

## ADMINISTRATIVE REPORT

**DATE:** February 11, 2022  
**TOPIC:** 6.6 – January 20, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

January 20, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, December 16, 2021. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Katie Schwartz, seconded by Louise Hinz to approve the agenda. All in favor, none opposed. Motion passed.
- 4.0 **Student District Ambassador Report:**  
Riya Bharti, East Ridge High School, Amber Lemke, Newport Elementary School & Reese Vix,



Valley Crossing Elementary School, shared information about what they're doing in the District Ambassador Group.

5.0 **Public Comment:**

- Brenda Burnside of St. Paul regarding racism
- Nia Tolefree of Cottage Grove regarding racism
- Talaya Tolefree of Cottage Grove regarding racism

6.0 **Consent Items:** It was moved by Pat Driscoll, seconded by Melinda Dols to approve the consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of December 16, 2021 School Board Meeting Minutes

6.7 Approval of January 6, 2022 Special Business Meeting Minutes

6.8 Approval of January 6, 2022 Workshop Meeting Minutes

6.9 Approval of Student Teaching Agreement with Metropolitan State University

6.10 Approval of Washington County's Proposed application of Safe Routes to School Act

6.11 Approval of Extended Field Trips

7.0 **Information Items:**

7.1 Budget Adjustment Update, presented by Kelly Jansen, Assistant Superintendent, Dan Pyan, Director of Finance and Operations. They shared updates to the adjustments.

7.2 Long-Range Facilities Update, presented by Kristine Schaefer, Assistant Superintendent, Dan Pyan, Director of Finance and Operations and Dan Hines, Assistant Director of Facilities. They shared information about the current planning and next steps.

8.0 **Action Items:**

8.1 Acceptance of Audit Reports , presented by Dan Pyan, Director of Finance and Operations. It was moved by Simi Patnaik, seconded by Pat Driscoll to approve the Audit Reports. All in favor, none opposed, motion carried.

8.2 Approval of Proposed Policy Changes, Julie Nielsen, Superintendent. It was moved by Eric Tessmer, seconded by Katie Schwartz to approve the policy changes. All in favor, none opposed, motion carried.



