



The monthly meeting of the Board of Directors was held on Tuesday,
January 11, 2022

MEETING MINUTES

General Business:

Call to order: 6:00pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present
Jennifer May (Vice-Chair and Parent)	Present
Jessie Sheldon (Secretary and Teacher)	Present
Erin Ribar (Parent)	Present
Jim Redfield (Community Member)	Present
Maggie Chen (Teacher)	Present
Ceci Delbene (Teacher)	Present
Kaari Rodriguez (Teacher)	Present
Corey Purkat (Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present

Community Input: None

name	position/role

Review of Agenda: Add bond refinancing, Change donations report to action item rather than consent agenda, under reports add bylaw report as a separate item to review and file, add bylaw review as discussion item.

Conflict of Interest Disclosure: None

School/Community Presentations:

name	position/role
Kathy Griebel	Lower School Principal
Sue Hervig	Lower School Language Ambassador Coordinator
Amy Kinsman	Lower School Language Ambassador Host Family Coordinator

Celebrate LILA: Celebrate former Executive Director Cam Hedlund for driving to St. Cloud to pick up our new language ambassadors yesterday. Celebration for the Youth and Government conference and having kids 8th-12th grade represent LILA. Affirmation to all the staff for doing all they can to keep us in person. Affirmation to health staff for testing opportunities for staff and students. Special shout out to Jill Rosenthal for all she does!!! Celebration for quick thinking and coming together as a community during bus cancellations the two days before winter break 12/16 and 12/17.

School Update: Executive Director Report

Executive Director Peterson spoke on activities under the four goals of the strategic plan, (#1 Attract and Retain Students, #2 Attract and Retain Staff, #3 Sustainable Finances, #4 Facilities) as outlined in the board folder.

Action Item: Grants to Increase STEM (Science, Technology, Engineering and Math) Course Offerings – Fiscal Years 2022 and 2023

Explanation			
Motion	Motion to Grants to Increase STEM (Science, Technology, Engineering and Math) Course Offerings – Fiscal Years 2022 and 2023		
Made by	Member Delbene	Seconded by	Secretary Sheldon

Discussion	
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Vote		Yea	8 Chen Delbene May Purkat Redfield Ribar Rodriguez Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: Treasurer's Report (November 2021 financial reports)

Explanation	
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Motion	Motion to approve Treasurer's Report, November 2021 financials
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Made by	Treasurer Redfield	Seconded by	Member Rodriguez
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Discussion	
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Vote		Yea	8 Chen Delbene May Purkat Redfield Ribar Rodriguez Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: Approve letter of intent of bond refinancing

Explanation	2014 Bonds are eligible for refinancing fall of 2022, with an earliest bond sales date in March 2022.
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Motion	Motion to table approval of letter of intent for bond refinancing
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Made by	Secretary Sheldon	Seconded by	Member Delbene
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Discussion	
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Vote		Yea	8 Chen Delbene May Purkat Redfield Ribar Rodriguez Sheldon	Nay		Abstain	1 May
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Decision	Table motion and bring to special meeting on 1/17 or 1/19 at 6:00pm
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Action Item: Donation Report

Motion	Motion to approve donation report
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Made by	Member Rodriguez	Seconded by	Member Delbene
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Discussion	
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Vote		Yea	8 Chen Delbene May Purkat Redfield Ribar Rodriguez Sheldon	Nay		Abstain	1 May
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Decision	Table motion and bring to special meeting on 1/17 at 6:00pm
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Dialog/Discussion Items

1. **Strategic Planning Follow-Up:** Some small groups have met to continue refining the 4

goals. After discussion as a strategic planning committee and executive committee and considering where we are in the pandemic we have decided to wait until realistically the end of the school year to meet again as a large group. In the meantime the strategic planning committee will continue to meet to solidify goals for the executive director.

2. **Board Election:** Election committee is meeting on January 19th, 2022
3. **Bylaw Review:** Executive committee will be working on a revision of the election bylaws to bring to the board to be put on this election ballot.
4. **School finance topics: pandemic federal aid resources:** overview is in the board folder.

Reports:

Subject	Finance Committee Minutes for 1/10/22 meeting (review and file)
Discussion	

Subject	Executive Committee Minutes for 1/11/22 meeting (review and file)
Discussion	

Subject	Bylaw Review (in Executive committee minutes) 1/11/22 (review and file)
Discussion	

Action Item: Consent Agenda (Secretary's Report in the board folder)

Motion	Motion to approve Consent Agenda (Secretary's Report in the board folder)		
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Made by	Treasurer Redfield	Seconded by	Member Delbene
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Vote		Yea	8 Chen	Nay		Abstain	1 Norcross
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			Delbene May Purkat Redfield Ribar Rodriguez Sheldon				
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Decision	Motion carries
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Announcements:

- Community Updates:
 - LILA Foundation has been meeting to work on strategic planning for the foundation.

- Board Member Training Updates:

Other Business: None

Reflection on Board Performance: Fist of 5 if you know where to get your questions answered. 60/0

Adjourn:

Motion	Motion to adjourn at 7:46 pm
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Made by	Member Delbene	Seconded by	Member Purkat
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Vote		Yea	8 Chen Delbene May Purkat Redfield Ribar Rodriguez Sheldon			Abstain	1 Norcross
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Decision	Motion carries
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