

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

January 19, 2022

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on January 19, 2022 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President
Elizabeth M. Botello, Vice President
Karen M. Sher, M.Ed., Clerk
Wayne Edmonds, Member
Beatriz R. Herrera, Member
- Administration present:** Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted Lawrence, Assistant Superintendent Business Services – absent
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Zoe Gonzalez
- Translator:** Lupe Reyes-Castillo and Dr. Connie Cervera
- Guests present:** Kathy Greaves, Tim Allison, Jeff Shettler, Andrew Carrillo, Melissa Velasco Viridyana Gonzalez, Teodoro Lopez, Senerey Cervantes, Clara Galvez, Aaron Ferguson, Joanne Powers, Jay Sorensen and Reina Bejerano.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of January 19, 2022, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of December 15, 2021, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Hall announced that the Board was going into Closed Session at 5:02 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) - Classified, Certificated and ParaEducator Bargaining Units
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
a. Number of cases: Three
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W. 2nd St., Oxnard, APN 202-0-233-355; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105;

AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:41p.m. President Hall reported out that no action was taken during Closed Session.

8. RECOGNITION

Outstanding Students – Condor High School

Alyssa Realica is dual-enrolled at Condor HS and OHS. She is a singer and is in Choir at OHS. After graduating from Condor, her educational goal is to continue at Oxnard College and then transfer to a 4-year university.

Melissa Velasco is a Wellness Peer for Condor HS and is always willing to help get things done. She shows up with a smile on her face, participates in the peer events and is assisting with the setup of the Wellness Center for Condor. Melissa is exploring career and college options.

Karina Fernandez Espinosa is a kind, polite and focused young woman. She has been diligent and conscientious in all her studies and has also completed AP and honors classes. Karina has been concurrently enrolled at the Community College.

Virydiana Gonzalez is a stellar student and has been enrolled in Condor since her junior year. She has been concurrently enrolled at Oxnard and Ventura College and is awaiting her fall 2022 acceptance to some local universities.

Johnathan Partida has been at Condor since freshman year. This year and last, Johnathan took on a job because both of his parents and grandparents encountered bouts of Covid. He is currently taking a law course at Condor and is exploring career and college options.

Riley Lewis is an outstanding senior who has been at Condor since her junior year. Riley has always had her assignments done in a timely manner and strives for excellence. She balances school, helping out at home, and works at Islands Restaurant. In the future, Riley would like to go into the healthcare field.

Andrea Castro has completed AP courses and will receive a certificate of biliteracy. She will be a first-generation college student next year and hopes to study computer technology.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Andrew Carrillo addressed Trustees about Special Education concerns.

Jeff Shettler addressed Trustees about Principal's teaching experience and thanked Trustees Herrera and Hall for responding to his students' emails.

Tim Allison, Executive Director OFTSE, addressed Trustees about M.O.T., Principal job description, COVID-19 and front office safety at school sites.

10. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- 2021-2022 School Year COVID Information
- 2021-222 School Year Updated COVID Staff Information
- 2021-2022 School Year Updated Student COVID Information
- 2021-2022 School Year COVID on site Testing Information
- 2021-2022 School Year COVID Information – N95 Masks
- 2022-2023 LCAP Development
- Student Representative to the Board – Advisory Voting
- Gender Neutral Restrooms
- Classified Management Salary Schedule
- Trustee Area Elections
- ACE and CAPE Charter Schools staff have the opportunity to test, COVID-19, at all OUHSD district sites.
- The State recommended that OUHSD prioritize COVID-19 tests for students and not staff at this time, if needed.
- Trustee Sher recommended the public contact their local legislators and State Senators if they are in support of COVID-19 teacher supplemental paid sick leave. OUHSD teachers are allowed 10 sick days per year.
- Teacher sick leave is allowed to accumulate year over year; therefore, teachers have a potential bank of sick leave that is beyond the 10 days of quarantine required if they

