

I. PURPOSE

It is the policy of Lakes International Language Academy (the “school”) to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

The Board of Directors may choose to use a consent agenda for the passage of noncontroversial items or items of a similar nature in a manner to suggest greater efficiency.

III. CONSENT AGENDAS

- A. The Executive director and the board chair may place items on the consent agenda. By using a consent agenda, the board has consented to the consideration of certain Items as a group under one motion. When a consent agenda is used, discussion time is allowed to review any item upon request.
- B. Consent items do not require discussion or explanation prior to board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include tasks such as the approval of the agenda, approval of previous minutes, approval of bills, or approval of reports. These items might also include similar groups of decisions such as approval of staff contracts, approval of maintenance details for the school building and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda if so requested by a board member prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the board. The consent agenda items shall be separately recorded in the minutes.

Adapted from MSBA Model, C. Speiker MDE

Approved: 1/14/2010

Amended: 01/09/2017

Amended: 1/14/2014

Reviewd: 02/08/2022