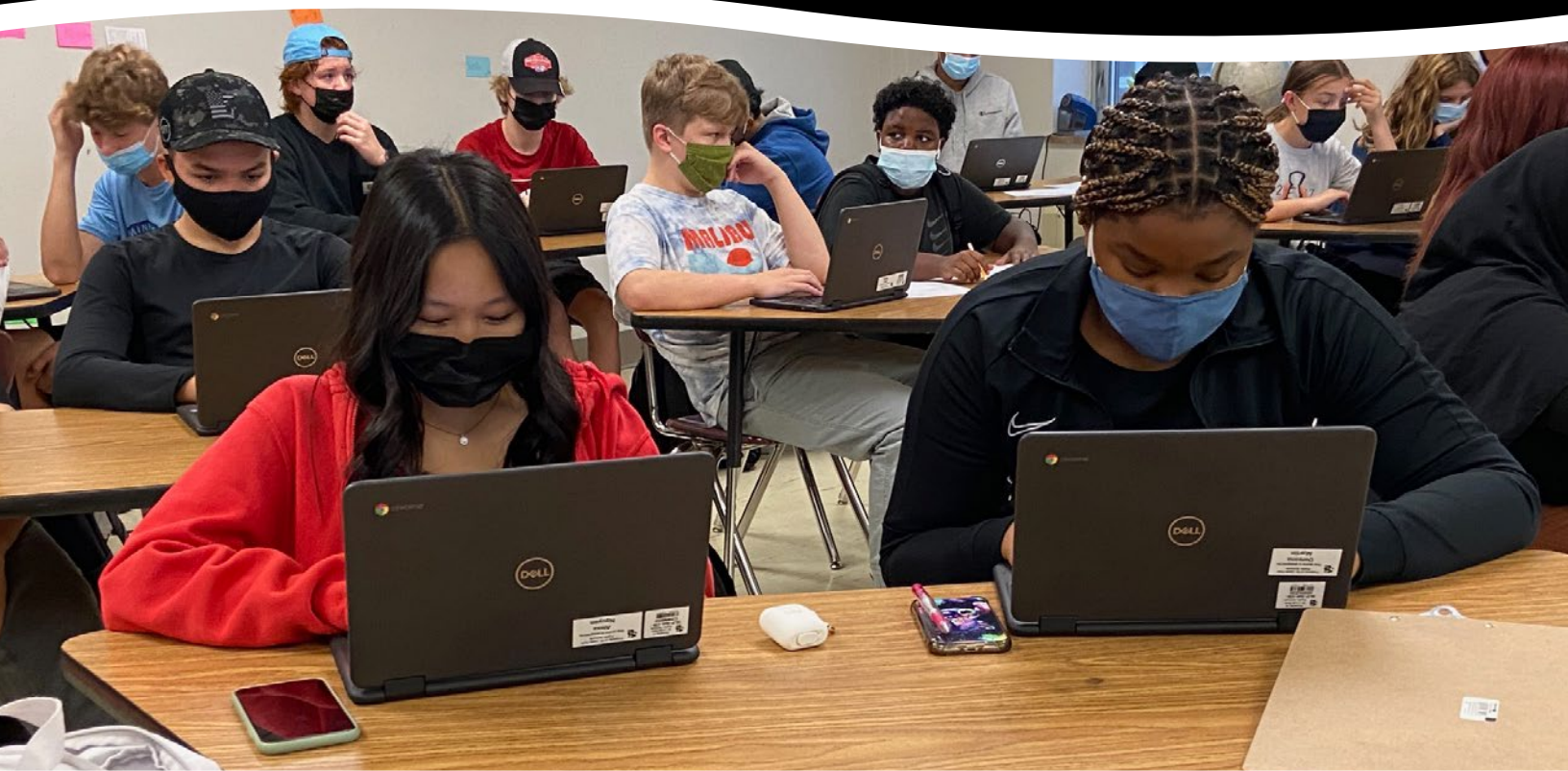


St. Louis Park  
High School

# Student Handbook 2021-22



#PARKPRIDE

## St. Louis Park Public Schools Mission

St. Louis Park Public Schools sees, inspires, and empowers each learner to live their brilliance in an environment that centers student voice and experience to create racially equitable learning that energizes and enhances the spirit of our community.

## Vision Statement

St. Louis Park Public Schools – Where students are seen and valued and become their best selves as racially conscious, globally minded contributors to society.

## Core Values

### We believe in:

- > **The brilliance of ourselves and others.**  
Everyone has the capacity and responsibility to foster the growth and brilliance of others.
- > **Authentic community engagement.**  
Engaging and supporting our employees, families, and communities will enhance the healthy development of each learner.
- > **High expectations.**  
Instilling and upholding high expectations empowers students and staff to higher levels of achievement.
- > **Collective responsibility.**  
Embodying the collective and urgent responsibility of anti-racist practices enriches a work and learning environment and community.
- > **Persistent effort.**  
Through persistent effort we will create anti-racist schools and academically successful learners.
- > **Racial consciousness and cultural competence.**  
Racial consciousness and cultural competence are essential to each person's ability to be a catalyst for change.
- > **Advocacy for equity.**  
Everyone has equal intrinsic worth and we will advocate for the historically marginalized.

## St. Louis Park High School Loyalty Song

We're Loyal to you, Park High;  
We're Orange and Black, Park High We know you're the best  
You out-shine all the rest;  
For you've passed every test, Park High; Rah! Rah!  
So make the ball spin, Park High; Let's fight till we win, Park High;  
Good spirit we can afford Forever, we will reward  
O R I O L E S  
A victory from you Park High.

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# High School Contacts

## Administration & Main Office

### Principal:

**LaNisha Paddock**

Phone: 952-928-6107

paddock.lanisha@slpschools.org

### Building Ops:

**Abby Schrader**

Phone: 952-928-6106

schrader.abby@slpschools.org

### Assistant Principal:

**Jessica Busse**

Phone: 952-928-6110

busse.jessica@slpschools.org

### Assistant Principal:

**Todd Goggeye**

Phone: 952-928-6103

goggeye.todd@slpschools.org

### Main Office:

Phone: 952-928-6100

Fax: 952-928-6113

Attendance Line: 952-928-6045

### Assistant to Assistant

#### Principals:

**Kiki Christensen**

Phone: 952-928-6102

christensen.kirsten@slpschools.org

## Grade 9

### *Class of 2025*

#### Counselor:

**Barb Nelson**

Phone: 952-928-6131

nelson.barbara@slpschools.org

#### Assistant Principal:

**Jessica Busse**

Phone: 952-928-6110

busse.jessica@slpschools.org

#### Achievement & Support

##### Coordinator:

**Chris Nordstrom**

Phone: 952-928-6084

nordstrom.christopher@slpschools.org

## Grade 10

### *Class of 2024*

#### Counselor:

**Laura King**

Phone: 952-928-6126

king.laura@slpschools.org

#### Assistant Principal:

**Todd Goggeye**

Phone: 952-928-6103

goggeye.todd@slpschools.org

#### Achievement & Support

##### Coordinator:

**Greg Whittle**

Phone: 952-928-6085

whittle.gregory@slpschools.org

## Grade 11

### *Class of 2023*

#### Counselor:

**Kelsey Milne**

Phone: 952-928-6128

milne.kelsey@slpschools.org

#### Assistant Principal:

**Jessica Busse**

Phone: 952-928-6110

busse.jessica@slpschools.org

#### Achievement & Support

##### Coordinator:

**Kaelyn Dagon**

Phone: 952-928-6085

dagon.kaelyn@slpschools.org

## Grade 12

### *Class of 2022*

#### Counselor:

**Heidi Cosgrove**

Phone: 952-928-6132

cosgrove.heidi@slpschools.org

#### Assistant Principal:

**Todd Goggeye**

Phone: 952-928-6103

goggeye.todd@slpschools.org

#### Achievement & Support

##### Coordinator:

**Aaron Schloer**

Phone: 952-928-7009

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### Social Worker/

#### Chemical Health Specialist:

**Kjirsten Hanson**

Phone: 952-928-6267

hanson.kjirsten@slpschools.org

### Social Worker/

#### Chemical Health Specialist:

**Marlee Nirenstein**

Phone: 952-928-6137

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### BARR Coordinator:

**Kelly Brown**

Phone: 952-928-6122

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### Enrichment Coordinator:

