

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

**Wednesday, February 9, 2022
6:30 p.m.**

Zoom Webinar

<https://us06web.zoom.us/j/85674152903?pwd=U0xqSFRZY2hHbXNIWWRDYk5ZUndBZz09>
Passcode: ErBJ4G

By Phone

1-646-558-8656, Webinar ID: 856 7415 2903, Passcode: 276498

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. Call to Order

- a. Pledge of Allegiance

2. PTO Report

3. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to print and state their name and address.

4. Approval of Minutes (Bylaw 9326)

- a. January 12, 2022 Regular Meeting..... Action Item

5. Committee Reports (Bylaw 9132)

- a. Finance
 - i. Report of expenditures and adjustments to the 2021-2022 Operating Budget through January 31, 2022..... Action Item
- b. Curriculum
- c. Facilities

- d. Ad Hoc Facilities
- e. Policy
- f. Transportation
- g. ACES

6. Unfinished Business (Bylaw 9300)

- a. 2022 – 2023 Budget Action Item

7. New Business (Bylaw 9300)

- a. Discussion of COVID related school policies

8. Administrative Reports (Policy 2500)

- a. Superintendent
- b. Director of Special Services, Curriculum, and Instruction
- c. Principal

9. Chairman Report (Bylaw 9121)

10. Correspondence (Bylaw 9300)

11. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.

12. Meeting Adjourned

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

A handwritten signature in black ink, appearing to read 'CMM', is written over the name 'Colleen Murray'.

Date: February 9, 2022

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the January 12, 2022 Regular Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
Via Zoom Webinar
January 12, 2022

Present

Angelo Amato
John Paul Garcia
Amy Lestinsky, Vice Chair
EJ Maher
Christopher Pittenger, Chair
Lynette White, Secretary
Namita Wijesekera

Administration

Colleen Murray
Kai Byrd
Tom Reed-Swale

Absent

Angel Irigoyen
Shawn Uscilla

Call to Order

Dr. Pittenger called the meeting to order at 6:33 p.m.

Presentation

Rob White of Rob White Architect LLC presented on the outdoor education spaces proposed for BCS and answered Board member questions.

PTO Report

Mrs. Crisanti reported on recent and upcoming PTO events.

Public Comment

None.

Minutes

Motion by Garcia, seconded by Lestinsky to accept the December 8, 2021 Regular Meeting Minutes as presented. *The motion carries 5 yes, 2 abstain (Maher, White), 2 absent (Irigoyen, Uscilla).*

Committee Reports

Finance:

Motion by Pittenger, seconded by Garcia to accept the report of expenditures and adjustments to the 2021-2022 Operating Budget through December 31, 2021 as presented. *The motion carries 6 yes, 1 abstain (Maher), 2 absent (Irigoyen, Uscilla).*

Dr. Pittenger further reported on the American Rescue Plan/ESSER III Grant Update, 2022-2023 Budget, and the audit.

Curriculum:

The committee met on January 5, 2022 and discussed curriculum programs, professional learning, equity, and received a presentation on educational software.

Facilities:

The committee is scheduled to meet on April 5, 2022.

Ad Hoc Facilities:

The committee has not met recently.

Policy:

The committee is scheduled to meet on March 8, 2022.

Transportation:

The committee has not met recently.

ACES:

None.

Unfinished Business	None.
New Business	Mrs. Murray presented the 2022-2023 Superintendent's Proposed Spending Plan and answered questions from Board members. The presentation will be posted on the website.
Superintendent Report	<p>Mrs. Murray reported that on December 31, 2021, PK-6 enrollment was 405 students.</p> <p>Mrs. Murray is projecting 55 Kindergartners for next year. At this time, 27 students have pre-registered.</p> <p>Mrs. Murray notified the Board that the District is currently fully staffed with the hiring of 2 paraprofessionals and 2 lunch aides.</p> <p>Mrs. Murray provided updates on the ever-changing COVID Guidelines, Project COVID DeteCT, Pediatric Vaccine Clinics, absentee rates of students and staff, and Test Kits.</p>
Director Report	Mrs. Byrd reported on Curriculum and Special Services. Her report is on file in the BOE Packet.
Principal Report	Mr. Reed-Swale reported on BCS's recent and upcoming events. His report is on file in the BOE Packet.
Chairman Report	Mr. Pittenger stated that a Spring Open Forum will be scheduled for late March, early April.
Communications	None.
Public Comment	None.
Adjournment	The meeting adjourned at 8:37 p.m.

