



BOARD MEETING MINUTES

Board Members in Attendance:

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| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman | <input checked="" type="checkbox"/> Roland Lewis Jr. |
| <input checked="" type="checkbox"/> Marla Mills-Wilson, Vice President | <input checked="" type="checkbox"/> Sonal Krishna | <input type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Portia Scott, Secretary/Treasurer | <input type="checkbox"/> Charles Langley | <input checked="" type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:32 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from 4/16/16 board meeting were reviewed.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.
Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (7-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. Preliminary EOG scores available June 2016; official scores available Fall 2016.
 2. Teacher evaluations completed end of May; recruitment and hiring in progress; teachers to receive stipend for attending summer PD in July.
 3. Students in Smart Art and Robotics clubs presented final projects to parents and community.
 4. ESA named STEM School of the Year finalist by US2020 RTP.
- B. Finance Committee report was given by Ryan Cotterman.
 1. Bond covenants will be added to 2016-17 budget for monitoring.
 2. Prepaid construction expenses by ESA were reimbursed from bond funds.
 3. All Exceptional Children transfer funds have already been received.

Motion to approve end-of-year bonus for staff.
Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (7-0)

Motion to amend 2015-16 budget.
Motion: Marla Mills-Wilson
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (7-0)

Motion to approve 2016-17 budget.
Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (7-0)

- C. Facility Committee report given by Sonal Krishna.
 - 1. Permit issued by Town of Wake Forest.
 - 2. Groundbreaking celebration proposed for 2nd week in June.
 - 3. Portion of new site to be annexed from Wake County to Town of Wake Forest.
 - 4. Discussed furniture needs to accommodate student and staff growth.
- D. Governance Committee report given by Diego Torres
 - 1. Reviewed proposed Maternity/Paternity Leave Policy.
 - 2. Discussed proposed Records Retention/Destruction Policy.
 - 3. Reviewed recommended changes to Bylaws, Article VII: Board Meetings, Sections 7.1 and 7.3.
 - 4. Discussed recommended amendment to Intellectually Gifted Students section in ESA Charter.
 - 5. Evaluated candidate resumes vs. board needs; decided not to move forward any candidates.
 - 6. Diego Torres recused himself from discussion regarding one candidate he knew.

Motion to accept Maternity/Paternity Leave policy, Records Retention/Destruction policy, and amendments to Bylaws and ESA Charter.
Motion: Roland Lewis Jr.
Second: Sonal Krishna
Discussion: None
Vote: Unanimously approved (7-0)

IV. Public Comments

- A. Mbelu Walton asked about communicating construction updates to parents and plans for transition to temporary and new campuses.

V. Closed Session

- A. Board entered closed session at 7:36 PM to hear a grievance and discuss personnel matters, which are privileged and confidential pursuant to GS 143-318.11.(a).

Motion to go into closed session.
Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (7-0)

Board exited closed session at 8:59 PM and resumed regular meeting.

VI. Actions

Motion to approve staff recommendations for Wilson, Glace, Bland, and list of current staff to be renewed.

Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (7-0)

Motion to add coaching duties clause to employment contract for PE teachers.

Motion: Marla Mills-Wilson
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (7-0)

Motion to add H1-B visa clause to employment contract for Wang.

Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (7-0)

VII. Adjournment

- A. Next regular board meeting will be a conference call on June 20, 2016, 6:30-8:30 PM. Dial-in number: 605-562-0020; Access code: 233259302.
- B. Board meeting was adjourned at 9:06 PM.

Motion to adjourn meeting.

Motion: Sonal Krishna
Second: Marla Mills-Wilson
Discussion: None
Vote: Unanimously approved (7-0)