**Alissa Case**

Phone: 952-928-6024

case.alissa@slpschools.org

## Grades 9-12

### *Special Education Department Leads*

#### Katie Lee

Phone: 952-928-6140

lee.katelyn@slpschools.org

#### Carly Rohlfing

Phone: 952-928-6279

rohlfig.carly@slpschools.org

## Additional Contacts

#### Health Office:

Phone: 952-928-6117

#### Central Clinic:

Phone: 952-993-1100

#### Transportation:

Phone: 612-437-4719

transportation@slpschools.org

slpschools.org/transportation

#### Police Liaison Officer:

**Maurice Smith**

Phone: 952-928-6101

smith.maurice@slpschools.org

#### Spanish Multicultural Liaison:

**Carmen Rudin**

Phone: 952-928-6018

rudin.carmen@slpschools.org

#### Somali Multicultural Liaison:

**Tarabi Jama**

Phone: 952-928-6017

jama.tarabi@slpschools.org

#### Athletic Director:

**Andy Ewald**

952-928-6118

ewald.andrew@slpschools.org

#### Assistant Athletic Director:

**Brittani Schroeder**

952-928-6026

schroeder.brittani@slpschools.org



# Graduation Requirements

## *Classes of 2021 & 2022*

### Credit Requirements

Earn 46 semester credits in the following areas:

1 semester = 1.0 credit = ½ year

2 semester = 2.0 credits = full year

English .....8 credits (English 9, 10, 11, 12)

Social Studies.....8 credits (Civics, W. History, US History, Sr. Social Studies Selections)

Math .....6 credits\* (3 Years of math through Adv. Algebra or equivalent)

Science .....6 credits\* (1 Year Biology, 1 year Chem. or Physics & 1 year elective)

Health.....1 credit embedded over 4 years

Physical Ed. ....1 credit

Fine Arts .....2 credits (ex. Music, Drawing, Painting, etc.)

Info/Comm. Lit.....1 credit (9th grade)

Career & College .....1 credit over 4 years through Advisory/Park Connections class

Electives .....12 credits total (in the areas listed below)

Additional Electives:

12 credits – Extra classes taken in: Art, Business, English, Math (ex. 4th year of Math), Music, Phy.Ed, Science, Social Studies, World Language\*, or any of the classes in the Career Pathways of Study

---

### **\*Strongly Suggested Additional Course Work for Admission to:**

- **Minnesota State University (MNSCU System)** - 2 or more years of a world language, 3-4 years of math & science
- **University of Minnesota** – 2 or more years of a world language, 4 years of math, 4 years of science
- **Minnesota Private Colleges/Selective Colleges** – 2 or more years of world language, 4 years of math, 4 years of science

# Graduation Requirements

## *Class of 2023 & Beyond*

### Credit Requirements

Earn 46 semester credits in the following areas:

1 semester = 1.0 credit = ½ year

2 semester = 2.0 credits = full year

English .....8 credits (English 9, 10, 11, 12)

Social Studies.....8 credits (Civics, W. History, US History, Sr. Social Studies Selections)

Math .....6 credits\* (3 Years of math through Adv. Algebra or equivalent)

Science .....6 credits\* (1 Year Biology, 1 year Chem. or Physics & 1 year elective)

Health.....1 credit

Physical Ed. ....1 credit

Fine Arts .....2 credits (ex. Music, Drawing, Painting, etc.)

Info/Comm. Lit.....1 credit (9th grade)

Park Connections.....1 credit over 4 years through Park Connections class (.25 per year)  
(SEL/Career & College Readiness)

Electives .....12 credits total (in the areas listed below)

Additional Electives:

12 credits – Extra classes taken in: Art, Business, English, Math (ex. 4th year of Math), Music, Phy.Ed, Science, Social Studies, World Language\*, or any of the classes in the Career Pathways of Study

---

### **\*Strongly Suggested Additional Course Work for Admission to:**

- **Minnesota State University (MNSCU System)** - 2 or more years of a world language, 3-4 years of math & science
- **University of Minnesota** – 2 or more years of a world language, 4 years of math, 4 years of science
- **Minnesota Private Colleges/Selective Colleges** – 2 or more years of world language, 4 years of math, 4 years of science

# 2021-22 High School Daily Schedules

**Start/End Times: 8:25 a.m.-3:15 p.m.**

*The building opens at 8:05 a.m. and closes at 6:00 p.m.*

The 2021-22 daily schedule features a time for Park Connections on Tuesdays, Wednesdays, and Thursdays. Students will meet with their Park Connections teacher for 30 minutes. The time will be framed around Park PRIDE and social emotional learning, as well as College and Career Readiness through the following goals:

- Affirming the health and safety of all students and establishing social support and deepening relationships.
- Building social emotional competency to be successful in school and in life.
- Processing and exploring environmental stressors through intentional conversations.
- Building specific skills to promote college and career readiness.

<b>Monday/Friday</b> (50 minutes)	
Period 1	8:25-9:15 a.m.
Period 2	9:20-10:10 a.m.
Period 3	10:15-11:05 a.m.
Period 4	11:10 a.m.-12:00 p.m.
Period 5	12:05-1:25 p.m.
Period 5 - 1st Lunch	
Lunch	12:05-12:30 p.m.
Class	12:30-1:25 p.m.
Period 5 - 2nd Lunch (Split Class)	
Class	12:05-12:30 p.m.
Lunch	12:30-12:55 p.m.
Class	12:55-1:25 p.m.
Period 5 - 3rd Lunch	
Class	12:05-12:55 p.m.
Lunch	1:00-1:25 p.m.
Period 6	1:30-2:20 p.m.
Period 7	2:25-3:15 p.m.

<b>Tuesday/Wednesday/Thursday</b> (45 minutes)	
Period 1	8:25-9:10 a.m.
Period 2	9:15-10:00 a.m.
Park Connections	10:05-10:35 a.m.
Period 3	10:40-11:25 a.m.
Period 4	11:30 a.m.-12:15 p.m.
Period 5	12:20-1:35 p.m.
Period 5 - 1st Lunch	
Lunch	12:15-12:40 p.m.
Class	12:45-1:35 p.m.
Period 5 - 2nd Lunch (Split Class)	
Class	12:20-12:45 p.m.
Lunch	12:45-1:10 p.m.
Class	1:15-1:35 p.m.
Period 5 - 3rd Lunch	
Class	12:20-1:10 p.m.
Lunch	1:10-1:35 p.m.
Period 6	1:40-2:25 p.m.
Period 7	2:30-3:15 p.m.

# Academics

## Quarter Start and End Dates

The school year is divided into four marking periods approximately nine weeks long:

Quarter	Starts	Ends
First Quarter	September 8, 2021	November 4, 2021
Second Quarter	November 8, 2021	January 27, 2022
Third Quarter	January 31, 2022	March 24, 2022
Fourth Quarter	March 26, 2022	June 9, 2022

## Grading System

The grades at the end of the first and third quarters are progress grades and are not maintained as part of a student's permanent record. Semester grades are fixed, and used for determining credit accumulation and grade point average. Semester grades become part of the student's transcript file. Class rank will not be utilized on transcripts starting 2021-2022, class quartiles will be calculated.

Since St. Louis Park High School is a four-year high school, class quartile and cumulative grade point averages are computed for the first time in 9th grade at the end of the first semester.

**Grade reports for the 2021-22 school year will be available online using the PowerSchool Parent Portal. We will not be mailing home grade reports.** Interim progress reports may be sent home by individual teachers at any time during the semester to advise parents of their student's academic and behavioral progress. **We highly recommend parents and guardians to use the PowerSchool Parent Portal to check daily grades and attendance.**

**Please contact Abby Schrader to receive your login and access code at 952-928-6106.**



## Grade Point

A = 4.0	D+ = 1.3
A- = 3.7	D = 1.0
B+ = 3.3	D- = 0.7
B = 3.0	F = 0.0
B- = 2.7	NG = 0.0
C+ = 2.3	P = Pass, but is not used in the GPA calculations
C = 2.0	
C- = 1.7	

## Pass/Fail Grading

A Pass/Fail option is available to all students in certain courses. Students selecting the Pass/Fail option must consult with the grade level counselor before the end of the sixth week of a semester. Students may elect to take up to, but not to exceed two courses on a Pass/Fail basis in any one school year (prior to COVID).

## Schedule Changes / Dropping a Class

Students are given freedom in choosing their classes at registration time. Students should assume that the decisions they make in the selection of courses are final and not anticipate that they will be able to make changes.

