



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> A. Monica Cutno, President         | <input type="checkbox"/> Ryan Cotterman  | <input type="checkbox"/> Roland Lewis Jr. |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Sonal Krishna   | <input type="checkbox"/> Josh Redlus      |
| <input type="checkbox"/> Portia Scott, Secretary/Treasurer  | <input type="checkbox"/> Charles Langley | <input type="checkbox"/> Diego Torres     |

### I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:33 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.
- C. Announcement: Dr. Bill McNeal, board's senior advisor, is being honored at the WakeEd Partnership's Star of Education event on October 12, 2016.

### II. Consent Agenda

- A. Draft minutes from 7/18/16 board meetings were reviewed.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Roland Lewis Jr.

Discussion: None

Vote: Unanimously approved (9-0)

### III. Committee Reports

- A. Academic Committee report was given by Principal Fuller and Assistant Principal Wilson.
  1. Operations at both elementary and middle schools are going well, although carpool is an issue due to significant increase in new families.
  2. Majority of seats have been filled for Day 1-20 ADM count.
  3. NCDPI confirmed Performance Framework submission is complete.
  4. Reviewed staff and substitute recommendations.

Motion to approve recommended staff (Rissinger, Fuller, Ghosh, Gomez, Perry, Rigourd, Aug, Norman, Chabot, Wilson, and Shu).

Motion: Sonal Krishna

Second: Charles Langley

Discussion: None

Vote: Unanimously approved (9-0)

- B. Finance Committee report was given by Ryan Cotterman.

1. 2015-2016 annual budget ended with a surplus.
2. Bond continuing disclosure documents were submitted to DAC – construction report filed on 8/1/16 and quarterly report filed on 8/15/16.
3. Received 1st of 3 state allotments and some county funds; have not received federal EC funds yet.
4. Reviewed financial services contract for renewal.

Motion to renew financial services contract.

Motion: Josh Redlus  
 Second: Ryan Cotterman  
 Discussion: None  
 Vote: Unanimously approved (9-0)

- C. Facility Committee report was given by Sonal Krishna.
  1. Owner’s Reps provided status update on new facility construction, schedule, and change orders.
  2. Site is cleared and leveled, and concrete will be poured in a few weeks.
  3. Annexation of 7-acre portion of new site is expected to be complete in December 2016.
- D. Governance Committee report was given by Diego Torres.
  1. State Board of Education amended charter agreements for all charter schools, due to legislative changes.
  2. Charters instructed to attached current signature page to new charter agreement, a practice that concerned BOD as this is not how contracts are typically amended.
  3. Reviewed Classroom Visitation and Lunch policies.

Motion to adopt Classroom Visitation policy and amend Lunch policy.

Motion: Roland Lewis Jr.  
 Second: Sonal Krishna  
 Discussion: None  
 Vote: Unanimously approved (9-0)

**IV. Public Comments**

- A. None.

**V. Closed Session**

- A. Board entered closed session at 8:15 PM to discuss personnel matters, which are privileged and confidential pursuant to GS 143-318.11.(a).

Motion to go into closed session.

Motion: Diego Torres  
 Second: Marla Mills-Wilson  
 Discussion: None  
 Vote: Unanimously approved (9-0)

Board exited closed session at 8:43 PM and resumed regular meeting.

**VI. Action**

- A. Board voted to approve pay raise for Data Manager/Bookkeeper position due to increased responsibilities and duties.

Motion to approve salary increase to Grade 26, Step 11, retro back to July 1, 2016.

Motion: Diego Torres  
Second: Charles Langley  
Discussion: None  
Vote: Unanimously approved (9-0)

**VII. Adjournment**

- A. Next regular board meeting will be September 19, 2016, 6:30-8:30 PM, 9400 Forum Drive, Raleigh.
- B. Board meeting was adjourned at 8:46 PM.

Motion to adjourn meeting.  
Motion: Diego Torres  
Second: Marla Mills-Wilson  
Discussion: None  
Vote: Unanimously approved (9-0)