



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Sonal Krishna | <input checked="" type="checkbox"/> Greg Stoch |
| <input checked="" type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Roland Lewis Jr. | <input checked="" type="checkbox"/> John Szwed |
| <input checked="" type="checkbox"/> Portia Scott, Secretary/Treasurer | <input checked="" type="checkbox"/> Rob Matheson | <input checked="" type="checkbox"/> Diego Torres |
| | | <input checked="" type="checkbox"/> Steve Pond (non-voting) |

I. Call to Order

- A. Regular meeting of the Board of Directors (BOD) was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement and rules of order were read by the president.

II. Consent Agenda

- A. Draft minutes from 09/08/14 board meeting were reviewed.
- B. Treasurer's Report was given, which included recent transactions and current balance.

Motion to approve consent agenda.

Motion: Marla Wilson-Mills

Second: Sonal Krishna

Vote: Unanimously approved (8-0)

III. Announcements

- A. Parent and staff surveys are being developed by Marla.
- B. Building sign was not approved. New quotes will be requested based on guidelines recently provided by property manager.
- C. 1Q14 report cards will be issued on 10/21/14.
- D. Board received Conflicts of Interest Acknowledgment forms to sign.

IV. Committee Reports

- A. Development Committee report was given by Monica.
 1. GoPlaySave fundraiser funds earmarked for technology.
 2. Book Fair brought in \$1500 in Scholastic Bucks, which will be used to purchase books for school/class libraries.
- B. Public Relations Committee report given by Erica Prentice.
 1. Next Partners Tour will be conducted in the evening to accommodate those who can get away during the day.
 2. Partnering with ThermoFisher on design challenge fair, mentoring program, and in-kind support.
- C. Education Committee report was given by Erica Prentice, Shaunda Cooper and Steve Pond.
 1. Erica presented NC STEM rubric results for 1Q14, which include successes and challenges.
 2. ESA is on pace to be nominated as a STEM model school in a few years.
 3. Envision Parents in Action (EPA) will appoint someone to build/maintain business contact database for monthly collaboration.

4. Shaunda presented Riggs and how literacy program has been implemented in 1Q14.
 5. Students performing below average in K-2 show improvement with use of Riggs.
 6. Shaunda presented Positive Behavioral Interventions and Support (PBIS) plan and ESA's current practices.
 7. Steve presented attendance data for 1Q14, which included less than 4% turnover.
 8. Turnover due to various reasons – commute, lack of athletics program, not good fit, etc.
- D. Personnel Committee report given by Steve and Monica
1. Pre-conference and classroom evaluations are being conducted.
 2. Data regarding percent of time spent on providing directions, dialogue, and project based learning was shared.
 3. Professional development needs are being identified for staff.
 4. Rob recommended using carbon copy for instant feedback to teachers during pop-in visits.
 5. Next professional development day is Nov 11th; staff will be trained in differentiation, interdisciplinary instruction and project based learning.
 6. Monica presented EC data for review to support hiring a new EC teacher.

Motion to approve hiring of additional EC teacher.

Motion: Rob Matheson

Second: Marla Wilson-Mills

Vote: Unanimously approved (8-0)

- E. Finance Committee report was given by Monica.
1. Budget was shared to show that hiring new EC teacher could be supported financially.
- F. Facilities Committee report will be emailed to BOD.
- G. Technology Committee report was tabled for next meeting.

V. New Business

- A. Georgia Grant was nominated to return as an ESA board member.

Motion to accept Georgia Grant's nomination.

Motion: Diego Torres

Second: Marla Wilson- Mills

Vote: Unanimously approved (8-0)

- B. Landlord requires \$200 document fee to process separate agreement for garden bed, which is used for outdoor science.

Motion to approve payment of \$200 processing fee and execute agreement.

Motion: Diego Torres

Second: Sonal Krishna

Vote: Unanimously approved (8-0)

VI. Public Comments

- A. No public comment was made.

VII. Adjournment

- A. Next regular meeting of the BOD is November 10, 2014, 6:30-8:30 PM, 9400 Forum Drive, Raleigh.
- B. Meeting was adjourned at 8:33PM

Motion to adjourn meeting.

Motion: Marla Mills-Wilson

Second: Sonal Krishna
Vote: Unanimously approved (8-0)