

MEDICAID MAN MESSENGER – September 2021

Welcome to the 2021-2022 School Year



Welcome to the new school year! Last year was definitely a challenge and we want to thank everyone for their ability to adapt and overcome the obstacles we had to face! We're looking forward to smooth sailing this year!



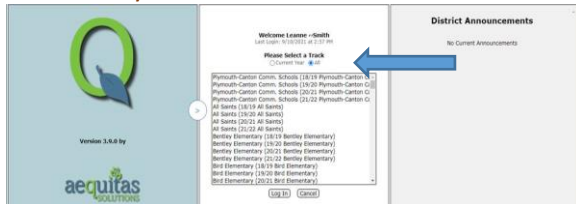
OPEN Services from 2020-2021



If you have services that are still in "Open" status from 2020-2021, you will need to go into the 2020-2021 school track to mark them "Ready to bill". Here are the steps to do this:

Marking Open services "Ready to Bill"

- Sign into MiSTAR Q
- When the Welcome page comes up Click on "ALL" under the Please Select a Track
- Select your 2020-2021 school track



- Menu-Programs-Service Tracker (if you don't have it saved as a favorite on the main page)
- Select the student whose service is still in "Open" status from your caseload
- Go to the Monthly History section and select the month that the "Open" service is in

- Click on the "Edit" button on the Monthly History menu bar
- Enter your Monthly Progress Note (see your practitioner type Tip Sheet for guidance)
- Click outside the Monthly Progress Note box and select the "Submit" button
- Select the month again and then click on the "Ready to Bill" button on the Monthly History menu bar
- If everything looks good, select "OK"
- Repeat steps for each student

Ask Medicaid Man

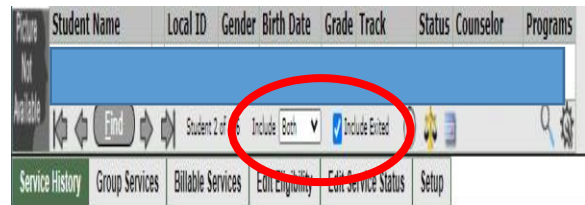


Dear Medicaid Man,
I need to mark my services from last year "Ready to Bill", but I can't find my student.
How do I find them?

~ Wondering

Dear Wondering,
Finding students who have left the district or are no longer on your caseload:

- When logged into Service Tracker select the following options from the top of the screen
- "Include" – select BOTH from the drop down menu (this will tell the computer to look for both active and inactive students)
- Check on the Box to select 'Include Exited' (this tells the computer to look for students who have been exited from your school or district)



We're here to help!

Leanne Smith – (734) 334-1464 ~ smithle@resa.net
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Mary Bamrick – (734) 334-1823 ~ bamricm@resa.net
Medicaid help line – (734) 334- 1821

**If you still cannot find your student whose service is still open, please contact me smithle@resa.net