Susan L. Carpenter
Recording Secretary

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: February 9, 2022

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

Recommended Motion:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2021-2022 Operating Budget through January 31, 2022.

Bethany Board of Education
 Operating Budget 2021-2022 Summary - as of January 2022

	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$ Dec	Var% Dec	Var\$ Jan	Var% Jan
General Education								
Salaries								
Certified	\$2,130,753	\$2,093,890	\$822,413	\$1,913,000	\$ 193,072	9.22%	\$ 180,890	8.64%
Curriculum (Supplemental)	\$29,700	\$26,500	\$26,709	\$26,709	\$ (209)	-0.79%	\$ (209)	-0.79%
Non-Certified	\$328,222	\$246,756	\$122,339	\$263,959	\$ (37,266)	-15.10%	\$ (17,203)	-6.97%
Nurse	\$49,852	\$51,552	\$19,422	\$48,637	\$ -	0.00%	\$ 2,915	5.65%
Total Salaries	\$2,538,527	\$2,418,699	\$990,883	\$2,252,305	\$ 155,598	6.43%	\$ 166,394	6.88%
Benefits	\$608,150	\$545,865	\$274,104	\$545,865	\$ -	0.00%	\$ -	0.00%
Services								
BCS	\$4,800	\$79,944	\$4,178	\$69,944	\$ 10,000	12.51%	\$ 10,000	12.51%
Curriculum	\$51,006	\$54,206	\$43,076	\$54,206	\$ -	0.00%	\$ -	0.00%
IT	\$45,750	\$45,750	\$20,287	\$45,750	\$ -	0.00%	\$ -	0.00%
Total Services	\$101,556	\$179,900	\$67,541	\$169,900	\$ 10,000	5.56%	\$ 10,000	5.56%
Supplies								
BCS	\$52,419	\$52,419	\$26,400	\$52,419	\$ -	0.00%	\$ -	0.00%
Curriculum	\$7,889	\$7,889	\$779	\$7,889	\$ -	0.00%	\$ -	0.00%
IT	\$15,400	\$100,920	\$82,170	\$100,920	\$ -	0.00%	\$ -	0.00%
Total Supplies	\$75,708	\$161,228	\$109,348	\$161,228	\$ -	0.00%	\$ -	0.00%
Other								
BCS	\$1,300	\$1,300	\$630	\$1,300	\$ -	0.00%	\$ -	0.00%
Curriculum	\$1,825	\$1,825	\$0	\$1,825	\$ -	0.00%	\$ -	0.00%
IT	\$41,500	\$41,500	\$27,451	\$41,500	\$ -	0.00%	\$ -	0.00%
Total Other	\$44,625	\$44,625	\$28,081	\$44,625	\$ -	0.00%	\$ -	0.00%
Subtotal	\$3,368,566	\$3,350,317	\$1,469,957	\$3,173,923	\$ 165,598	4.94%	\$ 176,394	5.26%
Special Education								
Salaries	\$1,216,466	\$1,218,819	\$589,273	\$1,280,073	\$ (61,254)	-5.03%	\$ (61,254)	-5.03%
Benefits	\$342,816	\$307,609	\$167,787	\$307,609	\$ -	0.00%	\$ -	0.00%
Services	\$405,901	\$406,591	\$166,998	\$406,591	\$ -	0.00%	\$ -	0.00%
Supplies	\$17,982	\$17,982	\$11,336	\$17,982	\$ -	0.00%	\$ -	0.00%
Other	\$1,110	\$1,110	\$400	\$1,110	\$ -	0.00%	\$ -	0.00%
Subtotal	\$1,984,275	\$1,952,111	\$935,794	\$2,013,365	\$ (61,254)	-3.14%	\$ (61,254)	-3.14%
Operations and Overhead								
Salaries	\$897,553	\$1,008,951	\$546,743	\$1,005,699	\$ 3,252	0.32%	\$ 3,252	0.32%
Benefits	\$245,787	\$258,322	\$124,210	\$243,322	\$ 15,000	5.81%	\$ 15,000	5.81%
Services	\$224,845	\$139,325	\$70,577	\$139,325	\$ -	0.00%	\$ -	0.00%
Supplies	\$39,500	\$42,500	\$22,115	\$42,500	\$ -	0.00%	\$ -	0.00%
Utilities (Electricity)	\$80,000	\$100,000	\$42,563	\$100,000	\$ -	0.00%	\$ -	0.00%
Facilities and Maintenance	\$116,100	\$91,100	\$42,388	\$91,100	\$ -	0.00%	\$ -	0.00%
Student Transportation	\$269,185	\$269,185	\$134,593	\$ 269,185.00	\$ -	0.00%	\$ -	0.00%
Other	\$15,675	\$29,675	\$15,715	\$ 52,500.00	\$ (22,825)	-76.92%	\$ (22,825)	-76.92%
Subtotal	\$1,888,645	\$1,939,058	\$998,904	\$ 1,943,631.08	\$ (4,573)	-0.24%	\$ (4,573)	-0.24%
COVID								
BCS-COVID	\$0	\$0	\$0	\$2,630	\$ (2,630)		\$ (2,630)	
Curriculum COVID	\$0	\$0	\$0	\$0	\$ -		\$ -	
IT-COVID	\$0	\$0	\$0	\$0	\$ -		\$ -	
SpEd COVID	\$0	\$0	\$0	\$0	\$ -		\$ -	
BOE-COVID	\$0	\$0	\$0	\$60	\$ -		\$ (60)	
Sub Total	\$0	\$0	\$0	\$2,690	\$ (2,630)		\$ (2,690)	
Total	\$7,241,486	\$7,241,486	\$3,404,655	\$7,133,609	\$ 97,141	1.34%	\$ 107,877	1.49%