- have symptoms from COVID-19. If a teacher has no sick leave, teachers are required to pay for their own substitute until they return to work.
- The collective bargaining unit does not have a catastrophic sick leave pool.
 - The updated student COVID-19 information was sent out to parents and families via ParentSquare on Friday, January 14, 2022. Trustees requested that Dr. McCoy communicates this information with students via StudentVUE.
 - The updated COVID-19 information was sent out Friday, January 14, 2022 in a global email to OUHSD employees.
 - School Nurses and supervisors are being trained on the updates to the COVID-19 charts.
 - Dr. McCoy gave a shout out to OUHSD school nurses for providing students, staff and parents with information through this COVID-19 experience.
 - Students can email school nurses at: contact.tracer@oxnardunion.org, if they have any COVID-19 questions.
 - OUHSD employees can email: contact.tracer1@oxnardunion.org, go to their supervisor, go to their site nurse or contact Human Resources, if they have COVID-19 questions.
 - Trustees commended Dr. McCoy and staff for the COVID-19 site testing locations and their frequency. He noted he has not received complaints about sites running out of test kits.
 - Students are not required to wear a N-95 mask at this time.
 - Trustees recommended that Dr. McCoy make a flier for students that contains information about N-95 masks, positive test procedures, COVID-19 testing locations at school sites and symptoms of COVID-19.
 - OUHSD employees have not been asked to work from home while quarantining/isolating, unless they have an extraordinary situation.
 - Dr. McCoy stated that students are reporting when teachers aren't wearing a mask. Principals are in charge of asking their employees to wear a mask and if the employee continues to refuse then a disciplinary process is followed.
 - Dr. McCoy is not aware of any student refusing to wear a mask but students do require a lot of reminding to wear their mask or to wear it properly, covering their nose.
 - Parents have been given the choice to have IEPs take place online.
 - Principals are allowed to hold virtual faculty meetings as long as they check in with their leadership teams and everyone is collaborative.
 - Student Representative Gonzalez offered her assistance by making graphics and fliers to communicate any information to students via StudentVUE and Social Media, including the location of where students can pick up the N-95 masks and waiver forms. She also recommended using site television stations as an additional form of communication.
 - Principals and their instructional leadership teams have been asked to make some considerations regarding their assignments to students that have to quarantine/isolate. Teachers that have to quarantine/isolate have been asked to provide a lesson plan for their substitute teacher.
 - Trustees encouraged Dr. McCoy to communicate weekly via ParentSquare and StudentVUE with updates about the Omicron variant.
 - Trustee Sher asked Dr. McCoy to have a member of the Inclusivity Task Force attend future LCAP Community Partner meetings.

Dr. Salgado introduced Ms. Karen Boyd, new OUHSD Director Human Resources.

11. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Zoe Gonzalez

Zoe Gonzalez provided her report for the time period since the last board meeting on December 15, 2021.

Ms. Gonzalez reviewed the water fountain survey she gave to students and stated her option three won as it would allow for multiple student use at one time.

Trustees thanked Ms. Gonzalez for her report and have noticed the growth of student voice across the district with her surveys. It was also noted that her water survey was promoted really well.

12. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, pulling item II for discussion. Seconded by Trustee Botello and carried unanimously with a vote of 5:0. .

Student Representative to the Board Advisory vote: Aye

- A. Consideration of Approval of Purchase Orders and Direct Pays, December 6, 2021 - January 7, 2022
Purchase Orders totaling \$5,258,538.20 and Direct Pays totaling \$43,724.10 be approved, as presented.
- B. Consideration of Approval of Donations, December 8, 2021 – January 7, 2022
It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations December 8, 2021 - January 7, 2022, as presented.
- C. Consideration of Adoption of Resolution #22-01, CalRecycle Grants and Payment Program
It is the Recommendation of District Administration that the Board of Trustees adopt Resolution #22-01, Cal Recycle Grants and Payment Program in order to apply for grants and payment programs, as presented.
- D. Consideration of Approval of OUHSD Nutrition Services Department Environmentally Preferable Purchasing and Practices Policy (EPPP)
It is the recommendation of District Administration that the Board of Trustees approval OUHSD Nutrition Services Department EPPP, as presented.
- E. Consideration of Approval of Contract Award to General Pump Company for Well #2 Rehabilitation at RMHS, Bid 654 – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees approve a contract award to General Pump Company for Well #2 Rehabilitation at Rio Mesa High School, Bid 654, as presented.
- F. Consideration of Approval of Contract Award to Vernier Construction Services for Additional Inspections Services As-Needed (Second) to Existing P.O. for CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract award to Vernier Construction Services for the HVAC at Channel Islands High School, as presented.
- G. Consideration of Approval of Contract Value to Enterprise Construction for the Modifications to Existing Geo Grid System at HHS Lighting, Sound and Bleacher Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value noted above to Enterprise Construction, as presented.
- H. Consideration of Approval of Contract Adjustment (Bid #633) Fast Track Construction Contract Reduction for the HVAC Project at CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Fast Track Construction, as presented.
- I. Consideration of Approval of Kruger Bensen Ziemer Architects, Inc. (KBZ) to Provide Architectural Design, Assistance and Construction Administration Services for the HHS Campus Security Fencing Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Kruger Bensen Ziemer Architects, Inc. (KBZ), as presented.
- J. Consideration of Approval of Contract to Bernards Bros, Inc. for the As-Needed Staff Funding for the HVAC Modernization Projects at Multiple High School Projects – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Bernards Bros, Inc., as presented.

