

# MEETING MINUTES

## Beaufort Elementary School PTO/SIC

*September 2, 2021/ 5:30 PM | Meeting called to order by Principal Michelle Sackman*

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### In Attendance

Michelle Sackman (Principal) Wendy Oels (Assistant Principal), Jamey Porter (Related Arts), Alexander Marshall (District), Kristen Adams (PK), Mendy Gannon (5<sup>th</sup> Grade), John Leadam (Community Member), Gale Parker (Parent), Tracy Campbell (3<sup>rd</sup> Grade), Mindy Anthony (Community Member), Renee Woods (Intervention), Courtney Mincey (Parent), Julie Hill (2<sup>nd</sup> Grade), Marianne Blake (4<sup>th</sup> Grade), Paige Grennan (Montessori)

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### Approval of Minutes

- NA

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### Principal Report

- Welcome
- Construction Update:

Alexander Marshall introduced and shared updates on projects in the building and on the grounds. Current work involves IT/Electricians making sure WIFI, boards, and phone lines are operational. Playground renovations – shade structure delayed/ turf field on track. Floors – new cleaning materials in.  
By mid-November – work completed.  
Furniture – 2 shipment dates confirmed/ 3<sup>rd</sup> shipment keeps getting rescheduled.  
Fire Alarm System – week of Oct. 4  
QUESTIONS/REQUESTS: 1. Loose bricks on wall near Pilot St. Entrance will be addressed. 2. Blue Key access – will work to get admin a key. 3. Restrooms upstairs B Hall (Red) still a few items to be completed.
- Sackman Reviewed COVID protocols.
- Sackman reviewed current Testing – MAP testing complete with few make ups to be done K-5.
- Sackman reviewed Title 1 (PPT slides) and provided information about our budget

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### SIC / PTO Committee Reports and Projects

- SIC – Committee nominations/volunteers taken with Somerall serving second term as SIC Chair/ Woods SIC Co-Chair/ Mendy Gannon Secretary.
- G. Parker asked about the combination of PTO//SIC groups. Sackman reviewed the distinction between roles of PTO and SIC. SIC serves as advisory committee in order to support student achievement; PTO serves as the fund raising support for the school. The two groups will work hand in hand to support BES, and all meetings will be held conjointly.
- SIC identified potential focus areas which all serve to increase parent engagement: outreach for volunteers and PTO members; monthly parent support/education initiatives that could include webinars, newsletters, etc.; creation of virtual parent resource room to access community resources, educational tips and resources, etc.
- PTO – Somerall shared that PTO was not an active body last year. Sackman will send out a ballot via Bright Arrow to solicit nominations for a PTO board. Sackman will find out from District Finance what other steps need to be taken to re-instate PTO. Somerall will reach out to former Treasurer for tax information.
- Potential PTO fundraiser discussed – Read-A-Thon. Somerall will gather information and register school and share

out information at our meeting in October.

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### **Comments and Next Meeting Updates**

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- No follow up questions
- Next Meeting date: October 7 at 5:30 pm. Sackman will send Zoom link.
- Sackman – motion to adjourn/ Gannon - second