A class may be dropped without a failure grade up to the tenth week into a semester. After the tenth week, a class may be dropped, but the student will be given a grade for the semester. Dropping a class requires parent and teacher approval and maintaining a minimum load of classes. Students must contact their counselor at least two weeks before the tenth week of the current semester has passed.

## Retaking a Class for Credit

If a student retakes a course, the higher grade will remain on the transcript. The class that is retaken will remain on the permanent record. If, when taken the first time, a student has a passing grade, a P will be listed, but the student will earn one elective and one required credit. If an F was received for the initial class, an NG will be recorded and no credit will be given. The teacher of the initial class has to submit the grade change form for the transcript to be updated.

## Academic Awards

### Dollars for Scholars Night

Each Spring, a night is set aside to honor senior students who are receiving a scholarship from the local scholarship program. Seniors should contact the counseling office for scholarship information throughout the year.

### Academic Honors and Awards Breakfast

In the Spring, faculty and families celebrate the academic success and growth of senior students.

At the end of their seventh semester of high school, seniors with "High Academic" and "Highest Academic" honors are determined. To be recognized for either one of these academic honors the student must have earned at least twenty mainstream credits while attending St. Louis Park High School. Seniors who have maintained an "A" average (3.75 honor points or above) are listed on the "Highest Academic" honor roll. Likewise, students who have maintained an "A-" average (minimum of 3.50 honor points up to 3.749) are listed on the "High Academic" honor roll. In rare circumstances a teacher may give a student an "A+" as a reward for extraordinary effort. It is intended as an intrinsic reward and is weighted as an "A."

## National Honor Society

Members who fulfill the following requirements will be inducted into the National Honor Society in the spring:

- Attend five of the six group meetings
- Attend a *Character in Leadership Summit*
- Participate in three of the five group service projects
- New members who complete thirty individual service hours or returning members who complete twenty individual service hours. (No more than ten hours may carryover from the summer.)

Any honor violations during the year (drinking; tobacco use; academic dishonesty; suspension from school, sports, or school-related activities...) will result in a member's dismissal from the National Honor Society.

## Class Credit Loads

Students must maintain the appropriate credit/course load for each grade level.

The credit/course loads by grade level are as follows:

- Freshmen: 12-14 credits (6 to 7 courses per semester)
- Sophomores: 12-14 credits (6 to 7 courses per semester)
- Juniors: 12 credits (6 courses per semester)
- Seniors: 10 credits (5 courses per semester)

\* No student may take less than 5 credits per semester (enrollment as a student aide will not count toward the 5 credits).

## Mid-Term Graduation

Seniors who plan to graduate at the end of the first semester must see their counselor to make the proper arrangements.

## Incomplete Policy

A student who receives an "I" or an "I+" as a final semester grade must make arrangements with the teacher who issued that incomplete grade to complete the class or clear up the obligation.

An "I+" indicates that a book or equipment obligation has been assessed that must be reconciled before a grade can be given. If the teacher is no longer available, the student and his/her counselor should work with the department chairperson for that subject area.

An incomplete "I" given for the second semester must be cleared by the sixth week after the start of school the following fall. If the incomplete grade "I" is not cleared by the 6th week into the next academic term, the grade will become an "F".





## EDMENTUM Credit Recovery Program

Students that fail a course can make up that credit by successfully completing the course in our credit recovery program, EDMENTUM. Students enroll with their counselors for credit recovery.

### *For the Class of 2023 and beyond:*

- No more than seven credits may be earned outside of summer school through EDMENTUM, our credit recovery program.

### *For all EDMENTUM Credit Recovery learners:*

- After completing all the modules for a particular course, the student will take the final exam in the presence of a supervisor/grader\* and must pass with 60% proficiency to earn credit.
- Students may take the final exam multiple times, if necessary.
- Students may register for **ONLY** one class at a time; once a course is completed and credit is earned, students may begin another course immediately.
- A course must be completed within **ONE** calendar year from the start date.
  - Once the year has passed, the course will be reset.
- The Achievement and Support Coordinators will keep track of all course credits needed for graduation, as guided by the counselors.
- Seat time must equal a minimum of 18% of the full course (typically 17 hours).

\*Supervisors/graders available by appointment or arrangement:

- Aaron Schloer
- Chris Nordstrom
- NTA teachers
- SPED Case Managers

## Transfer Credits

Student transfers happen at various times during the school year. In order for any credit to be granted from previous schools, they need to be presented on an official school transcript at the time of registration. Quarter report cards and progress reports will not be considered for credit towards graduation. Individual credits will be determined at the time of enrollment. Transfer of non-semester credits will be evaluated at the enrollment meeting.

## Transfer of Block Credits

Students transferring from a school setting on a block schedule that has completed a final grade will receive that credit on a St. Louis Park High School transcript. The final block grade (after 1st or 3rd block) will be used as an incoming progress grade for the student to potentially earn a semester St. Louis Park High School credit. There is also the potential for students coming from a block system to be placed in a St. Louis Park High School class that they were not currently taking at their previous school. If they end up failing the course, a grade of NG will be given instead of an F (due to not being present for the whole semester). If they pass with a D- or above, they will be awarded a full St. Louis Park High School semester credit.



# Study Hall

## Study Hall Passes

All passes must come from the student’s study hall teacher through the Student Support Time (SST) website. Students must check in daily with their study hall teacher and present their pass or assignment in SST, prior to leaving the classroom. Attendance will be confirmed in SST. Non-attendance will be reflected in PowerSchool if not confirmed. Passes can only be issued to an alternative classroom, Learning Lab and Media Center. Additional destinations will need to be arranged ahead of time by the staff members involved and confirmed on SST.

## Study Hall Release

In the fall 2021, students in grades 11 and 12 may be excused each semester from a study hall(s) first period and/or seventh period, first and second period or sixth and seventh period, while students in grades 9 and 10 are not entitled to parent study hall release.

***\*Study halls that are scheduled during 3rd, 4th or 5th periods will not be allowed to be open for any grade level. Student schedules will not be rearranged for an open hour.***

Juniors and seniors may be excused from a study hall at the beginning and/or end of the school day, provided they have a completed current Parent/Guardian Study Hall (Option Hour) Release form signed by their parent or guardian on file in the counseling office. Students will need this Parent Permission Pass in their possession while off campus. If students are not on track to graduate based on credits earned(see below), they will be assigned courses needed to get them on track.

- 9th grade first semester ..... 5 credits earned
- 9th grade second semester ..... 11 credits earned
- 10th grade first semester ..... 17 credits earned
- 10th grade second semester ..... 23 credits earned
- 11th grade first semester ..... 27 credits earned
- 11th grade second semester ..... 32 credits earned
- 12th grade first semester ..... 39 credits earned

Generally, students are excused by parents so that work obligations can be met; however, on occasions if students wish to be in the building they must have a pass issued by the teacher or staff member assigning their work. This pass will authorize the student to be in an assigned area. (ex. media center, learning lab, or classroom).

## Parent/Guardian Permission Forms

Students must return a parent permission form signed by a parent or guardian to the counseling office each semester. Students must report to the study hall daily until the study release has been processed through the counseling office and their schedule has been changed.

## Staying on Campus / Misuse of Release Period

Students with completed permission forms have elected to be out of the building with parent permission. If a student needs to be in the building during this release time, they will need a pass from a staff member to an approved location. Abusing this pass privilege or failure to be in assigned locations will result in the **revocation of the pass and/or placement in a study hall**. Failure to comply with this policy will result in the student being marked absent from the study hall or re-assignment to a study hall if release privileges are being abused.

## Teacher’s Assistant

Within a student’s high school attendance, they can earn one credit for being a teacher’s assistant. Students can seek permission from a teacher to assist in a classroom, rather than taking a Study Hall. Teachers can not have more than three teacher’s assistants in a semester and there will be no teacher’s assistants during 5th hour.

## Expectations for Teacher’s Assistants

- Must be in your classroom or working on a specific task with a pass.
- Student aid privilege will be revoked if abused for the school year.
- Additional TA enrollments must be approved by administration.

## Age of Majority

The age of majority is the period of time after an individual reaches the age of 18 (M.S. 645.451, subd. 5). All students, regardless of age, are required to follow the rules and regulations of St. Louis Park High School.

## Student Records

The St. Louis Park School District must obtain and use information about each student to plan the best educational program possible. The school district shall permit the parents of a student or an eligible student (18 years old) who is or has been in attendance in the school district to inspect and review the educational records of the student except those records which are made confidential by state or federal law. The school district shall comply with a request immediately, if possible, or within five days of the date of the request, except Saturdays, Sundays and legal holidays.

