



BOARD MEETING MINUTES

Attendees:

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| ☒ A. Monica Cutno, President | ☐ Carolyn Ellis | ☒ Steve Pond (non-voting) |
| ☒ Marla Mills-Wilson, Vice President | ☒ Sonal Krishna | ☐ John Szwed |
| ☒ Portia Scott, Secretary/Treasurer | ☒ Roland Lewis Jr. | ☐ Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors (BOD) was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement and rules of order were read by the president.
- C. Visitors were welcomed.

II. Consent Agenda

- A. Draft minutes from 02/10/14 board meeting were reviewed.
- B. Treasurer's Report was given, which included recent transactions and current balance.

Motion to approve consent agenda.

Motion: Sonal Krishna

Second: Marla Mills-Wilson

Vote: Unanimously approved (5-0)

III. Announcements

- A. Charter training archives, webinars, and resources may be accessed on the Office of Charter Schools (OCS) Wiki link. The last webinar was held on 03/04/14.
- B. Community Information Session was held on 02/16/14 at Hope Lutheran Church. The 02/16/14 session at Wake Forest Boys & Girls Club and the 02/16/14 session at North Regional Library were cancelled due to inclement weather and schedule changes.
- C. Public enrollment lottery, held on 03/01/14, was successful. Attended by about 30 parents.
- D. Development of Advisory Board put on hold until further information can be gathered.
- E. Furniture moving day is set for 03/23/14. Mass email sent to solicit volunteers.

IV. Committee Reports

- A. Development Committee report was given.
 - 1. Capital campaign packages sent to first wave of potential donors.
 - 2. Seeking partnerships with corporations for in-kind and monetary donations.
- B. Academic Committee report was given.
 - 1. Lottery update and February monthly enrollment report were given.
 - 2. Lottery results were emailed to parents and posted on website.
- C. Personnel Committee report was given.
 - 1. Shaunda Cooper and Erica Prentice have joined ESA as assistant principal and STEAM curriculum coordinator, respectively.
 - 2. ESA will partner with Global Classroom Alliance to source Mandarin teacher.
 - 3. School leadership team has begun interviewing core teachers.

V. New Business

- A. BOD nominated new member.
 - 1. Greg Stoch was nominated by Roland Lewis as new board member.
 - 2. Greg has technology background and will be an asset to the board

Motion to approve nomination.

Motion: Marla Mills-Wilson

Second: Roland Lewis

Vote: Unanimously approved (5-0)

- B. BOD voted to add a Technology Committee.
 - 1. Bylaws to be amended and voted on at next meeting.
 - 2. Recommended that Greg and Roland co-chair and Erica be a member.
 - 3. Community professionals may be invited to join committee.

Motion to approve adding Technology Committee to BOD.

Motion: Monica Cutno

Second: Roland Lewis

Vote: Unanimously approved (5-0)

- C. Ready-to-Open Checklist was reviewed and discussed.
 - 1. BOD gave updates on completed tasks and work-in-progress.

VI. Public Comments

- A. A few parents asked questions regarding open house, use of technology in school, curriculum/instruction, academic calendar, homework, and electives. Various board members contributed to the discussion.

VII. Adjournment

- A. Commitments from board members are as follows:
 - 1. BOD – work on Ready-to-Open Checklist assigned tasks and report on progress at next board meeting
 - 2. Monica Cutno – revise Bylaws to include Technology Committee
 - 3. Monica Cutno – email Sonal and Steve contact at NC Museum of Art
 - 4. Steve Pond – inquire about Powerschool
- B. Next regular meeting of the BOD is April 14, 2014, 6:30-8:30 PM, 3150 Rogers Rd, Ste 112, Wake Forest, NC.
- C. Meeting was adjourned at 8:36 PM.

Motion to adjourn meeting.

Motion: Marla Mills-Wilson

Second: Sonal Krishna

Vote: Unanimously approved (5-0)