



## **TOWN OF WEST HARTFORD**

### **FAIR RENT COMMISSION**

### **SPECIAL VIRTUAL MEETING MINUTES**

**February 9, 2022 at 6:30 PM**

#### **I. Meeting Opening – 6:52 PM:**

A. Call to Order

B. Acting Chair Cassidy welcomed everyone and started the meeting at 6:52 pm.

C. Roll Call: **Present:** Joseph Cassidy, Brian Fulco, Stuart Mahler, Nastajha Ortiz and Ashley Rigby. **Absent:** Alexis Safo-Agyeman. A quorum of members were present.

D. Town of West Hartford Staff Present: Helen Rubino-Turco, Director of Leisure & Social Services/Fair Rent Coordinator. Attorney Cynthia Lauture, from Corporation Counsel was also present.

#### **II. Approval of Minutes from January 27, 2022 Meeting**

Correction to the minutes made by Commission Mahler, typo in Section 5B.

Correction to the minutes made by Commissioner Fulco, seconded the motion in discussion, not Commissioner Ortiz.

No further corrections.

Motion to approve minutes made by: Commissioner Fulco

Motion seconded by: Commissioner Mahler

Vote: Motion passes unanimously

#### **III. Introduction of New Member**

New Member Commissioner Ashley Rigby introduces herself, and is welcomed by Commission members.

**IV. Election of Interim Chair**

- A. Acting Chair Cassidy facilitates the election for interim chair. Acting Chair Cassidy advises that the interim chair is to serve until the regularly scheduled election in April, and goes over the responsibilities of the interim chair.
- B. Commissioner Ortiz puts forth a nomination for Acting Chair Cassidy. Commissioner Fulco seconds the nomination. Acting Chair Cassidy declines nomination. Commissioner also nominates Acting Chair Cassidy.
- C. Discussion as to if anyone else is interested in running for Interim Chair.
- D. Acting Chair Cassidy nominates Vice Chair Mahler for position. Vice Chair Mahler declines nomination.
- E. Vice Chair Mahler inquires if Commissioner Ortiz would be interested in running. Commissioner Ortiz declines.
- F. Acting Chair Cassidy agrees to sit in the Interim Chair position until April.
- G. Commissioner Ortiz re-nominates Acting Chair Cassidy for Interim Chair position. Commissioner Mahler seconds.
- H. Vote: Motion passes unanimously.

**V. Notice of Hearing Procedures**

Commissioners provided with notice of hearing procedures that Town staff would like to provide to all parties prior to the hearing. Commissioner Mahler corrects typo. Commissioner Ortiz makes motions to adopt hearing procedure with Commissioner Mahler's correction. Seconded by Commissioner Fulco. Motion passes unanimously.

**VI. February 17, 2022 is next meeting of Fair Rent Commission.**

- a. Commissioner Fulco advises that he will be unavailable to attend the meeting in person, but would be available to participate remotely.

**VII. Adjournment**

**Motion to Adjourn**

Motion made by: Joseph Cassidy

Motion seconded by: Stuart Mahler

Vote: Motion passes unanimously

Meeting ended: