

Adelante Academy School Site Council & Governance Team
Meeting Minutes
January 11, 2022 - 5:45 p.m- Via Zoom

| AGENDA | Goal # | Time | Presenter |
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Present: Stacey King, Maria Martinez, Lupita Gutierrez, Delia Osegueda , Teresa Gonzalez, David Williams, Christina Garcia, Alma Gonzalez, Eddie Correa, Francisco Lozano, Patti Rocha, Stacy Benedict, Ariel Tiscareno, and Chrystine Villarreal.

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| A) Review/Approve minutes | 10 min | Stacey |
|---|--------|--------|

Stacey motions to approve minutes from November meeting and Maria Martinez seconds. Teresa, Delia, Christina agree to approve.
 Moving the voting items to the front of the agenda and do share outs afterwards Stacey King and Maria Martinez, Teresa, Alma, and Delia agree.

Stacey King appointed Teresa to be the classified employee voting member and Teresa accepted.
 Stacey King nominated Eddie to be Secretary but he has not accepted.

B) Committee Updates

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| PC Representana | 5 min | Delia |
| ELAC | 5 min | Raul |
| SPARC/DELAC/DAC | 5 min | Leslie, Raul, Iboneth |

Stacy Benedict - No a lot to report this month, not a lot to do with PCs. Teresa agreed with Stacy B.

Christina - Adelante Ninos raised about \$6,000 and parents still have time to donate. Camile sent a survey regarding the yearbook (refunds) and 4 parents prefer to donate to this year's fundraising. Only one parent wants forward yearbook credit to his year's yearbook. No other parents have responded.

Readathon - Get ideas for kids to read during ski week. We did confirm a date for Alma to speak to teachers on Tuesday, January 25th.

Delia - Safety Meeting on Dec. 17th. Looking for volunteers to help with monitoring parents driving during arrival and dismissal. We reported all different drills done every month. Covid test to pick up in the office. Safety Inspections and talked about the gate coming soon. Chrystine Villarreal will reach out to Delia regarding reopening the parking lot.

ELAC - Raul is not present. Leslie Anaya (SPARK rep) did send Directora an email update. Maria shared the following: There were speakers that discussed their life stories and schooling experiences. They discuss what topics parents would like for the next SPARK Meeting. In January will discuss ELD reclassification and Special Education, in February will be Professional Development for teachers and staff, March is environmental and safety and April will be different programs to transition from junior to high school.

DAC representative is not present.

C) Principal Updates

25 min Directora
Martinez/Subdirectora Gutierrez

- Check open action items
- Parent Participation Plan review
- Overview Beginning of year testing data
- Bylaws Review
- School Safety Plan
- Questions

Voting items will be discussed first and giving updates on open action items. Parent Participation Plan reviewed, Title 1 plan is updated every year to be in compliance with Parental Involvement Plan. No major adjustments to this year's plan, mainly we are limited to have parent participation. We talked about how we build capacity for parents and the community. We discuss availability if parents have disability, limited English proficiency or migratory status. These components are in our parent compact rules and responsibilities. Does anyone have any questions or wonderings?

Eddie - Does ParentSquare have the ability to log hours? We can add to our Parent Participation Plan the ability for ParentSquare to track parent participation hours.

Stacy Benedict - Does it show the consequences for not completing hours? No, this plan only shows what participation looks like.

Maria Martinez makes a motion to approve the Parent Involvement Plan. Stacey King seconds the motion to approve. Delia, Stacy, Teresa, Alma approve and motion passes.

Safety Plan approvals are primarily on pages 7 and 11. The rest of the document is district compliance . Adjusted every two years 2021-2023. It covers everything from child reporting to earthquake preparedness. It goes over how we are tying out school safety goals to our Title 1.

Went over our mission statement. The bullying incidents have decreased this year. We have only had one this year. Maria also went over the strategies to help meet our goal.

Maria went over people and programs and one main change is that we added a full time counselor to help students. Discussed monthly site inspections and that ends on page 11.

The only other significant change is to our incident command flow chart for incident and command. Our staff know their roles and we adjusted it according to our current staffing. Is there anything you feel should be changed or added? Do you have any questions? Maria calls a motion to approve the School Safety Plan and Eddie seconds. Maria, Stacey, Delia, Stacy B, Eddie, and Teresa agree and the Safety Plan is approved.

Next item is the bylaws, you have had a month and a half to review to see if anything needs to be adjusted. There are 6 articles on the bylaws and Maria reviewed them orally. Maria showcases the process for removal of members, and Maria reviewed other articles included. Does anyone have questions or want to add anything to the bylaws?