- K. Consideration of Approval of Purchase Order Increase to Twining Laboratories to Perform Special Inspection and Testing at HHS Interior Bleacher Project (Bid #652)- Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Value to Twining Laboratories for Special Inspection and Testing at Hueneme High, as presented.
- L. Consideration of Approval of Contract Award to Vernier Construction Services for Additional Administration and Inspection Services for CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract award to Vernier Construction Services for the HVAC at Channel Islands High School, as presented.
- M. Consideration of Approval of Purchase Order Increase to Twining Laboratories to Perform Special Inspection and Testing at CIHS Interior Bleacher Project (Bid #652) – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Value to Twining Laboratories for Special Inspection and Testing at Channel Islands High School, as presented.
- N. Consideration of Approval of Contract Award to Vernier Construction Services for Additional Quality and Inspection Services at HHS Security Fencing Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract award to Vernier Construction Services for the Hueneme High School Security Fencing Project, as presented.
- O. Consideration of Approval of Contract to Ardalan Construction Company, Inc. for Unforeseen Conditions and Change in Scope at OHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Ardalan Construction Company, Inc., as presented.
- P. Consideration of Approval of PacifiCom Proposal to Install New Communication Cabling throughout the First Floor of Building C at CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to PacifiCom, Inc., as presented.
- Q. Consideration of Approval of PacifiCom Proposal to Install New Communication Cabling throughout the Second Floor of Building B and C at CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to PacifiCom, Inc., as presented.
- R. Consideration of Approval of Contract Adjustment (Bid #633) Fast Track Construction Contract Reduction #2 for the HVAC Project at CIHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Fast Track Construction, as presented.
- S. Consideration of Approval of Contract to Twining Laboratories to Perform Special Inspection and Testing at ACHS Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Value to Twining Laboratories for Special Inspection and Testing at Adolfo Camarillo High, as presented.
- T. Consideration of Approval of Contract to Twining Laboratories to Perform Special Inspection and Testing at RMHS Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Value to Twining Laboratories for Special Inspection and Testing at Rio Mesa High, as presented.

- U. Consideration of Approval of a Contract Award to Standard Demolition for Mass Excavation for an Activity Building and Future Exterior Basketball Court at FHS – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approval of a Contract Award to Standard Demolition for Mass Excavation for an Activity Building and Future Exterior Basketball Court at Frontier HS, as presented.
- V. Consideration of Approval of a Contract Award to Hughes General Engineering to Replace the North East Section of Tennis Court Fencing at HHS – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Hughes General Engineering to Replace the North East Section of Tennis Court Fencing at Hueneme HS, as presented.
- W. Consideration of Approval of a Contract Award to Hughes General Engineering to Prepare the Dirt Grade North of the Varsity Baseball Field to Begin Restoring the Cross Country Running Lane at RMHS – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approval of a Contract Award to Hughes General Engineering to Prepare the Dirt Grade North of the Varsity Baseball Field to Begin Restoring the Cross Country Running Lane at Rio Mesa HS, as presented.
- X. Consideration of Approval of Contract Value to Enterprise Construction to Construct a New SCE Transformer Pad at HHS Lighting, Sound and Bleacher Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value noted above to Enterprise Construction, as presented.
- Y. Consideration of Approval of Contract Value to Enterprise Construction for Changes in Scope to Existing Design at HHS Lighting, Sound and Bleacher Project – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value noted above to Enterprise Construction, as presented.
- Z. Consideration of Approval of Contract to AP Construction for Change Order Work Performed at PHS – Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to AP Construction, as presented.
- AA. Consideration of Approval of a Contract Award to Pro Fab Construction to Retrofit Roofs at Three Playfield Changing Room Buildings at ACHS and RMHS – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approval of a Contract Award to Pro Fab Construction to Retrofit Roofs at three Playfield Changing Room Buildings at ACHS and RMHS, as presented.
- BB. Consideration of Approval of a Contract Award to Ventura Directional Drilling for Site Power Conduits at ACHS Lower Parking Lot and Playfields - Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Ventura Directional Drilling for Site Power Conduits at Adolfo Camarillo HS Lower Parking Lot and Playfields, as presented.
- CC. Consideration of Approval of a Contract Award to Jim Gill Flooring to Replace the Flooring in Relocatable Classroom Building Floors T1 thru T7 at RMHS - Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Jim Gill Flooring to Replacing the Flooring in Relocatable Classroom Building Floors T1 thru T7 at Rio Mesa HS, as presented.