The Minnesota Government Data Practices Act (Minn. Stat. 13.01-99; Minn. Rules 1205.0100, et seq.) governs the maintenance and dissemination of all records kept by school districts. The Minnesota Rules expressly provide that both parents have full rights under the Act regardless of custody arrangements, unless the district has been provided a court order that provides this right has been terminated. (Minn. Rule. 1205-0500.)

The rights of the non-custodial parent include the right to access, to challenge and to authorize the release of data to a third party, regardless of the wishes of the custodial parent. Stepparents, grandparents and foster parents have a right of access only if they are acting as a parent in the absence of a parent. A written release from a parent (custodial or noncustodial) is required before data may be released to a stepparent, grandparent or foster parent.

Student records include census information, such as: students, parents, and siblings' names, address, phone numbers, schools attended grade and transportation information. Other information includes health data, subjects taken and grades (marks) received, various kinds of reports, attendance data, test scores, correspondence between home and school and extra-curricular activity information. While some information is collected because the law requires it, the major purpose of all student data is to help school personnel better understand the students and meet their individual needs.

## Change of Contact

If your home address, email address, or phone numbers (cell, home, or work) change, please contact Kiki Christensen at [christensen.kirsten@slpschools.org](mailto:christensen.kirsten@slpschools.org) or 952-928-6102 with the updated information. Accurate information provides for successful family communication and timely delivery of any communications.

## Directory Information

Directory information is considered public data and therefore public information and may be disclosed in the form of class lists or other lists unless prior written denial of disclosure has been received from the parent or guardian of the student or "eligible" student (student who has reached the age of majority).

District policy designates the following as student directory information in compliance with The Federal Family Educational Rights and Privacy Act (FERPA):

- Student's name
- Student's address
- Phone number
- Date and place of birth.
- Dates of attendance
- Awards received.
- Participation in officially recognized activities/sports.
- Weight and height (if a member of an athletic team)
- Pictures for school approved publications, newspapers and videotapes
- Previous educational agency or institution attended by the student

All other student records are considered private. They are open only to parents and to school personnel with a legitimate interest. If the parent or guardian of a student or "eligible" student objects to the designation of any or all of the above information as directory information, follow the procedure below.

### Procedure for Obtaining Nondisclosure of Directory Information

The parent's or eligible student's written notice shall be directed to the responsible authority and shall include the following:

- Name of the student and/or parent, as appropriate;
- Home address;
- School presently attended by student;
- Parent's legal relationship to student, if applicable; and
- Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which shall only be applicable for that school year.

Parental written permission is necessary for sending records to any other individual, school district in another state, a business, college or agency. There are two exceptions to this rule. One is when the district is required by a court order to release records, and the second is when data for research purposes are released in a way that identifies no specific student. The parent or guardian of a student may also elect to have college entrance test scores excluded from the student's official transcript; however this action will necessitate the payment of a fee to the testing agency requesting the student's scores to be forwarded to the colleges or other post-secondary institutions of their choice.

# General Information

## Health Services

If a student becomes ill or injured during the day, he/she must report at once to the Health Aide's Office. Parents or Guardians will then be notified by the Health Aide if students are ill or injured and in need of medical care. Because of the limited ward facilities, parents are requested to provide transportation as soon as it is possible. Each student should return the Emergency Procedure Card completely filled out by the parent or guardian to enable the school to contact the parents or guardian in the event of an emergency.

## Prescription Medications

Medications prescribed by the doctor should be brought to the Health Services Office in the prescription bottle with a note signed by the parent/guardian and a written Doctor's order requesting that the medication be given in school. Students can carry an asthma inhaler during the school day. We must have a written Doctor's order to carry, a note from the parent, and the inhaler must be marked with a prescription label. We also like to have an extra inhaler in Health Services just in case there is an emergency because personnel in Health Services do not have access to student's lockers. Non-prescription Medications - Advil, Tylenol, cough and cold medicine can be administered from a Health Service. The medication must come in the original container with a written note from the parents stating when and how much the student is to take.

No MEDICATION should be in student's lockers or on their person. If there are Health Service or medication questions please call (952) 928-6108.

## Lockers

Each student is assigned a locker. Students are expected to use only the locker assigned to them and keep them locked at all times. Hall lockers are "on loan" to students for the school year and remain the property of the school district. Physical education/Athletics lockers are "on loan" to students who are currently enrolled in a physical education class and/or athletic activity. Physical education/Athletics lockers should not be used during the day except during physical education class, or before and after school

for athletes. The school reserves the right to inspect student lockers when building administrators, in their reasonable judgment, deem such action necessary to insure the safety and welfare of students and staff. It is the individual student's responsibility to keep the assigned locker clean and neat and the locker combination confidential at all times.

Students are NOT to share lockers with other students. If they choose to do so, then all residents of the locker are responsible for the contents and condition of the locker. Students are advised not to keep money or other valuable items in their lockers.

### **THE SCHOOL WILL NOT BE RESPONSIBLE FOR LOST OR STOLEN PROPERTY.**

In the Physical Education setting, in which lockers have a mesh design, student valuables should be hidden from view.

## Lost and Found

Lost books that are found will be returned to the department. Other found items may be claimed in the student office. Items that are not claimed will be turned over to charitable organizations at the end of the quarter.

## Parking Student Vehicles

Student parking permits will be sold online each semester (2nd Semester will go on sale the last week of the semester).

The process has changed slightly to allow for more access. Starting at 8 a.m. on September 2, students need to complete the Google Form indicating the desire for a Parking Permit, assigned on a first come first serve basis, and sell out very quickly. On September 8 at 8 a.m., students will be notified that they have been assigned a parking permit. At that time, payments can be made online (preferred) link will be provided in confirmation email or in person if needed. They are \$50.00 per semester. If payment is not submitted prior to September 13 at 8 a.m., permits will be released to anyone on the waitlist. Once purchased, please print a receipt and have your student bring it to the Main Office to pick up their parking permit. Students will need to have all obligations cleared up and present a valid driver's license when picking up their permit. Cars without permits are subject to

being towed. If you have questions/concerns or need to pay in cash or check, please contact Kiki Christensen at (952) 928-6102 or [christensen.kirsten@slpschools.org](mailto:christensen.kirsten@slpschools.org)

Permits must be displayed and visible from the front of the vehicle by the rear-view mirror. Funds generated from parking fees are used for maintenance and upkeep of the parking lots. There are a limited number of permits available and are sold on a first come first serve basis.

Students driving cars to and from school are to leave their cars in the parking lot during the day. Students found driving recklessly will be referred to the police and their parking privileges will be revoked. Students and their parents must accept the responsibility through personal auto and homeowner's insurance for theft, theft of contents, or damage to their motor vehicle while parked in the school parking lots. Vehicles may be searched by school administrators upon reasonable cause or reasonable suspicion that school rules have been violated. Vehicles may also be subject to search by police upon probable cause or probable suspicion that Minnesota laws have been violated. Any vehicle parked on school district property can be searched by school administration in the event that it is determined necessary to search. For more information follow 6425 News.

## Parking Consequences

Consequences for illegal parking\*, parking in handicap spots without a valid permit\*\*, parking in staff parking lot, parking in visitor parking, or parking permit violations without valid parking permit (which includes parking in student parking lots) are as follows:

**First Violation / Second Violation -**  
Parking violation warning notice

**Third Violation -** Vehicle will be towed.  
Cost may exceed \$300.

\* Illegal parking in Fire Lanes will result in a Parking Ticket issued by the St. Louis Park Police Department.

\*\* Handicap Parking requires a parking permit issued by the State Department of Transportation of Minnesota. Violations of handicap parking will result in a Parking Ticket issued by the St. Louis Park Police Department.

## Special Services

St. Louis Park High School provides a variety of special services to meet the special needs of students during the school year. These services include:

### Central Clinic

If you are a child under the age of 18 who lives or attends school in St. Louis Park then you are eligible to receive free medical care at the Central clinic located at the Central Community Center. Clinic Services include: Routine Care, Counseling, Health Education, Lab Services, and Sexual Health. In order for students to receive free medical care, they MUST have in hand or have on file a signed consent form. [CLICK HERE to download the consent form.](#)

### Counseling

The counselors are assigned to students by grade and stay with the same student(s) from 10th grade through graduation. Counselors work with students to plan course schedules, give academic, vocational and career guidance, administer tests and interpret results. They work with students, parents, teachers and referral agencies to help solve problems. The counselor serves as an advocate for the student in relationships with the school, peers, parents and outside agencies. There are support groups led by the counseling and social work staff. The Counseling staff is part of the team for working with families to determine whether or not their son or daughter may require accommodations due to a significant disability, impacting their education.