Can the Chair approve staff member positions? The Chair appoints the open vacant jobs. Questions on filling a classified position by in this appointment the classified person was not interested in being considered.

Stacey King makes a motion to approve Bylaws and Maria seconds. Approved by Maria, Stacey, Eddie, Stacy B, Teresa and Alma, motion passes.

Should Maria continue with her sections or reports? Stacey prefers the reports next and then come back to Directora Martinez.

Continue to discuss open items. Maria reported that we are getting a gate in the front of the school. Last we heard it would be put in by the end of January. Will the gate be built during school hours?

Maria is thankful for the PTA to follow up with the yearbook items.

PTA followed up with a yearbook. Science Camp - Mr. Contreras class has the opportunity to attend a 4 day experience on May 29-June 3rd. Stacey King has a question about the cost. Do other students that didn't attend have the opportunity to attend Science Camp?

Library use is on a positive trajectory to check-out books. Our challenge has been to have Ms. Daisy has been out for the last 5 weeks. We need to purchase items to allow students to have a self check-out. Are carts going to be moved so students can have access to books? Question regarding the class set of books available to check-out by teachers.

Opening it up to any questions:

Work orders for landscaping. Different landscaping groups do different tasks such as cutting grass, trees, plants or tan bark.

Can parents come help pull weeds? Directora has some dates available on Feb 5th or 12th to have parents volunteer to do clean up.

Can parents, teachers or directors remind students to arrive on time? Usually our office staff contacts those families that are chronically late but the office is inundated right now. We are open to suggestions. Stacy suggests that we stand outside for parents to see you. Lots of litter. Can we improve the pride in the school by picking up trash? We are working with our student council to collect bottles to be sent to recycling and donate the money to ABS.

Alma - Wondering, what support are we giving students so they can catch up with their work? Currently, teachers are working "Work to Rule". In terms of catching up with work. Teachers are allowing students to get caught up with work. If you contact your child's teacher you can assign work for home. Teachers are willing to help students during class time but no more homework clubs. Parents can attend Board meetings and voice their concerns.

Can we advocate for parent volunteers to help our school? Directora will continue to push for allowing volunteers on campus. Parents have been urged to apply as Paras to be able to help on campus. The Safety Committee has also asked volunteers to assist outside during drop off and pick up and we need to train those volunteers.

David - Can teachers set up a camera while they are teaching so students can see all the instruction? That needs to be a negotiated item with the union.

Are report cards going to be completed? The minimum days are built in for teachers to complete report cards.

Que Pasa is a good way to share the common practices recommended by the health department.

The COVID Decision Tree Flowchart has been posted on the Adelante website under Safety Protocols.

We had multiple questions from parents and Directora Martinez answered questions. Please view the recording on the Adelante website.

Meeting adjourned around 7:45 pm.

D) [Calendar](#) /Allowable events 1, 2, 3, 4 5 min ALL
- [Events done annually](#)

Zoom link: <https://us02web.zoom.us/j/7146863714?pwd=WEw2R0J5d2ZCRkpYeXUxRjdhVExMUT09>

SCHOOL GOAL #1

K-2nd students based on the 21/22 mid year Benchmark level Screener results will show that 65% of students are at challenge or at benchmark in reading in Spanish. 3-5th. Based on the 21/22 Fastbridge results students will improve from 48% of students approaching or meeting in reading to 60% of students. i-Station will be used to meet reading in Spanish. 6th-8th. based on the 21/22 Fastbridge results student results will improve from 48% of students approaching or meeting in reading to 60% of students. i-Station interim assessments will be used to measure reading in Spanish. 3-5th. Based on the 21/22 Fastbridge data results students will improve from 52% of students approaching or meeting in math to 65% of students. 6th-8th Based on the 21/22 Fastbridge data results, students will improve from 63% of students approaching or meeting standards in math to 75% of students. 50% of 5th and 8th grade students will earn the Pathway to the Seal of Biliteracy.

SCHOOL GOAL #2

The percentage of students who reclassify from English Learner to Fully English Proficient (RFEP) will improve by 10% in the 21-22 school year based on the ELPAC data from the previous school year.

SCHOOL GOAL #3

By April 30th 2022, 90% of students will report feeling safe or "very safe" on the student survey from Panorama. We will compare this data with the prior data collected in the Spring Survey. We will also support English-only families in ways to develop and support students' development of the Spanish language so that they feel supported and cared for. We will gauge this by the response of Sense of Belonging and Climate of Support for Academic learning in the Panorama survey.

SCHOOL GOAL #4

Maintain a high level of parent engagement to support our student achievement goals in Reading/Language Arts, Math, English Learner, Spanish Learners, and students with disabilities.
