



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input type="checkbox"/> Sonal Krishna | <input type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | <input checked="" type="checkbox"/> Roland Lewis Jr. | <input checked="" type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:33 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.

II. Consent Agenda

- A. Draft minutes from 10/16/17 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.
Motion: Holly Miller
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (6-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. NC School Report Card review period was extended to November 29th. No update on official release date.
 2. Admin met with each grade level to refocus PLC efforts onto student data.
 3. Charter renewal process is underway. Documents and renewal fee have been submitted to Office of Charter Schools.
 4. Reviewed Vision Statement for Envision Science Academy.

Motion to accept Vision Statement.
Motion: Ryan Cotterman
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (6-0)

- B. Finance Committee report was given by Ryan Cotterman.
 1. Reviewed monthly budget. Bond covenants are in excellent standing.
 2. Finance committee researching variance in ADM allotment for 2017-18 school year.
 3. Debt service payments to Bond Fund shall commence in Nov 2017.

- C. Governance Committee report was given by Diego Torres.
1. Guidance Counselor Policy was discussed but tabled for further research.
 2. Reviewed Walkers/Bike Riders procedure and revised related policy.
 3. Discussed revisions to Dress Code and Enrollment/Admissions policies in Policies Manual.
 4. Reviewed amendments to Admissions and Grade Promotion sections of Charter Application.

Motion to approve revised Walkers/Bike Riders policy.

Motion: Diego Torres
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (6-0)

Motion to accept updated Dress Code policy.

Motion: Roland Lewis Jr
Second: Portia Scott
Discussion: None
Vote: Unanimously approved (6-0)

Motion to approve revisions to Enrollment/Admissions policy.

Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (6-0)

Motion to accept amendments to Admissions and Grade Promotion sections of Charter Application.

Motion: Holly Miller
Second: Diego Torres
Discussion: None
Vote: Unanimously approved (6-0)

IV. Public Comments

- A. None

V. Closed Session

- A. Board entered closed session at 7:29 PM to prevent the disclosure of confidential information pursuant to NC G.S. 143-318.11(a)(1) and to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to go into closed session.

Motion: Diego Torres
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (6-0)

- B. Board exited closed session at 7:58 PM and resumed regular meeting.

Motion to end closed session.

Motion: Ryan Cotterman
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (6-0)

VI. Adjournment

- A. Next regular board meeting is scheduled for Monday, December 18th, 6:30-8:00 PM via conference call with public access.
- B. Board meeting was adjourned at 8:00 PM.

Motion to adjourn meeting.

Motion: Diego Torres

Second: Portia Scott

Discussion: None

Vote: Unanimously approved (6-0)