### Special Education Services

St. Louis Park High offers a wide range of services available to students who are eligible for special education. Staff resources include special education teachers, speech/language pathologists, social workers, psychologists, developmental adaptive physical education, vocational coordinator and the school nurse. The school psychologist performs diagnostic testing to determine learning disabilities and special educational needs. A student is usually referred by a counselor, teacher or principal, but testing may be requested by a parent or student.

St. Louis Park Public Schools also provides a vocational assessment program. Information is available from Hennepin Technical College and the student services office.

### Tier 3 Problem Solving Team (T3PS)

Student Intervention Team is a team where teachers and counseling staff discuss possible interventions to be used to help the students reach academic success.

A study team reviews specific student needs and coordinates evaluation and planning for students who may require special education services. Parents are an important part of the process and are encouraged to share concerns with the student's counselor. For further information regarding special education services or parental rights and procedural safeguards, contact Tami Reynolds at 952-928-6068.

### Police-School Liaison

The Police-School Liaison Officer serves as a resource person to students, parents, teachers, counselors and administrators. The St. Louis Park police officer assigned to this duty assists the school personnel in building positive relationships with kids and families and dealing with unacceptable student behavior, if necessary. Liaison is also maintained between the school and social agencies, the courts, and various diversion programs.

### Social Work

Social work at the high school includes individualized educational planning and the referral process for special education students. In addition, social work duties will include truancy referrals, liaison to county and private agencies, group and individual counseling as well as parent and teacher consultation.

Kjirsten Hanson extension: 952-928-6267

Marlee Nirenstein extension: 952-928-6137

## Special Programs

### Post-Secondary Enrollment Options (PSEO)

This program allows any 10th, 11th, or 12th grade student to attend a Minnesota college (subject to college acceptance) at the expense of the state. Students will be granted credits toward their high school diploma for classes successfully completed at the college level. Students who attend full time PSEO must take responsibility for keeping contact with the high school regarding special school award programs, yearbook sales, graduation cap and gown ordering etc. Contact persons include the counselors at 952-928-6123.

### Special Facilities

The St. Louis Park High School consists of a variety of special facilities to meet the needs of students during the school year. These facilities include:

#### Athletic

Facilities for both indoor and outdoor physical education, intramural, interscholastic and recreational activities are available. Indoor facilities include the pool, gymnasiums, weight lifting and conditioning room. The outdoor facilities include tennis courts, athletic fields and the running track.

#### Computer Centers

Technology is a high priority at St. Louis Park High School. Several computer centers are available to individual students and to classes for scheduled course work and individual projects.

#### Media Center

Both fiction and non-fiction materials are available in the Media Center for classroom work, projects and recreational use. The center holds over 28,000 volumes and subscribes to multiple print magazines and newspapers. Electronic resources include subject research databases, periodical and reference indexes and databases, encyclopedias, automated book catalog and Internet access.



## Telephone / Messages

In an effort to limit classroom disruptions, students will only be called to the student office in extreme emergencies. Only emergency messages from parents/guardians will be forwarded to students provided that sufficient lead-time is given to office personnel to locate and notify the student.

Telephones are provided in the office for student use from 7:00 a.m. to 3:30 p.m. each day.

## Latex Balloon Warning

For the safety of students with different types of allergies, especially latex allergies, we are requiring that all balloons be kept out of the building. Balloons that are brought into the school will be confiscated. So please, NO balloons in the building. As always, student safety is our foremost concern. We do not want to risk any student's health.

## Closed Campus

We have a closed campus at St. Louis Park High School. This includes leaving the building to go to McDonald's. **Seniors have open campus only during their scheduled lunchtime.**

\*If students need to leave for appointments, etc, a parent/guardian needs to call the main office at 952-928-6100. A pass can be prepared for the student and picked up by the student during the day. A student may also bring a note to the main office, and a pass will be written for the student to excuse them from class at the necessary time. **Students need to be picked up from the main office.**

## Student Visitors / Deliveries

St. Louis Park High School does not allow student visitors. If a student is interested in considering enrollment at St Louis Park, that student needs to contact the student services office to arrange a day to be a student shadow. The student services number is 952-928-6123.

In order to maintain the safety of the building, and prevent unknown guests in the building, students are not permitted to order food for delivery.

## Hall Passes

Students are expected to use the bathroom and go to their lockers between classes. Students are not permitted to leave class unless it is an emergency. Passes can be created in Student Support Time; the teacher may refuse to give a pass or call for an Achievement and Support Coordinator (ASC) to walk students to the location. Any student in the hall without a generated Student Support Time pass will lose pass privileges. Certain conditions may warrant a medical waiver to this policy. Students must have their ID readily available when using a pass.

## Student IDs

All student ID's must be readily available at all times. With construction and heightened security, St. Louis Park High School would like to ensure that only permitted individuals are allowed on campus.

Seniors may pick up their ID at the beginning of the school year, from the main office. Once school pictures have been taken, on the second day of school, permanent ID's for the school year will be distributed. Until you have received your new ID, please carry your previous year's ID card. The first permanent ID will be provided to the student free of charge. If it is lost or stolen, a new card can be made in the main office.

Students will need their school ID's for lunch, media center, learning lab and for attendance.



# Attendance Policy

## Statement of Purpose

*Minnesota State Law and Education Department regulations require daily attendance:*

*Children aged seven to 16 must receive instruction for at least 170 days each year (M.S. 124.19, subd. 1b.) A child under the age 16 is considered a “continuing truant” if the child is in elementary school and absent three (3) school days without a lawful excuse or if the child is in middle, junior high or high school and absent on three or more class periods on three (3) school days without a lawful excuse (1995, M.S. 260.015, subd. 19, sec 38-39)*

Students are expected to be in class each hour. Research shows that class attendance is closely related to positive performance in coursework. Students must remain in the class for the entire hour or they will be marked absent unexcused. Arriving late by more than five minutes is considered a partial absence, but still counts as an unexcused absence.

## Absences

Students are expected to be in class every hour, every school day.

For the 2021-22 school year, we are piloting an attendance form. If your student will be absent from school for any reason, please submit the attendance form (<https://bit.ly/3Ctay26>), on the website within 24 hours. Please be prepared to report the following information: student name, grade, date of absence, reason for absence and your name/relationship. Any absence not excused within 24 hours will remain unexcused. Students can not excuse themselves.

An excused absence include but are not limited to the following categories:

- School related absences - i.e. sports, field trips, guidance visits
- Religion holiday absences
- Illness/medical related absences
- Court appearances - must have court subpoena or letter from lawyer or parent/guardian
- Vacation with family pre-approved by administrator
- Out of school suspension
- Pre-approved college visits not to exceed three per year
- Family emergencies approved by school administration

Missing the bus, oversleeping, car problems, getting a ride to school, running late, studying for tests, or babysitting for siblings are not considered to be excused absences.

## School Support

The school is committed to supporting the student and notifying families of concerns by:

- Parents/guardians receive a recorded call reporting a student's unexcused absence at 5 p.m. on the day of the absence.
- **At three unexcused absences**, a letter is sent home informing the parents/guardians of the absences and next steps.
- **At five unexcused absences**, students and parents will be required to attend a meeting with staff. Interventions will be put in place, that could include an attendance contract, tracking or check-ins.
- **At six unexcused absences**, a referral will be made to Hennepin County for parent/guardian and student to attend a Parent Group Meeting (PGM).
- **At nine unexcused absences**, students and a parent/guardian will be required to attend a meeting with staff. Students will be asked to check in with an ASC at the beginning and end of each day. Students will be placed on a day-to-day contract, pending positive week-long completion, tracking their daily attendance. With positive completion of a week-long contract, one unexcused absence will be corrected to reflect an excused absence.

## Attendance Contract

Achievement and Support Coordinators (ASCs) will work with students on Attendance. Students can be placed on a week-long or day-to-day contract to track their daily attendance. With positive completion of a week-long contract, one day or seven periods of unexcused absences will be corrected to reflect an excused absence.