- DD. Consideration of Approval of a Contract Award to Allen Electric for LED Lighting Inside Buildings P1-P6 and T1-T7 at RMHS – Routine Restricted Maintenance
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Allen Electric for LED Lighting Inside Buildings P1-P6 and T1-T7 at Rio Mesa HS, as presented.
- EE. Consideration of Approval of Agreement with Shelter Care Resources to Provide OUHSD McKinney-Vento Students Emergency Housing Services and Other Care Needs
It is the recommendation of District Administration that the Board of Trustees approve Agreement with Shelter Care Resources to Provide OUHSD McKinney-Vento Students Emergency Housing Services and Other Care Needs, as presented.
- FF. Consideration of Approval of Agreement with SOS Entertainment and Rio Mesa High School for Prom Contract
It is the recommendation of District Administration that the Board of Trustees approve Agreement with SOS Entertainment and Rio Mesa High School for Prom Contract, as presented.
- GG. Consideration of Renewal of Memorandum of Understanding Between Oxnard Union High School District and Boys & Girls Clubs of Greater Oxnard CETIP
It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Memorandum of Understanding Between Oxnard Union High School District and Boys & Girls Clubs of Greater Oxnard CETIP, as presented.
- HH. Consideration of Approval of Cardonex Master Scheduling Software Program Contract and Service Agreements for Three Years
It is the recommendation of District Administration that the Board of Trustees approve Cardonex Master Scheduling Software Program Contract and Service Agreements for Three Years, as presented.
- II. Consideration of Approval of CyberReef for Mobile WiFi Content Filtering
It is the recommendation of District Administration that the Board of Trustees approve CyberReef for Mobile WiFi Content Filtering, as presented.

The WiFi filtering, take home internet device, would be filtered with the same conditions as the filter at the district itself. Any content not approved by the district filtering system would be filtered out.
Students needing a website reviewed and approved for use can go to the district website under “Students & Parents” and click “submit a ticket” to ask for their specific website to be approved. The help desk should respond within 24-48 hours.

Motion: Trustee Sher moved to approve CyberReef for Mobile WiFi Content Filtering, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

Student Representative to the Board Advisory vote: Aye
- JJ. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 2nd Quarter
It is the recommendation of District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 2nd Quarter, as presented.
- KK. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student’s Parent/Guardian, as per Board Policy 5144, Section 22
It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student’s Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- LL. Consideration of Approval of Personnel Items
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- MM. Consideration of Approval of Revisions to 2021-2022 Certificated, Classified, Paraeducator and Campus Supervisor Salary Schedules to Document The Already Board Approved On Schedule Increase
It is the recommendation of district administration that the revisions to 2021-2022 Certificated, Classified, Paraeducator and Campus Supervisor Salary Schedules to document the already board approved on schedule increase be approved by the Board of Trustees, as presented.

13. ACTION ITEMS

A. Consideration of Approval of the Continuation of Resolution 21-44 Authorizing Emergency Contracting for the Completion of Building Improvements at Channel Islands High School Pursuant to the Uniform Public Construction Cost Accounting Act

Motion: Trustee Sher moved to approve the continuation of Resolution No.21-44 Authorizing Emergency Contracting for the Completion of Building Improvements at Channel Islands High School Pursuant to the Uniform Public Construction Cost Accounting Act. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Approved

B. Consideration of Adoption of an Emergency Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to Remedy of Contractor Potential Default – Measure A

Motion: Trustee Sher moved to adopt emergency Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to remedy of contractor Potential Default – Measure A, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Approved

C. Consideration of Adoption of Resolution No. 22-03, Resolution of the Board of Trustees of the Oxnard Union High School District Approving Annual and Five-Year Developer Fee Report for Fiscal Year 2020-2021, in Accordance with Government Code Sections 66001-66008

Motion: Trustee Herrera moved to adopt Resolution No. 22-03, Resolution of the Board of Trustees of the Oxnard Union High School District Approving Annual and Five-Year Developer Fee Report for Fiscal Year 2020-2021, in Accordance with Government Code Sections 66001-66008, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Approved

