



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Marla Mills-Wilson, Vice President | <input checked="" type="checkbox"/> Sonal Krishna | <input checked="" type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | <input checked="" type="checkbox"/> Roland Lewis Jr. | <input checked="" type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.
- C. Charter Renewal Visit canceled and to be rescheduled by the Office of Charter Schools.
- D. Board will not have a retreat this fiscal year.

II. Consent Agenda

- A. Draft minutes from 3/19/18 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Sonal Krishna

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (8-0)

III. Committee Reports

- A. Academic Committee report was given by Dr. Fuller
 1. NC Science Festival at ESA is on April 24th and open to the public.
 2. Upper school will use Google Classroom as learning management platform in 2018-19.
 3. iReady benchmark results looks good; data will be shared at next board meeting.
 4. EPA raised approximately \$15,600 from Boosterthon.
 5. Ms. Glace is organizing middle school trip to Panama next spring break through EF Tours.
 6. Ms. Murphy selected to participate in 2018-19 NSF-funded Engineering Research Experience for Teachers program; Ms. Byrd selected as 2018 North Carolina Teaching Fellow; Ms. Glace named one of top art teachers to follow on Instagram by The Art of Education online magazine.
- B. Finance Committee report was given by Ryan Cotterman.
 1. Increased some budget line items to cover unforeseen expenses, and decreased other lines where expenses were well managed.
 2. Debt coverage ratio and days cash on hand remain higher than covenant requirements.
- C. Governance Committee report given was given by A. Monica Cutno.
 1. Discussed amendments to EC policies needed for IDEA Fiscal Review on April 20, 2018.
 2. Policies Manual updated with administrative title changes.
 3. Reviewed policies, application, agreement, and fees pertaining to Facility Use.

Motion to accept amendments to EC policies.
Motion: Roland Lewis Jr.
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve title revisions in Policies Manual.
Motion: Diego Torres
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve all documents for Facility Use.
Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

IV. Public Comments

A. None

V. Closed Session

A. Board entered closed session at 6:56 PM to prevent the disclosure of confidential information pursuant to NC G.S. 143-318.11(a)(1) and to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to go into closed session.
Motion: Josh Redlus
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

B. Board exited closed session at 7:23 PM and resumed regular meeting.

Motion to end closed session.
Motion: Ryan Cotterman
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (8-0)

VI. Actions

Motion to approve HR recommendation for Dean of Upper School.
Motion: Diego Torres
Second: Sonal Krishna
Discussion: None
Conflict of Interest: None

Vote: Unanimously approved (8-0)

VII. Adjournment

- A. Next regular board meeting is scheduled for Monday, May 21, 2018, 6:30-8:00 PM at Envision Science Academy, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 7:25 PM.

Motion to adjourn meeting.

Motion: Diego Torres

Second: Roland Lewis

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (8-0)