## Excessive Absences - Doctor Notes and Medical Leave

In instances where students have excessive tardies or absences, the School District may require that absences for medical reasons be verified by a medical professional. Students who have accumulated ten or more days of unexcused or excused absences or excessive tardies will be required to provide documentation from a medical care provider that the absence was due to medical reasons. At the discretion of administration, verification from a medical professional may be required at any other time to verify an absence due to medical reasons.

## 15 Day Drop

After 15 consecutive days of four or more periods of unexcused absences, a student will be dropped from our enrollment. Parents/guardians and student will be required to attend a re-enrollment meeting prior to returning to classes.

## Tardies

Attendance is one of the first indicators of academic success. Students are expected to be in class and on time. Students arriving up to five minutes late to class must have a pass to excuse their tardiness; otherwise, the tardy is unexcused and subject to classroom interventions. Students, who are in the halls without a pass after passing time has ended, will be escorted to class by ASCs, staff and administrators. Tardy students are expected to enter quickly, quietly, and respectfully. Teachers may apply consequences as set forth by the classroom expectations and norms.

- Teacher can assign a Park PRIDE task to be associated with tardy
- At five tardies within a semester, the teacher will contact the student's parent/guardian.
- At ten tardies within a semester, an administrator will call the student's parent/guardian.
- Habitually or egregiously tardy students may be referred to their Grade Level Coordinator for further intervention.

There will be a loss of privileges, i.e., the student's hall pass permission will be taken. Tardies do not need to be consecutive.

## Physical Education Excuses

Excuses for one to three days from physical education classes require a note from the parent/guardian presented to the instructor at the beginning of the class.

Excuses for more than three days require a written excuse from a doctor and must be presented to the physical education instructor. The instructor and grade level counselor will then decide if the student should remain in the class with modifications, or drop the class with no credit. Each academic school year updated notes from the doctor should be placed in the student's file in the Health Services Department.

## Special Leave (Family Vacation)

Absences from school when taken to accommodate a family's vacation could have a negative impact on academic performance. Parents and students must assume responsibility for, and students will be required to make up work missed under the following procedure:

1. The student must bring a written request for special leave of absence from his/her parent to the assistant principal at least five school days in advance of the proposed leave.
2. The Special Leave Application is available in the student office.
3. It must be taken to all classes and signed by all teachers to indicate assignments for the proposed absence.
4. The student then must show the parents the teacher's statement and the parent must then sign the request authorizing the special leave.
5. The student must return the form to the office prior to leaving.
6. Special requests are approved on an individual basis.

## Absences and Make-up Work

Students who have been absent for legitimate reasons will be allowed a reasonable amount of time to make up work missed while they were absent. Upon returning to school it is the STUDENT'S responsibility to get missed assignments. A student shall receive two days for the first day missed and one day for each day missed thereafter. If pre-arranged tests or projects are due on days of absence, the student must be prepared to take the test or submit any project on the day he/she returns. Students with unexcused absences due to truancy or skipping class may not be allowed to make up work for credit.

Students who have been dismissed from school as Out-of-School Suspension (OSS) will be allowed to make up the work from the class(es) missed and receive credit for the work.

## Field Trips

Each semester, teachers in various departments offer field trips to enhance the content of their courses. The field trips range widely from attendance at cultural events to hands-on experiences of many kinds.

Field trips are always optional because they necessitate missing more classes than just the one offering the experience; therefore, teachers are notified in advance of all proposed trips. The cost of transportation on field trips is \$5.00 per student. Other costs may be involved depending on the nature of the activity.

We reserve the right to withhold a student from field trip(s). Reasons for students being withheld from field trips include, but are not limited to attendance, behavior, or health concerns.

# #PARKPRIDE

## ST. LOUIS PARK HIGH SCHOOL

- P** Purpose
- R** Relationships
- I** Inclusiveness
- D** Dependability
- E** Excellence

### Setting Expectations for #ParkPRIDE

Expectations have been created for student behavior in bathrooms, hallways, classrooms, at school events, in the Learning Lab, and in the Cafeteria (see below). Expectations are shared with students, input will be gathered and shared with staff, and content will be modified and shared with students regularly throughout the school year.

	Purpose	Relationships	Inclusiveness	Dependability	Excellence
<b>Bathrooms</b>	<ul style="list-style-type: none"> <li>• Use the facilities for the intended use.</li> <li>• Wash your hands.</li> </ul>	<ul style="list-style-type: none"> <li>• Foster relationships outside the bathroom.</li> <li>• Respect the humanity of other users and our cleaning staff.</li> </ul>	<ul style="list-style-type: none"> <li>• All students have access to the facilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Get in and get out.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep facilities clean and operational.</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>• Walk and talk.</li> <li>• Maintain flow.</li> </ul>	<ul style="list-style-type: none"> <li>• Use positive language.</li> <li>• Listen to others.</li> <li>• Encourage friends to get to class.</li> </ul>	<ul style="list-style-type: none"> <li>• Welcome/greet others</li> <li>• Value individuality.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hallways clean.</li> <li>• Use time to meet your needs.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hallways empty after bell.</li> <li>• Find help when needed.</li> <li>• Stand up for justice.</li> </ul>
<b>Classroom</b>	<ul style="list-style-type: none"> <li>• Know your academic goal.</li> <li>• Work with your goal in mind.</li> </ul>	<ul style="list-style-type: none"> <li>• Choose words and actions that support the classroom community.</li> <li>• Communicate your needs.</li> </ul>	<ul style="list-style-type: none"> <li>• Collaborate with people who are different than you.</li> <li>• Advocate for yourself and others.</li> </ul>	<ul style="list-style-type: none"> <li>• Attend class on time and be prepared.</li> <li>• Do your work.</li> </ul>	<ul style="list-style-type: none"> <li>• Strive for your best.</li> <li>• Rebound and revise.</li> </ul>
<b>School Events</b>	<ul style="list-style-type: none"> <li>• Represent Park Pride.</li> <li>• Show empathy no matter the outcome.</li> </ul>	<ul style="list-style-type: none"> <li>• Honor participants and audience.</li> <li>• Celebrate positively.</li> </ul>	<ul style="list-style-type: none"> <li>• Validate the efforts of others.</li> <li>• Be welcoming and accepting.</li> </ul>	<ul style="list-style-type: none"> <li>• Be present for performers and participants.</li> </ul>	<ul style="list-style-type: none"> <li>• Applaud/celebrate success.</li> </ul>
<b>Cafeteria</b>		<ul style="list-style-type: none"> <li>• Respect the humanity of other users and staff.</li> </ul>			<ul style="list-style-type: none"> <li>• Keep facilities clean and operational.</li> </ul>

# Student Conduct and Behavior

As part of our mission to prepare students to contribute to society, while providing a safe and nurturing environment that energizes and enhances the spirit – we set high expectations for student's behavior and engagement in the learning process. Students are expected to demonstrate appropriate behavior in all areas of the school, in the classroom, and at all school activities. Good behavior is necessary to provide a successful educational environment.

## Appropriate Behavior

The following are some guidelines intended to help insure that the educational program can function to the best advantage of all students and staff.

- Be present in classes daily.
- Be in class on time.
- Be prepared for class.
- Bring all required materials to class.
- Show respect for teachers, other students, school property and yourself.

## Good Neighbor Policy

St. Louis Park High School students are expected to respect our neighbors and not litter, loiter, smoke, trespass, or act inappropriately on or near their property. Violations of this Good Neighbor Policy will result in disciplinary action.

## Pledge of Allegiance

The pledge is read by an individual from Boy Scouts every Monday at 8:25 a.m. Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice. (*Minnesota Statutes 121A.11*)

## Vaping / E-Cigarettes

Vaping/E-Cigarettes currently fall under the existing school policy on drugs and tobacco depending on the substance within the device.

While a vaping device does not necessarily contain any nicotine or marijuana, they are not permitted on school grounds. Consequences could include completion of a drug and alcohol prevention course or suspension.

## Cell Phone and Electronic Devices

To minimize classroom disruption and the possibility of theft we highly recommend that expensive devices such as, but not limited to, cell phones, headphones, tablet devices, iPods, MP3 players and portable speakers, not be brought to school. Absolutely no electronic devices will be used in any classroom without prior permission from

the teacher. Absolutely no cell phone use in any classroom while a class is being conducted. This includes text messaging and vibrate mode. The use of cellular phones must be restricted to outside the classroom, during lunch or between classes.

