

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY FEBRUARY 14, 2022  
MT. LEBANON HIGH SCHOOL AUDITORIUM  
*PUBLIC PARTICIPATION WILL ALSO BE AVAILABLE VIA ZOOM*

7:30 P.M.

*(Face Coverings are Required)*

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Questions or Comments from Residents. Presentations or comments are to be limited to four (4) minutes.
- IV. New Business for Board consideration or action
  - A. Washington Elementary Principal Appointment - RESOLVED, that the Board appoints Brook N. Webb as Principal of Washington Elementary School at a salary of \$105,000, annually, pending proper credentialing and licensing in Pennsylvania with a start date to be determined.
- V. Action Items for February 21, 2022, Board Meeting
  - A. Financial Items
    - 1. Treasurer's Report - The treasurer's report reflects cash translation for the month of January, 2022. The Report is typical for this time of year, and the Superintendent recommends it for approval.
    - 2. Monthly List of Bills - The monthly list of bills reflects checks authorized to be drawn between January 20, 2022 to January 31, 2022. All checks have been reviewed by the

administration and are typical of this time of year. The Superintendent recommends approval of this list.

3. List of Tax Refunds - The list of tax refunds totals \$2,692.80 for one (1) refund for January. The list has been reviewed by the solicitor's office, which recommends approval. The list is recommended for approval by the Superintendent.
4. List of Contracts in Excess of \$100 - Annually, The Board is asked to approve a list of contracts in excess of \$100 as required by School Code. Note that the contract amount required to be approved has not changed since 1949. Some of these contracts have been approved separately by the Board as they became due. Some continue year to year without separate action. All known contracts are listed here for Board review and approval. The Superintendent recommends approval of this list.
5. Parkway West Career and Technology Center Budgets - The 2022-2023 budgets for Parkway West Career and Technology Center were approved on January 4, 2022, by the Jointure member representatives. The Mt. Lebanon School District is asked to consider and approve the Operating and Jointure budgets. The proposed increase is 3.07%. Mt. Lebanon's contribution to the Operating budget is an estimated \$279,525.25. The contribution to the Jointure budget is an estimated \$127,229.32. Final expenditures are based on the actual enrollment numbers. The Superintendent recommends approval of these budgets.
6. Capital Projects Fund List - Annually in February, the Board is asked to review and approve the capital projects anticipated for the coming calendar year. Since these projects begin in the spring, they are presented for Board approval earlier than the General Fund Budget timeline. The list will be reviewed by Mr. Marciniak at the meeting. The Superintendent recommends approval of this list as presented.
7. Transfer from General Fund for Capital Projects - The Board will discuss the transfer of \$850,000 from the General Fund Assigned Fund Balance to the Capital Fund to address the Capital Projects Fund List. The Superintendent recommends approval of this transfer.
8. Safety & Security Capital Fund Assignment - The Board will discuss redesignating the remaining safety and security monies to address general capital project needs. This was made possible by the receipt of two competitive safety and security grants from the State received in 2019 and 2020. The Superintendent recommends approval of this redesignation.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointment, changes in assignments, leaves of absence, resignations, and retirements to be considered by the Board.

C. Other

1. Policy Review -
  - a. KE, Parental Concerns and Complaints
  - b. EEA, Student Transportation Services
  - c. EF, Elementary Lunch Program
  
2. Supplemental Internet Bid - Per E-rate requirements, the District has requested bids for Internet access service that will be used to supplement the Internet service received from the Allegheny RWAN. This ensures there is diverse service in the event of an unexpected service outage from the RWAN and at the same time enables the District to use both sources of Internet. Our E-rate "Form 470" bids were solicited to comply with E-rate rules. No bids were received. The District is satisfied with the current service provider, Verizon, and recommends extending the contract for one year through June 30, 2023 and continue receiving 200 Mbps of Internet from Verizon. The annual charge is estimated to be \$13,200 inclusive of taxes and surcharges, of which E-rate is anticipated to pay approximately \$4,700. The post E-rate cost to the district is expected to be approximately \$8,500.00. The Superintendent recommends approval of this agreement.
  
3. Covid Update - The administration will provide an update regarding COVID-19.

VI. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes

VII. Upcoming Public Meetings

February 21, 2022 - 6:45 p.m.	Board DEI Committee Meeting Auditorium, Mt. Lebanon High School Zoom
February 21, 2022 - 7:30 p.m.	Board Regular Meeting Auditorium, Mt. Lebanon High School Zoom

VIII. Adjournment

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