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: February 9, 2022

Re: Unfinished Business

It is recommended that under UNFINISHED BUSINESS:

The Superintendent presented a proposed 2022-2023 Spending Plan at the January 12, 2022 Board of Education meeting. The Board presented the proposed Spending Plan to the Bethany Board of Finance on January 21, 2022.

The Superintendent is recommending a budget totaling \$7,277,693 which represents an increase of \$36,207 (0.5%) over the 2021-2022 adopted.

This proposed budget will:

1. Continue to provide resources, time, and materials to revise and implement curriculum, instruction, and assessments.
2. Continue to support the need for staff to assess academic progress and communicate results.
3. Continue to emphasize technology integration and professional development.
4. Continue to support the needs of all students in a safe and secure environment.

Recommended Motion:

- a. Move that the Board of Education adopt the Superintendent's recommended Spending Plan for the 2022-2023 school year in the amount of \$7,277,693.

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: February 9, 2022

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Personnel Update
- Steering Committee Update
- COVID Update

**BETHANY COMMUNITY SCHOOL
2021-2022 ENROLLMENT SUMMARY**

Grade	AUG 26, 2021*	SEP 30, 2021*	OCT 31, 2021*	NOV 30, 2021*	DEC 31, 2021*	JAN 1, 2022
PK	16	17	19	22	23	23
K	50	49	50	50	51	51
1	51	51	51	51	51	51
2	66	66	66	66	67	66
3	57	57	57	58	59	59
4	58	59	59	60	60	60
5	40	40	42	43	43	43
6	49	49	50	51	51	51
TOTAL	387	388	394	401	405	404

* Five Open Choice students included.
One OOD student is not included above.

Memorandum



To: Board of Education Members

From: Kai Byrd

Date: February 3, 2022

Re: Director of Special Services, Curriculum, and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**
 - Boost Academy Update
 - Professional Development Update
 - Smarter Balanced Assessment Planning

- **Special Education**
 - Eureka Update
 - Connecticut State Department of Education Update
 - Enrollment Update

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: February 9, 2022

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- Steering Committee Update
- BCS Happenings