



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> A. Monica Cutno, President | <input type="checkbox"/> Ryan Cotterman, Treasurer | <input type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Sonal Krishna | <input type="checkbox"/> Josh Redlus |
| <input type="checkbox"/> Portia Scott, Secretary | <input type="checkbox"/> Roland Lewis Jr. | <input type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.

II. Consent Agenda

- A. Draft minutes from 03/20/17 board meeting were presented by Monica Cutno.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Sonal Krishna

Second: Roland Lewis Jr

Discussion: None

Vote: Unanimously approved (8-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. Mrs. Sheely presented proposal for middle school field trip to South Carolina for total eclipse viewing and program in August 2017.

Motion to approve overnight MS field trip for 2017-18 school year.

Motion: Ryan Cotterman

Second: Roland Lewis Jr

Discussion: None

Vote: Unanimously approved (8-0)

2. Ms. Robinson was selected to participate in Kenan Fellows Program for Teacher Leadership at N.C. State to work on Google Fiber project, marking second consecutive year that an Envision teacher has been named a Kenan Fellows (last year was Mr. Burton).
3. Discussed potential policy change for teachers to “cash in” up to six leave days two times per year as an incentive to reduce teacher absenteeism. Fuller to rework and propose leave policy.
4. Reviewed new athletic program for middle school beginning in 2017-18 school year. Athletic Booster Club to be developed for fundraising and support.

- B. Finance Committee report was given by Ryan Cotterman.
1. Bond investor site visit scheduled for April 21, 2017 at 9:30 AM. Michelle Getz of Nuveen to meet with school leadership and finance managers.
 2. Reviewed monthly budget and highlighted changes.
 3. Reviewed and discussed Form 990 tax return completed by auditors.

Motion to accept and file Form 990 tax return.

Motion: Ryan Cotterman

Second: Holly Miller

Discussion: None

Vote: Unanimously approved (9-0)

- C. Development Committee report was given by Holly Miller.
1. Received update on Duke Energy grant.
 2. Efforts continue in search for other grant opportunities.
 3. Magnetic Mondays fundraising idea suggested for beginning of 2017-18 school year.
- D. Facility Committee report was given by Roland Lewis Jr.
1. BCCG continues to complete punch list work
 2. BOD and parent volunteers have been doing landscaping.
 3. Other works in progress include gym, playgrounds, furniture, etc.
 4. Annexation is scheduled to be approved in May 2017 by Town of Wake Forest.

IV. Public Comments

- A. None

V. Closed Session

- A. Board entered closed session at 8:21 PM to discuss personnel matters, which are privileged and confidential pursuant to GS 143-318.11.(a).

Motion to go into closed session.

Motion: Josh Redlus

Second: Marla Mills-Wilson

Discussion: None

Vote: Unanimously approved (9-0)

Board exited closed session at 9:02 PM and resumed regular meeting.

VI. Adjournment

- A. Board retreat is scheduled for May 20, 2017, 10:00 AM - 2:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 9:04 PM.

Motion to adjourn meeting.

Motion: Ryan Cotterman

Second: Sonal Krishna

Discussion: None

Vote: Unanimously approved (9-0)