



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Sonal Krishna | <input checked="" type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | <input checked="" type="checkbox"/> Roland Lewis Jr. | <input checked="" type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:32 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.

II. Consent Agenda

- A. Draft minutes from 01/23/17 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Roland Lewis Jr.

Second: Marla Mills-Wilson

Discussion: None

Vote: Unanimously approved (7-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. First day of school in new location went well. Carpool, lunch, and schedule ran smoothly.
 2. Office furniture destroyed in moving accident; awaiting Storr insurance settlement.
 3. Around 1400 enrollment applications received for 2017-2018 school year. Lottery scheduled for 03/04/2017.
 4. After school enrichment and tutoring for selected subjects to start soon.
- B. Finance Committee report was given by Ryan Cotterman.
 1. HVAC reimbursement of \$9K is expected from landlord.
 2. Investor Call on 02/13/2017 was successful.
 3. Reviewed 2017-2018 audit engagement letter from Petway, Mills, and Pearson.

Motion to approve engagement letter.

Motion: Diego Torres

Second: Roland Lewis Jr.

Discussion: None

Vote: Unanimously approved (7-0)

C. Governance Committee report was given by Diego Torres.

1. Discussed Holly Miller's board candidacy.

Motion to accept Holly Miller's nomination.

Motion: Diego Torres

Second: Ryan Cotterman

Discussion: None

Vote: Unanimously approved (7-0)

2. Amended charter company risk management policy to include list of approved charter bus companies.

Motion to accept charter company risk management policy, as amended.

Motion: Holly Miller

Second: Diego Torres

Discussion: None

Vote: Unanimously approved (8-0)

D. Facility Committee report was given by A. Monica Cutno.

1. Punch list distributed to BCCG for completion over next several weeks.
2. Work continues after school hours, i.e. gym, elevator, painting, cleaning, etc.
3. Ribbon cutting & grand opening scheduled for 03/09/2017.

IV. Public Comments

- A. None

V. Adjournment

- A. Next regular board meeting will be on March 20, 2017, 6:30-8:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 7:56 PM.

Motion to adjourn meeting.

Motion: Diego Torres

Second: Ryan Cotterman

Discussion: None

Vote: Unanimously approved (8-0)