



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman | <input checked="" type="checkbox"/> Roland Lewis Jr. |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Sonal Krishna | <input checked="" type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Portia Scott, Secretary/Treasurer | <input type="checkbox"/> Charles Langley | <input checked="" type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:35 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.

II. Consent Agenda

- A. Draft minutes from 6/20/16 and 7/7/16 board meetings were reviewed.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Ryan Cotterman

Second: Roland Lewis Jr.

Discussion: None

Vote: Unanimously approved (6-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. Summer Reading and Lego/Minecraft camps were successful.
 2. Staff had 2 days of professional development over the summer.
 3. Mr. Stanford provided technology update and plans for 2016-17.
 4. Discussed additional school logo presented for consideration; need to determine how new logo will be used.

Motion to table discussion until completion of new building.

Motion: Diego Torres

Second: Ryan Cotterman

Discussion: None

Vote: Unanimously approved (6-0)

5. Reviewed staff recommendations and Exceptional Children (EC) service provider contracts.

Motion to approve recommended staff (Crain, Plunkett, and Alston).

Motion: Josh Redlus
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (6-0)

Motion to approve EC service provider contracts.

Motion: Roland Lewis Jr.
Second: Josh Redlus
Discussion: None
Vote: Unanimously approved (6-0)

B. Finance Committee report was given by Ryan Cotterman.

1. Awaiting accounts receivables and accounts payables to clear for month and year ending June 30, 2016.
2. Healthcare benefits package renewed for 2016-17; only difference was dental coverage changed from Guardian to Principal.
3. Annual audit was conducted on July 12, 2016; report expected in October 2016.
4. A. Monica Cutno to attend DPI Finance/Business Summer Conference on July 21-22, 2016.

C. Facility Committee report was given by Portia Scott.

1. Owner's Reps provided status update on new facility construction, schedule, and change orders.
2. Town of Wake Forest (TOWF) assigned new address for new facility: 590 Traditions Grande Blvd, Wake Forest, NC 27587.
3. Annexation application for 7-acre portion of new site has been submitted to TOWF for review.
4. Mr. Fuller gave update on middle school campus and furniture purchases.

D. Governance Committee report was given by A. Monica Cutno.

1. Reviewed 2016-17 Strategic Goals and Outcomes-based Calendar.
2. Reviewed and signed annual Conflict of Interest and Code of Ethics forms.
3. Discussed revisions in Parent & Student Handbook.

Motion to approve revised Parent & Student Handbook.

Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (6-0)

4. Elected 2016-17 BOD officers, except for Ryan Cotterman, who was recently assumed Treasurer position.

Motion to accept A. Monica Cutno as President.

Motion: Ryan Cotterman
Second: Josh Redlus
Discussion: None
Vote: Unanimously approved (6-0)

Motion to accept Marla Mills-Wilson as Vice President.

Motion: Roland Lewis Jr.
Second: Josh Redlus
Discussion: None
Vote: Unanimously approved (6-0)

Motion to accept Portia Scott as Secretary.
Motion: Diego Torres
Second: Josh Redlus
Discussion: None
Vote: Unanimously approved (6-0)

IV. Public Comments

A. None.

V. Adjournment

- A. Next regular board meeting will be August 15, 2016, 6:30-8:30 PM, 9400 Forum Drive, Raleigh.
- B. Board meeting was adjourned at 8:33 PM.

Motion to adjourn meeting.
Motion: Roland Lewis Jr.
Second: Diego Torres
Discussion: None
Vote: Unanimously approved (6-0)