



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President        | <input checked="" type="checkbox"/> Ryan Cotterman  | <input checked="" type="checkbox"/> Roland Lewis Jr. |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President           | <input checked="" type="checkbox"/> Sonal Krishna   | <input type="checkbox"/> Josh Redlus                 |
| <input checked="" type="checkbox"/> Portia Scott, Secretary/Treasurer | <input checked="" type="checkbox"/> Charles Langley | <input checked="" type="checkbox"/> Diego Torres     |

### I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.
- C. Guest, Pamela Blizzard from Research Triangle HS, was welcomed and introduced.

### II. Consent Agenda

- A. Draft minutes from 8/15/16 board meeting were reviewed.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Sonal Krishna

Second: Roland Lewis Jr.

Discussion: None

Vote: Unanimously approved (7-0)

### III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
  1. Beginning Teacher Support Program audit by DPI scheduled for 10/28/16.
  2. Next professional development includes full-day EC training by TEACCH.
  3. Shared details on upcoming middle school overnight field trips.

Motion to approve field trips contingent upon receipt of all contracts.

Motion: Diego Torres

Second: Ryan Cotterman

Discussion: None

Vote: Unanimously approved (7-0)

4. Discussed NC School Report Card data. ESA school performance grade is a B for 2015-16.
5. Reviewed staff and substitute recommendations.

Motion to approve recommended staff (Swain and list of substitutes).

Motion: Diego Torres

Second: Roland Lewis Jr.

Discussion: None

Vote: Unanimously approved (7-0)

- B. Finance Committee report was given by Ryan Cotterman.
  - 1. Awaiting official ADM number in October.
  - 2. Bond continuing disclosure documents were submitted to DAC – construction report filed on 8/31/16 and annual certificate filed on 9/12/16.
  - 3. First bond investor call scheduled for 11/15/16.
  - 4. Draft audit to be reviewed at next finance meeting.
- C. Facility Committee report was given by Sonal Krishna.
  - 1. Concrete floor and casting pads have been poured; casting forms constructed in preparation for pouring wall panels.
  - 2. Reviewed Airmakers HVAC service agreement for middle school facility.

Motion to approve Airmakers agreement pending addition of statutory clause.

Motion: Diego Torres  
 Second: Sonal Krishna  
 Discussion: None  
 Vote: Unanimously approved (7-0)

- D. Governance Committee report was given by Diego Torres.
  - 1. Discussed membership in charter association; will continue to assess as more information is received.
  - 2. Reviewed amendment to Field Trip policy.

Motion to amend Field Trip policy for further clarity.

Motion: Roland Lewis Jr.  
 Second: Sonal Krishna  
 Discussion: None  
 Vote: Unanimously approved (7-0)

- E. Development Committee report was given by Roland Lewis Jr.
  - 1. Working on Lowe’s Toolbox for Education grant to fund new playground.
  - 2. Need to collaborate with STEAM staff to submit Longleaf Collective Grant.
  - 3. Wall of Honor campaign raised about \$7000 so far; need to raise awareness among new families.

**IV. Public Comments**

- A. Jon Atwater asked about (1) Lowe’s grant requirements, (2) consideration for fall break on school calendar, and (3) obtaining copies of NC School Report Card data.

**V. Closed Session**

- A. Board entered closed session at 8:31 PM to discuss background check appeal and construction, which are privileged and confidential pursuant to GS 143-318.11.(a).

Motion to go into closed session.

Motion: Diego Torres  
 Second: Roland Lewis Jr.  
 Discussion: None  
 Vote: Unanimously approved (7-0)

Board exited closed session at 9:08 PM and resumed regular meeting.

**VI. Action**

A. No action was taken regarding appeal due to abstention/lack of quorum.

**VII. Adjournment**

A. Next regular board meeting will be October 17, 2016, 6:30-8:00 PM, 9400 Forum Drive, Raleigh.

B. Board meeting was adjourned at 9:14 PM.

Motion to adjourn meeting.

Motion: Diego Torres

Second: Sonal Krishna

Discussion: None

Vote: Unanimously approved (7-0)