



General Information for INTERNAL Examinations only

No lessons will take place during your exam period but it is NOT Study Leave and you therefore need to attend registration every day etc.

There will be generally be 2 to 3 possible exam sessions each day. The start times will be on your timetable, so please check carefully. Please get to the GH 10 minutes before the stated start time.

All exams are in the GH unless otherwise stated. If you are taking your exams in a separate venue, you will receive an email telling you where to go so please check your emails regularly.

Read timetables carefully so that you are in the right place at the right time. If you are unsure about anything, please ask your tutor/HM first. If you are still unsure, please email Miss Cleaver (Exams Officer) exams@felsted.org.

Make sure you have the correct equipment with you (and remember that the bookroom is not open first thing in the morning, so plan ahead if you need a calculator etc!). You must write in black biro pen. Students with extra time will be supplied with green pens which they must switch to once they have entered their extra time.

Starting the academic year 2021-22, you must not bring mobile phones OR WATCHES into the exam hall with you. LEAVE ALL PHONES AND WATCHES IN HOUSE PLEASE! If left outside the exam room, the Exams Office cannot take responsibility for these items.

For Lower school pupils, revision arrangements will be communicated with your exam timetables. For Upper school pupils, you will revise independently. Please use your time effectively.

No food or drink may be brought into the examination room except water in a screw top bottle with no label or words. The only exceptions will be in the case of medical needs.

Correct school uniform needs to be worn. Reminder, House hoodies are NOT school uniform.

Please remember that these exams may aid in determining your grade should anything happen in the summer and you are not able to sit your GCSE exams so they must be taken seriously.