



BOARD MEETING MINUTES

Board Members in Attendance:

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| ■ A. Monica Cutno, President | ■ Ryan Cotterman, Treasurer | ■ Holly Miller |
| ■ Marla Mills-Wilson, Vice President | ■ Sonal Krishna | ■ Josh Redlus |
| ■ Portia Scott, Secretary | ■ Roland Lewis Jr. | ■ Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.
- C. Dr. Fuller and Monica Cutno were invited by Office of Charter Schools to present to Charter School Advisory Board on 2017 STEM School of the Year award.

II. Consent Agenda

- A. Draft minutes from 07/17/17 special meeting and 06/19/17 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Holly Miller

Discussion: None

Vote: Unanimously approved (9-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. 20th-Day ADM is expected to be 661.
 2. Mr. Isham and Ms Robinson were accepted to NC Center for the Advancement of Teaching, premiere professional development program in the state.
 3. Mrs. Braszo was named 2017-18 Teacher of the Year and will represent ESA in regional competition.
- B. Finance Committee report was given by Ryan Cotterman.
 1. Reviewed monthly budget. Current debt coverage ratio and days cash on hand are in good standing.
- C. Governance Committee report was given by Diego Torres.
 1. Reviewed contracts for Sound to Sea overnight field trip, soccer field rental, and financial services.
 2. Discussed draft policy revisions for volunteer/background checks, military leave, bullying, visitor, and grading. Volunteer/background check policy revisions tabled for further review.
 3. Reviewed charter renewal request letter to Office of Charter Schools.
 4. Board Training by Leaders Building Leaders to be held on Monday, September 11th, 6:30-8:00pm. ESA will host regional training event.

Motion to approve contract for Sound to Sea overnight field trip.

Motion: Roland Lewis Jr.
Second: Marla Mills-Wilson
Discussion: None
Vote: Unanimously approved (9-0)

Motion to approve soccer field rental agreement.

Motion: Ryan Cotterman
Second: Diego Torres
Discussion: None
Vote: Unanimously approved (9-0)

Motion to renew contract with Charter School Financial Services.

Motion: Marla Mills-Wilson
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (9-0)

Motion to accept revisions to military leave, bullying and visitor policies and to table volunteer/background check policy.

Motion: Josh Redlus
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (9-0)

Motion to accept revisions to grading policy.

Motion: Josh Redlus
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (8-1)

Motion to approve renewal request letter to Office of Charter School.

Motion: Diego Torres
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (9-0)

IV. Public Comments

A. None

V. Closed Session

A. Board entered closed session at 7:39 PM to discuss personnel matters, which are privileged and confidential pursuant to GS 143-318.11.(a).

Motion to go into closed session.

Motion: Ryan Cotterman
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (9-0)

B. Board exited closed session at 7:58 PM and resumed regular meeting.

Motion to end closed session.
Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (9-0)

VI. Actions

Motion to approve recommendations for EC TA and clerical assistant.
Motion: Marla Mills-Wilson
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (9-0)

Motion to approve stipends for Teacher of the Year and athletic coaches.
Motion: Ryan Cotterman
Second: Diego Torres
Discussion: None
Vote: Unanimously approved (9-0)

VII. Adjournment

- A. Next regular board meeting is scheduled for Monday, September 18th, 6:30-8:30 pm at 590 Traditions Grande Blvd., Wake Forest.
- B. Board meeting was adjourned at 8:00 PM.

Motion to adjourn meeting.
Motion: Ryan Cotterman
Second: Sonal Krishna
Discussion: None
Vote: Unanimously approved (9-0)