. Approve waiving of reading of previous meeting minutes at each meeting.
3. Approve attendance for in-state professional meetings for staff,

- Administrators, and Board members with supervisor approval (where applicable) without additional board action.
4. Approve mileage reimbursement for CTC staff at IRS rate of 58.5 cents per mile for 2022.

B. AFFILIATIONS

1. Approve OSBA Membership at the cost of \$3,429 for 2022. (FY21 \$3,329).

C. APPOINTMENTS

1. Appoint 2022 representative to the Enterprise Zone Committee (Representative: Shawn Jackson)
2. Appoint 2022 OSBA Delegate and alternate (BOE Pres. and V.P.) (Delegate: Jamie Callan/ Alternate: Shawn Jackson)
3. Appoint 2022 OSBA Legislative Liaison (Liaison: Chris Thompson)
4. Appoint 2022 OSBA Student Achievement Liaison (Liaison: Dr. Susan Page)
5. Appoint 2022 Board of Education Sub-Committees:
 - a. 2022 Curriculum Committee (Dennis Henry, Shawn Jackson, Dr. Susan Page, Michelle Patrick)
 - b. 2022 Facilities Committee (Chris Williams, Pamela Mustovich, Corinne Scott, Michelle Patrick, Julie Wallace)
 - c. 2022 Finance Committee (Jamie Callan, Pamela Mustovich, Chris Thompson, Stanley Wenclewicz, Michelle Patrick, Chris James, Julie Wallace)
6. Appoint Treasurer as District Records Officer.
7. Appoint Michelle Patrick, Superintendent, as Title IX Decision Maker.
8. Appoint Chris James, Executive Director, and Marian West, ESC Administrator, as Title IX Compliance Officers.
9. Appoint Jennifer Shaffer as Homeless Liaison
10. Appoint Michelle Patrick, Superintendent, as the Purchasing Agent for the Springfield-Clark Career Technology District for the calendar year 2022.

SCCTC RESOLUTION NUMBER 06-22 – ADMINISTRATIVE, ITEM D-G

Mrs. Corrine Scott moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Item D-G.

D. RESOLUTION

1. Approve the addition of Juneteenth as a paid holiday in accordance with O.R.C. 3319.087.
2. Approve Juneteenth 2022 to be observed on June 17, 2022 by recommendation of the Superintendent to avoid a conflict with the June board meeting.

E. POLICY REVISION VOLUME 40 #1 FINAL READ

1. Approve the final read of policy revision of PO0169.1 Public

- Participation at Board Meetings.
- 2. Approve the final read of policy revision of PO1530 Evaluation of Directors and Other Administrators.
- 3. Approve the final read of policy revision of PO2271 College Credit Plus Program.
- 4. Approve the final read of policy revision of PO3217 Weapons.
- 5. Approve the final read of policy revision of PO4217 Weapons.
- 6. Approve the final read of policy revision of PO5112.02 Educational Opportunity for Military Children.
- 7. Approve the final read of policy revision of PO5200 Attendance.
- 8. Approve the final read of policy revision of PO5350 Student Mental Health and Suicide Prevention.
- 9. Approve the final read of policy revision of PO5516 Student Hazing.
- 10. Approve the final read of policy revision of PO5630.01 PBIS and Restraint and Seclusion.
- 11. Approve the final read of policy revision of PO6114 Cost Principles - Spending Federal Funds.
- 12. Approve the final read of policy revision of PO7300 Disposal of Real Property/Personal Property.
- 13. Approve the final read of policy revision of PO8330 Student Records.
- 14. Approve the final read of policy revision of PO8400 School Safety.
- 15. Approve the final read of policy revision of PO8462 Student Abuse and Neglect.
- 16. Approve the final read of policy revision of PO8740 Bonding.
- F. NEW POLICY FINAL READ**
 - 1. Approve the final read of new board policy PO1617 Weapons.
- G. AGREEMENT**
 - 1. Approve the facilities and services agreement between Springfield-Clark CTC and Cedarville University for the 2022 Convocation ceremony.

Roll Call: Ayes: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams

Motion carried, 9-0

SCCTC RESOLUTION NUMBER 7-22 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mrs. Pamela Mustovich and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar Personnel Item A.

A. CLASS CHANGE

- ADDENDUM**
- 1. Approve the class change for Ross Lunsford, Social Studies Instructor,

- from Class VII, Step 7, \$68,763; to Class VIII, Step 7, \$70,081 effective February 1, 2022 due to completed coursework that has been verified.
- ADDENDUM** 2. Approve the class change for Janel Bumgardner, Special Education Coordinator, from Class VIII, Step 22, \$89,440; to Class IX, Step 22, \$90,324 effective February 1, 2022 due to completed coursework that has been verified.
- ADDENDUM** 3. Approve the class change for Kyla Greenwood, from Class II, Step 2, \$53,178; to Class IV, Step 2, \$54,329 effective February 1, 2022 due to completed coursework that has been verified.
- ADDENDUM** 4. Approve the class change for Michael Hill, from Class I, Step 7, \$61,251; to Class II, Step 7, \$64,525 effective February 1, 2022 due to completed coursework that has been verified.

Roll Call: Callan, Henry, Jackson, Mustovich, Page, Scott, Thompson, Wenclewicz, Williams
Motion carried, 9-0

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VII. ADJOURNMENT of Regular meeting

Mr. Dennis Henry moved and Mr. Chris Williams seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 5:55 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

2/14/22

Attest: _____

Mrs. Julie Wallace, Treasurer

Date: _____

2/14/22

The next regular Springfield-Clark CTC Board of Education meeting will be held February 14, 2022 at 5:00 p.m.

COMING UP AT CTC

FEBRUARY

- 3 Parent-Teacher Conferences 4-7pm
- 4 Q3 Interims Sent Home
- 14 Board of Ed Mtg. 5pm
- 21 President's Day – No School

