

The Superintendent shall maintain an organizational culture that treats parents and citizens with respect, dignity and courtesy.

**The Superintendent will:**

1. Protect confidential information.
2. Effectively handle complaints and concerns.
3. Appropriately involve parents and the public on important issues that impact them directly.
4. Take reasonable steps to inform parents and the public of administrative policies and procedures that impact them.
5. Facilitate orderly and appropriate public access to the Board and ensure timely and appropriate follow-up in response to expressed public input.
6. Create and maintain organizational commitment to:
  - a. individual differences of opinion;
  - b. including people in decisions that affect them;
  - c. open and honest communication at all levels;
  - d. predominant focus on achieving the Board's **Goals** policies;
  - e. open, responsive, and welcoming conditions throughout the district.

Adopted: July 21, 2021

Revised: January 17, 2024

Monitoring Method: Internal Report

Monitoring Frequency: Annually