


Elizabeth City - Pasquotank Public Schools
1200 Halstead Blvd.
Elizabeth City, NC 27909

To: All Parents in Title I Schools
From: Dr. Eddie Ingram, Interim Superintendent 
Date: August 30, 2021
Subject: Notification to Parents of Teacher Qualifications

The following Elizabeth City-Pasquotank County schools receive Federal Title I funds to assist students in meeting state achievement standards: Northeastern High School, Pasquotank County High School, Elizabeth City Middle School, River Road Middle School, Northside Elementary School, Central Elementary School, Sheep Harney Elementary School, P. W. Moore Elementary School, J. C. Sawyer Elementary School, Pasquotank Elementary School, and Weeksville Elementary School. This letter lets you know about your right to request information about qualifications of classroom staff working with your child and about student assessments given during the school year.

Title I schools must meet federal regulations related to teacher qualifications as defined in the ESEA (Elementary and Secondary Education Act). These regulations allow you to learn more about your child's teachers' training and credentials. At any time, you may request the following information:

- If the teacher meets state qualifications and certification requirements for the grade level and subject he/she is teaching.
- If the teacher has received an emergency or conditional certificate through which state qualifications are waived.
- What undergraduate or graduate degrees the teacher holds, and major(s) or area(s) of concentration.
- Whether your child receives help from a paraprofessional, and if so, his/her qualifications.

The Every Students Succeeds Act (ESSA) which was signed into law in December 2015 and reauthorizes the ESEA, contains additional parent right to know request options, such as:

- Information on policies regarding student participation in assessments and procedures for opting out
- Information on required assessments including:
 - Subject matter tested
 - Purpose of test
 - Source of the requirement (if applicable)
 - Amount of time it takes students to complete the test
 - Time and format of distributing results.

In addition, the law requires that all schools that receive Title I funds must provide notification to every parent in the school whose child is being taught for four or more weeks by a teacher who is not Highly Qualified. Should this situation arise, you will be notified by letter prior to the end of the 4-week period.

Any and/or all of the information above can be requested from your appropriate principal.

Elizabeth City-Pasquotank County Schools are fully committed to helping your child develop the knowledge and skills needed to succeed in school and beyond. We appreciate your support and partnership as we work to provide the best education for your child.