



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> A. Monica Cutno, President         | <input checked="" type="checkbox"/> Sonal Krishna    | <input type="checkbox"/> Greg Stoch                         |
| <input checked="" type="checkbox"/> Marla Mills-Wilson, Vice President | <input checked="" type="checkbox"/> Roland Lewis Jr. | <input type="checkbox"/> John Szwed                         |
| <input checked="" type="checkbox"/> Portia Scott, Secretary/Treasurer  | <input checked="" type="checkbox"/> Rob Matheson     | <input checked="" type="checkbox"/> Diego Torres            |
|  |  | <input checked="" type="checkbox"/> Steve Pond (non-voting) |

### I. Call to Order

- A. Regular meeting of the Board of Directors (BOD) was called to order at 6:35 PM by A. Monica Cutno.
- B. Mission statement and rules of order were read by the president.

### II. Consent Agenda

- A. Draft minutes from 08/11/14 board meeting were reviewed.
- B. Treasurer's Report was given, which included recent transactions and current balance.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Sonal Krishna

Vote: Unanimously approved (7-0)

### III. Announcements

- A. EPA Meeting will be held 09/09/14 to elect 2014-2015 officers and discuss purpose and mission.
- B. Parent need background checks completed prior to volunteering; automatic notifications will be sent.
  1. There are 45 parents approved to volunteer.
  2. Teachers will create Sign Up Genius for volunteer opportunities.
  3. Steve and Marla to amend policy to include approval guidelines.
- C. Business Advisory Board is in discussion to assist ESA Board of Directors; proposed for January 2015.
  1. Erica is forming business relationships that will include job shadowing and exposure to STEAM.
  2. Design Challenge Fair planned in the spring for students. Corporate/community partners will provide mentoring/coaching to students for the project.

### IV. Committee Reports

- A. Development Committee report was given by Monica.
  1. Funds from GoPlaySave fundraiser earmarked for technology.
  2. Received first check from Target Take Charge of Education.
- B. Public Relations Committee report was given by Roland.
  1. Tour will be given on 09/25/14 to thank corporate/community partners and to drum up continued support for ESA.
- C. Education Committee report was given by Steve.
  1. All 252 seats are filled.
  2. Discussed implementation of project based learning, differentiated instruction and cross curricular learning among all grade levels.

3. Continue to create “a different culture of learning.”
- D. Personnel Committee report was given by Monica.
  1. Vendors have been interviewed to provide various services for Exceptional Children (EC) students.
- E. Finance Committee report was given by Monica.
  1. Board received overview of budget.
  2. ESA received remaining 14% of first allotment.
  3. Received confirmation for 20% discount on telecom services via E-rate.
- F. Facility Committee was given by Portia
  - 1 BOD updated on design/construction process, timeline and financing options.
  - 2 Weekly meetings proposed to discuss new facility project.
  - 3 Next step is to sign LOI with preferred developer.
- G. Governance Committee report was given by Monica.
  1. BOD reviewed and discussed revised carpool policies and procedures.

Motion to approve revised carpool policies and procedures.

Motion: Roland Lewis

Second: Monica Cutno

Vote: Unanimously approved (7-0)

- H. Technology Committee report was given by Roland.
  - 1 Some laptops for students have been procured; more to come.
  - 2 Negotiating lease with Apple for iPads and Apple TVs.
  - 3 Looking into Office 365 for free software.

## V. New Business

- A. On-site after school care may be provided by Camp Trinity.
- B. Received short-term bridge loan offer from Funding the Gap; will help ESA build credit; funds earmarked for technology.

Motion to accept loan from Funding the Gap.

Motion: Marla Mills-Wilson

Second: Roland Lewis

Vote: Unanimously approved (7-0)

## VI. Public Comments

- A. No public comment was made.

## VII. Adjournment

- A. Commitments from board members are as follows:
  1. Roland – speak with Maurice regarding Adobe software.
  2. Diego – review contract for Camp Trinity.
  3. Rob – meet with administration and observe classrooms.
  4. Portia – organize weekly facilities meetings.
  5. Steve/Marla – amend policy to include approval guidelines.
  6. Monica – finalize agreement with Funding the Gap.
  7. Roland – finalize agreement with Apple.
- B. Next regular meeting of the BOD is October 20, 2014, 6:30-8:30 PM, 9400 Forum Drive, Raleigh NC.
- C. Meeting was adjourned at 8:41 PM.

Motion to adjourn meeting.

Motion: Marla Mills-Wilson

Second: Sonal Krishna

Vote: Unanimously approved (7-0)