



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> A. Monica Cutno, President         | <input type="checkbox"/> Sonal Krishna    | <input type="checkbox"/> Greg Stoch              |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Roland Lewis Jr. | <input type="checkbox"/> John Szwed              |
| <input type="checkbox"/> Portia Scott, Secretary/Treasurer  | <input type="checkbox"/> Rob Matheson     | <input type="checkbox"/> Diego Torres            |
|   |   | <input type="checkbox"/> Steve Pond (non-voting) |

### I. Call to Order

- A. Regular meeting of the Board of Directors (BOD) was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement and rules of order were read by the president.

### II. Consent Agenda

- A. Draft minutes from 07/07/14 board meeting were reviewed.
- B. Treasurer's Report was given, which included recent transactions and current balance.

Motion to approve consent agenda.

Motion: Greg Stoch

Second: Rob Matheson

Vote: Unanimously approved (9-0)

### III. Announcements

- A. Principal Pond reported school reached 100% enrollment and continue to have a healthy waitlist.
- B. Local businesses committed to donating meals to students who receive free/reduced lunch.
- C. Very positive feedback from parents, students and staff regarding first week of school.
- D. ESA is awaiting additional 14% funding from state.

### IV. Committee Reports

- A. Development Committee report was given by Monica.
  1. EPA membership drive at Open House was successful.
  2. First EPA meeting scheduled for September 9, 2014.
  3. GPS (GoPlaySave) fundraiser in progress with funds earmarked for technology.
- B. Education Committee report was given by Steve.
  1. Teachers continue to conduct student pre-assessments.
  2. Monthly curriculum maps have been posted online.
  3. Grade level websites are live for sharing information with parents.
- C. Personnel Committee report was given by Steve.
  1. Substitute teachers are being recruited.
  2. No extra personnel identified for staffing at this time.
- D. Finance Committee report was given by Monica.
  1. Board received overview of updated budget.
  2. John and Greg will analyze budget layout and consider additional columns.

- E. Governance Committee report was given by Monica.
  - 1. New and updated policies and procedures were shared with BOD.
  - 2. Administration will share updates with staff.

Motion to accept new and updated policies and procedures.

Motion: Marla Mills-Wilson

Second: John Szwed

Vote: Unanimously approved (9-0)

- F. Technology Committee report was given by Roland and Greg.
  - 1. Laptops and projectors have been assigned to teachers.
  - 2. Price quotes for additional printer shared (\$250-300).
  - 3. MSNC representative assisting with phone quotes.
  - 4. Discussed leasing student devices from Lenovo, Apple, and Dell.

## V. New Business

- A. Carolyn Ellis resigned from the board.

Motion to accept Carolyn's resignation.

Motion: Diego Torres

Second: Marla Mills-Wilson

Vote: Unanimously approved (9-0)

- B. Building sign proposals were reviewed and discussed.
  - 1. Diego will contact selected vendor and negotiate proposal.

Motion to accept CC of Raleigh's proposal.

Motion: Marla Mills-Wilson

Second: Sonal Krishna

Vote: Unanimously approved (9-0)

- C. Facility updates were shared by Portia and Sonal.
  - 1. BOD needs to reengage architects and developers to discuss new facility.
  - 2. Fire monitoring is in place. Security proposals were reviewed.

Motion to accept Simplex Grinnel's proposal.

Motion: Marla Mills-Wilson

Second: Sonal Krishna

Vote: Unanimously approved (9-0)

## VI. Public Comments

- A. No public comment was made.

## VII. Adjournment

- A. Commitments from board members are as follows:
  - 1. Monica – send budget meeting invitation to John and Greg.
  - 2. Diego – contact and negotiate contract with CC of Raleigh.
  - 3. Greg – contact Bradley to follow-up on technology infrastructure.
  - 4. John/Greg – work on budget format.
  - 5. Erica – poll staff for length of surge protectors needed.
- B. Next regular meeting of the BOD is September 8, 2014, 6:30-8:30 PM, Envision Science Academy, 9400 Forum Drive, Raleigh NC.
- C. Meeting was adjourned at 8:40 PM.

Motion to adjourn meeting.  
Motion: Marla Mills-Wilson  
Second: Monica Cutno  
Vote: Unanimously approved (9-0)