D. Consideration of Approval of Facilities, Maintenance and Operations Organizational Plan

Motion: Trustee Sher moved to approve the Facilities, Maintenance and Operations Organizational Plan, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

Approved

Student Representative to the Board Advisory vote: Aye

- Dr. McCoy gave a shout out to Mr. Henry Williams for stepping in as the Interim Director of Maintenance, Operations and Transportation; he's done a great job.
- Dr. McCoy explained the cost analysis for district skilled workers to Trustees. Hiring district skilled workers as opposed to hiring a local contractor to perform the work needed would save the district money.
- Students are not allowed to participate on any interview panel for applicants due to a privacy policy.
- These positions would be paid from the general fund.
- The current Maintenance Carpenter is booked all day with jobs, moving from one project to another, and some projects have been slightly delayed.
- Skilled workers are a district workforce assigned to different district projects; they are not assigned to any particular school site. These employees are evaluated by their supervisor.

E. Consideration of Approval of Agreement with Dr. Angela Clark Louque for a Customized Black/African American Education Advisory Development Workshop Series

Approved

Motion: Trustee Sher moved to approve the agreement with Dr. Angela Clark Louque for a Customized Black/African American Education Advisory Development Workshop Series, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Student Representative to the Board Advisory vote: Aye

- Mr. Adams informed Trustees that Dr. Rossi recommended Dr. Angela Clark Louque. Dr. Rossi shared her experience with Dr. Angela Clark Louque with Trustees.
- The sessions offered by Dr. Louque are geared specifically for the parent advisory committees, not parents or staff. Students would be given an opportunity to participate at the consultation level.
- Trustees appreciate that the district is honoring, elevating and celebrating families more. Trustees asked Dr. Rossi if Dr. Louque and some parents, if possible, can attend a future board meeting once the series has concluded to give Trustees feedback.

President Hall called for a break at 8:51pm and the meeting resumed at 8:58pm

F. ~~Consideration of Approval of Revision to Job Description: Principal, [First Reading]~~

Tabled

Trustees requested that Dr. Salgado make the recommended revisions and bring this item back for another reading; therefore, no action was taken

- Trustees recommended revising the job description experience to state the five years successful experience as a certificated teacher as strongly preferred and not required and to remove the OUHSD language as the position should be open to anyone and not just in-house staff. Trustees requested keeping “extensive experience working with diverse student populations”.
- Some Trustees expressed their concerns and desire not to remove the classroom teacher experience requirement from the job description and some Trustees expressed their support of removing the requirement.
- Dr. Salgado stated the district would be able to cast a wider net to allow more qualified people to apply, if the teaching experience requirement is removed.
- Dr. Salgado stated that applicants share their experience in their application packet and also during interviews.
- The district has never limited the teaching requirement to a particular subject area. Teacher experience doesn't need to be full-time.
- Dr. Salgado stated an administrative credential requires teaching experience or the five years of experience in Counseling or other areas.
- Teacher Librarians provide direct teaching services to students in addition to supporting the faculty and supporting materials and inquiry based work. Some Counselors have earned career education teaching credentials and have been doing some teaching in the Work Experience classes and some sections for the office practice and student aids curriculum.
- Trustee Sher shared a document with her fellow Trustees and Dr. McCoy regarding teaching profession standards and school counseling standards for K-12. A copy was made available for in-person guests at the board meeting.
- All principals in the state of California must hold an administrative services credential and have five years of successful, full-time experience in a public school, nonpublic school, or private school of equivalent status located in California or another state, or a combination of experience earned in California and another state. Assistant principals must hold an administrative services credential. OUHSD allows the teaching and pupil personnel services (PPS) among the minimum credentials.
- Private school teachers are not required to have a credential; therefore, they wouldn't be allowed to apply at OUHSD.
- Ventura USD, Ojai USD, Oxnard SD, Santa Paula UHSD and Simi Valley USD allow an applicant holding a PPS credential to apply for a principal position.
- OUHSD follows the administrative regulations, AR4311, screening process for the vetting of candidates. During the second round interviews candidates have to give a presentation, demonstration and talk about their instructional leadership experience.
- Dr. McCoy stated the minimum requirement for a qualified applicant pool is five and affirmed that in the last five years there have been enough qualified principal applicants for vacant positions.