If a student is using their phone during class time, without permission:

- When a staff member asks a student for his/her cell phone or electronic device, a student must give it to them without incident. The teacher can hold the phone until the end of class.
- Upon second infraction or if a student refuses to give the cell phone or electronic device to the staff member, a Achievement Support Coordinator (ASC) will be called and the cell phone or electronic device will be confiscated. The student will then be able to pick it up at the end of the school day in the student office.
- Parents/guardians will be notified regarding cell phone confiscation, and repeated issues.

**ST. LOUIS PARK HIGH SCHOOL IS NOT RESPONSIBLE FOR, NOR WILL WE INVESTIGATE FOR ANY LOST, STOLEN, OR DAMAGED ELECTRONIC DEVICES BROUGHT ON SCHOOL GROUNDS.**

## School Bus Safety Policy

Transportation phone: 612-437-4719

Good discipline on our school buses is essential to the health, safety, and welfare of all students riding the buses. St. Louis Park Public Schools is cooperating in an effective program to insure the safety of all students.

Students are expected to obey the following rules:

- Follow the school bus driver's instructions promptly. Remain seated while the bus is in motion.
- Keep all objects as well as hands and feet to yourself. Respect one another and do not use profanity.
- Keep noise to an acceptable level.
- As with any school rules, there are consequences if violations occur.
- Bus violations may include a conference with the student up to loss of bus privileges.
- Additional school consequences may occur.



## Cafeteria Behavior

**Students in the cafeteria must use QR code to indicate seating for contact tracing.**

Absolutely no food or beverages will be taken out of the cafeteria during any lunch period.

Students will only eat in the cafeteria, auditorium foyer or outside when weather permits. Once you enter the lunch room, food is not permitted to leave the lunch room.

## Bullying / Cyber Bulling / Hazing

Students will not engage in behavior defined as the use of force or coercion to negatively affect others.

This expectation applies to any of the following behaviors:

- Teasing
- Intimidating
- Defaming
- Threatening
- Terrorizing
- Retaliation

This expectation applies to any cyber bullying or hazing behavior, regardless of whether such acts are committed on or off school property and/or with or without the use of school district resources. The school shall discipline or take appropriate action against any student who is found to have violated this policy.

## Dress and Appearance

St. Louis Park High School does not have a formal dress code. The St. Louis Park High School community expects students to present themselves in a manner that will be respectful and appropriate for a public-school setting. Clothing worn in school should not offend others nor cause embarrassment to themselves or present a health hazard. Clothing should not be disruptive to the student population or the learning process. The dress and grooming of students becomes the concern of the school if it causes disruption of the educational program or is offensive or inappropriate to others. Students should dress in a manner that takes into consideration the educational environment, safety, health and welfare of others.

- All students must wear shoes.
- Undergarments must be covered.
- Clothing that includes words or pictures that are obscene, vulgar, sexually explicit, convey sexual innuendo, abuse or discrimination, or which promote or advertise alcohol, chemicals, tobacco or any other product that is illegal for use by minors will not be allowed.
- No blankets, pajamas or slippers of any kind.
- No face painting that obscures identity or could be viewed as inappropriate.
- No sunglasses to be worn in the hallway or classroom without a note from a doctor
- Clothing and other items or grooming in a manner that represents an/or promotes threat/hate groups or gangs will not be allowed.
- Metal chains and spike jewelry or accessories are considered a safety concern and cannot be brought or worn to school.

Students found to be dressed in bad taste or in a condition that is disruptive to the educational environment will be asked to turn the clothing inside out, cover it or change. Staff may have students remove items that could be potentially dangerous.

## Inappropriate Behavior

Students who demonstrate inappropriate behavior which disturbs the educational process in classrooms or any other school settings, this includes school dances and all student council functions; will be removed from the class and referred to a GLC or one of the assistant principals. Responses to inappropriate behaviors in St. Louis Park High School may range from informal conference, restorative circles, or alternative placement. Students will be referred to counseling and social work services as appropriate. Nuisance behavior that disrupts the educational process in classrooms or is a health safety issue will be dealt with on an individual basis. Nuisance items such as frisbees, laser pens, basketballs, balloons, footballs etc. will be confiscated. Responses to continued nuisance behavior and items used in St. Louis Park High School may range from restorative practices, informal conference, detention, suspension and from school. Students will be referred to counseling and social work services as appropriate.

## Restorative Practice

Building a truly restorative school community takes time and it also takes all members of our community working together. Based on the district's mission, St. Louis Park High School strives to continue to deepen our restorative practices, strengthen our circle of community and restore relationships. In order for St. Louis Park High School to be a welcoming, strong and inclusive community all of our stakeholders must actively be involved. When conflict arises, rather than taking a punitive approach where punishment is done to a student, restorative practices at St. Louis Park High School work with students, parents, families and school staff as partners in the conflict resolution process, finding ways to address the problem and create lasting solutions. Restorative practices continue the learning process even in times of conflict, bringing students into circle with other students and staff, teaching students how to take responsibility for their actions and understand the impact of their behavior and the effect it has on others and the whole school community. The process of "being in circle" empowers students to learn from their mistakes and take an active rather than passive role in fixing the damage that has been done, repairing the harm and rebuilding the relationships, and making positive change.

## Tiered Intervention for Behavior

Each behavior and action is different and should be treated differently for each student and circumstances. St. Louis Park High School staff strive to work with students and ensure that as little classroom instruction time is lost. The following tiered system will be applied where applicable.

Tier 1	<ul style="list-style-type: none"><li>• Park PRIDE tasks</li><li>• Phone call home</li><li>• Restorative conversation</li></ul>
Tier 2	<ul style="list-style-type: none"><li>• Phone call home</li><li>• Meeting with administration or Achievement Support Coordinators (ASCs)</li><li>• Restriction of privileges</li><li>• Check-in with mentor/advisory teacher</li></ul>
Tier 3	<ul style="list-style-type: none"><li>• Parent meeting</li><li>• Contract</li><li>• Dismissal</li></ul>

## St. Louis Park City Ordinance, Section 12.1316

The following can be chargeable offenses in accordance with St. Louis Park City Ordinance, Section 12-1316. Prohibited conduct in or near school.

- Breach of Peace on School Grounds
- Defacing of School Buildings
- Improper Conduct While School is in Session
- Loitering or Lurking
- Offensive Language and Conduct
- Trespassing
- Terroristic/threatening Language or Behavior

### School Board Policies Related to Students

**Click a link below to view the policy.**

Policy 501	<a href="#">Weapons</a>
Policy 502	<a href="#">Search of Student Lockers, Desk, Personal Possessions and Student's Persons</a>
Policy 503	<a href="#">Student Attendance</a>
Policy 506	<a href="#">Student Behavior Intervention</a>
Policy 514	<a href="#">Bullying Prohibition</a>
Policy 524	<a href="#">Internet Acceptable Use and Safety</a>
Policy 526	<a href="#">Hazing Prohibition</a>
Policy 531	<a href="#">Pledge of Allegiance</a>
Policy 536	<a href="#">Gender Inclusion Policy</a>

## Cheating and Plagiarism Policy

All work submitted for credit in any class at St. Louis Park High School is expected to be the original work of the student submitting it. If said work is not the original effort of the student, then the student may be guilty of cheating or plagiarism.

Cheating is defined as a situation in which:

- A student copies homework from another
- A student copies answers from another's paper during a test or quiz.
- A student transmits answers from one class to another.
- A student allows his/her paper to be copied by another.
- Cell phones/text messaging or any online messaging.

Plagiarism is defined as the borrowing or restating of another's words or ideas and claiming them as one's own. The following examples from The Hartford Courant, may serve as a guide for determining whether plagiarism may be a problem. "Plagiarism is a serious offense punishable by law."

**Before submitting a manuscript, the entrant should ask him/herself:**

1. Have I copied, word for word, all or part of another writer's work without giving specific credit to that other writer and using quotation marks?
2. Have I copied the work of another writer, making changes here and there, but retaining the main thought and structure?
3. Where did I acquire the sources for this paper? Beware of online papers as they may have been plagiarized before they were posted. Always verify sources.
4. In the case of fiction, have I used a plot invented by another writer, even though telling the story in my own words?

If the answer is 'yes' to any of the above, the manuscript is plagiarized. Those who submit plagiarized manuscripts are certain to be detected when the manuscript is published, and the consequences can result in a lawsuit by the original publishers".

**Teachers who suspect cheating or plagiarism should:**

- Confiscate any test/quiz papers from students suspected of cheating or plagiarism. Meet with an administrator for a conference.
- Follow the conference with a call to the parent from the teacher.