- The Superintendent conducts principal evaluations. Dr. McCoy stated he receives informal feedback from faculty. Trustees requested additional information about how staff would be able to voice their concerns about a principal, if a PPS credential is allowed.

G. Consideration of Adoption of New Job Description: *Students with Limited or Interrupted Formal Education (SLIFE) Teacher* [First Reading]

Approved

Motion: Trustee Botello moved to adopt the new job description: *Students with Limited or Interrupted Formal Education (SLIFE) Teacher* [First Reading], as presented. Seconded by Trustee Sher and carried unanimously with a vote of 5:0.

Student Representative to the Board Advisory vote: Aye

- Teachers would work a full load in the scope of a day but in different courses.
- Trustees recommended changing the requirement for bilingual teachers to state strongly preferred.
- Dr. Cervera and Ms. Reyes-Castillo wrote this job description.
- Dr. Cervera stated the hope is to have a SLIFE Program at every district school site. Next school year every SLIFE Program will have three teachers; Spanish, ESL and Mathematics.

H. Consideration of Approval of Request to Hire Additional Positions: *Temporary Counselors, Campus Supervisors, Custodian, and Guidance Technician*

Approved

Motion: Trustee Sher moved to approve the request to hire additional positions: *Temporary Counselors, Campus Supervisors, Custodian, and Guidance Technician*, as presented. Seconded by Trustee Edmonds and carried unanimously with a vote of 5:0.

Student Representative to the Board Advisory vote: Aye

Trustees were informed that each position's job flier and contracts note that these positions are temporary.

I. Consideration of Approval of Job Description Revision: *Director Maintenance, Operations & Transportation* [First Reading]

Approved

Motion: Trustee Herrera moved to approve Job Description Revision: *Director Maintenance, Operations & Transportation* [First Reading] and waived the second reading. Seconded by Trustee Sher and carried unanimously with a vote of 5:0.

Dr. Salgado affirmed that the supervisory experience noted includes performing evaluations.

~~J. Consideration of Approval of Job Description Revision: *Operations Manager* [First Reading]~~

~~**Tabled**~~

Motion: This item was tabled to the February 9, 2022 board meeting; therefore no action was taken.

~~K. Consideration of Approval of Job Description Revision: *Transportation Supervisor* [First Reading]~~

~~**Tabled**~~

Motion: This item was tabled to the February 9, 2022 board meeting; therefore no action was taken.

~~L. Consideration of Adoption of New Job Description: *Maintenance Supervisor* [First Reading]~~

~~**Tabled**~~

Motion: This item was tabled to the February 9, 2022 board meeting; therefore no action was taken.

~~M. Consideration of Approval of Teacher Leave Reimbursement to Oxnard Elementary School District for Trustee Karen Sher to Attend CSBA Legislative Action Day~~

~~**Tabled**~~

Motion: This item was tabled to the February 9, 2022 board meeting; therefore no action was taken..

14. STAFF REPORT AND BOARD DISCUSSION

A. Learning Support Services – IT Update (Heard after item 13 G)

Learning Support Services encompasses Information Technology, Data, and Educational Technology. The department oversees the infrastructure and daily functions of the district and school sites and ensures that the network (Internet) and systems (servers, phones, etc.) are running smoothly. In addition, Learning Support Services is responsible for completing State reporting, as well as providing professional development and technical support for students, teachers, staff, administrators, and parents across the district.

Trustees thanked the IT staff for their presentation.

15. BOARD REPORT AND COMMUNICATIONS

Trustee Hall

- No report.

Trustee Herrera

- No report.

Trustee Sher

- Informed Trustees of the Legislative Action Day scheduled for March 15, 2022.
- Asked Dr. McCoy to reach out to the City of Camarillo about a traffic light being installed at the intersection of Mission Oaks Blvd and Rancho Calleguas.

Trustee Edmonds

- No report.

Trustee Botello

- Visited the FHS Wellness Center was able to speak to a lot of the teachers. She thanked them for letting her visit and sharing concerns and next steps.

16. ITEMS FOR FUTURE CONSIDERATION

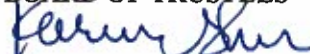
- Trustees reviewed the items for future consideration.

17. ADJOURNMENT

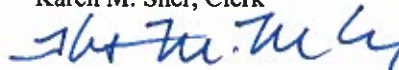
President Hall adjourned Open Session at 10:50 p.m.

BOARD OF TRUSTEES

Approved, as presented
February 9, 2022



Karen M. Sher, Clerk



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>