Consequences for the student found guilty of cheating or plagiarism will follow discipline procedures.

A student who allows his/her assignment to be copied will receive penalties the same as the student guilty of plagiarism.



# Extracurricular Activities & Athletics

## Athletics

St. Louis Park High School is a member of the Minnesota State High School League and the Metro West Conference. We support and enforce all MSHSL and West Metro rules and regulations. The MSHSL exists to provide competitive, equitable and uniform opportunities for high school students to learn valuable lessons through participation in athletics and fine arts. Policies regarding eligibility, sportsmanship, chemical health and scholarship recognition are listed on the League's [website](#).

See [www.gopark.org](http://www.gopark.org) for additional information and requirements not listed on the following page.

## Metro West Conference Sportsmanship Policies and Procedures

Each member of the Conference should develop a program which promotes respect for persons of all ethnic, racial, and religious backgrounds while fostering a sportsmanship program that is based upon clearly defined fundamentals. These should include specifically defined responsibilities for the players, coaches, faculty, students, and adult spectators.

### Basic Fundamentals of Human Respect, Sportsmanship, and Acts of Good Conduct

- Know, understand, and appreciate the rules of the contest.
- Show respect for the officials, players, and fans regardless of school affiliation or ethnic, racial or religious background.
- Maintain self-control at all times.
- Be in the appropriate spectator area.

## MSHSL Sponsored Athletics

**Fall:** Football, Boys Cross Country, Girls Cross Country, Boys Soccer, Girls Soccer, Girls Tennis, Girls Swimming and Girls Volleyball.

**Winter:** Boys Basketball, Girls Basketball, Boys Swimming, Boys Hockey, Girls Hockey (Co-op w/ Hopkins HS), Boys Nordic Skiing, Girls Nordic Skiing and Girls Gymnastics.

**Spring:** Baseball, Girls Softball, Boys Lacrosse, Girls Lacrosse, Boys Track & Field, Girls Track & Field, Boys Golf, Girls Golf, Boys Tennis and Girls Synchronized Swimming.

## Athletic / Attendance Intervention

### **ACADEMIC SUCCESS COMES BEFORE ATHLETIC PARTICIPATION.**

SLP Athletics is committed to:

1. Upholding classroom attendance expectations.
2. Increasing communication regarding expectations with students and their “supports” such as parents, teachers, counselors, coaches, etc.
3. Providing additional touch-points with students through interventions (if needed).
4. Influence athletics involvement to increase student academic performance while increasing attendance.

Students must maintain progress towards graduation (46 credits earned) at the following credit benchmarks at the conclusion of each semester of their high school career.

- 9th grade first semester ..... 6 credits earned
- 9th grade second semester ..... 12 credits earned
- 10th grade first semester ..... 18 credits earned
- 10th grade second semester ..... 24 credits earned
- 11th grade first semester ..... 29 credits earned
- 11th grade second semester ..... 32 credits earned
- 12th grade first semester ..... 39 credits earned

A student who does not meet these minimum requirements may be allowed to continue to participate by fully participating in the “Athletic Academic Support” program.

### The “Athletic Academic Support” program consists of:

- 1 – A pre-meeting between (with any or all of the following): the student, their parent/guardians, coach, athletic director, assistant principal, Achievement and Support Coordinator, high school counselor, and, if on an IEP, the students’ case manager.
- 2 – Development, agreement and execution of an individualized academic support plan. This may include, but not be limited to, scheduled check-ins, daily progress forms, structured before/after school support.

If a student is deemed to not be making sufficient progress towards graduation, they will be ineligible to participate.

## High School Clubs and Activities

Click here for the [Student Activity Interest Form](#).

Clubs and Activities can change year to year depending on the Advisors and/or students' needs. Complete the form and we will send more information when available or contact [schrader.abby@slpschools.org](mailto:schrader.abby@slpschools.org).

Here are examples of activities/clubs St. Louis Park High School has hosted:

- ACE (Architecture Construction Engineering)
- Art Club
- By Your Side
- Clay Target League
- Debate
- DECA
- Dungeons & Dragons Club
- *Echo*
- *Echowen*
- Esports
- Fellowship of Christian Athletes
- Finance Club
- FRC 2879 Oriole Robotics
- French Club
- Future Leaders In STEAM
- Girls United Club
- GSA (Gender Sexuality Alliance)
- Innovations Lab Club
- Jewish Student Union
- Letters of Love
- Library Media Center Book Club
- Math Team
- Mental Wellness Club
- Natural Helpers
- Orange Crush Ultimate Frisbee
- Quill & Scroll
- Quiz Bowl
- Roots N' Shoots
- SHEC (Sexual Health Education Club)
- SLP ACT
- SLP Streetwear
- SOAR (Students Organized for Anti-Racism)
- Student Council
- The Yoga Club
- Theater Thespians

## Student Council Activities

All students participating in a student council sponsored event or activity must agree to specific conduct agreements. If students do not agree to follow the conduct agreement participation in any student council sponsored event will be eliminated for one school year. Administration reserves the right to eliminate an activity or students from an activity if rules are not followed.

## Dance Guest Policy for All Dances

Due to COVID, guests may be limited or eliminated. Information will be provided at the time of ticket purchases.

All students bringing guests must complete a guest permission form. These forms are located in the student office. The form must be completely filled out to be accepted.

All guests must be in grades 9th through 12th or a 2021 graduate of St. Louis Park High School ONLY.

All guests must currently be enrolled in a State of Minnesota high school.

All visitor dance forms must be turned in no later than 3 p.m. on the Wednesday before the dance to be approved by the assistant principals.

All tickets **MUST** be purchased prior to the dance. **NO TICKETS WILL BE SOLD AT THE DOOR.**

DANCE RULES THAT MUST BE FOLLOWED BY ALL STUDENTS:

- Cash only for all dance tickets.
- All school rules apply (refer to this handbook)

Any student found possessing or using chemicals or alcohol will receive regular school consequences as well as being denied access to any school dance for one calendar year. In addition to school consequences, legal actions may be taken against this student.

St. Louis Park High School reserves the right to conduct random breathalyzers to students attending the dance.

All students are expected to remain at the dance for the entire evening. **ONCE YOU LEAVE YOU MAY NOT RETURN!**

Offensive dancing or lewd conduct is not permitted and will result in the following three disciplinary steps. The first offense will result in immediate dismissal from the dance floor. The second offense will result in removal from the dance floor and a conversation with administration. The third offense will result in denial from current and/or future dances. Offensive dancing includes sexually explicit movements, unacceptable grabbing of a person or his/her/their clothing, and groping of any kind.

This image shows a full page of blank handwriting practice paper. It features a series of evenly spaced, horizontal orange lines on a white background. The lines are designed to help guide letter height and placement for children learning to write. There are no margins, text, or other markings on the page.



# St. Louis Park High School – Important 2021-22 Dates

## 2021

### September 8

First Day of School

### September 8-9

Advisor Meetings and  
Book/Supply Pick Up  
8:30-11:45 a.m.

### September 28

Virtual Parent Night  
5-6:30 p.m.

### September 20-25

Spirit Week

### October 1

No School

### October 21-22

No school, MEA

### November 4

End of Quarter 1

### November 5

No School

### November 15-19

Fall Conferences  
Evenings

### November 17

Asynchronous Learning Day

### November 24

No school, Conference  
Comp Day

### November 25-26

No school, Fall Break

### December 22-31

No School, Winter Break

## 2022

### January 17

No School, MLK Day

### January 26-27

First Semester Finals

### January 28

No School

### January 27

End of Semester

### February 4

No School

### February 7-11

Sno Daze Week

### February 21

No School, Presidents' Day

### March 25

No School

### March 24

End of Quarter 3

### March 28-April 1

No School, Spring Break

### April 11-15

Spring Conferences  
Evenings

### April 13

Asynchronous Learning Day

### May 14

Prom

### May 17

Academic Awards

### May 30

No School, Memorial Day

### June 7

High School Graduation

### June 8-9

Second Semester Finals

### June 9

Last Day of School (Gr. 9-11)

Dates subject to change. Watch the School District website ([www.slpschools.org](http://www.slpschools.org)) and 6425 NEWS for the most up-to-date information.



St. Louis Park  
High School

6425 West 33rd Street, St. Louis Park MN 55426

[www.hs.slpschools.org](http://www.hs.slpschools.org)