



BOARD MEETING MINUTES

Board Members in Attendance:

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| ■ A. Monica Cutno, President | ■ Ryan Cotterman, Treasurer | ■ Holly Miller |
| ■ Marla Mills-Wilson, Vice President | ■ Sonal Krishna | ■ Josh Redlus |
| ■ Portia Scott, Secretary | ■ Roland Lewis Jr. | ■ Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission statement was read by the board president.

II. Consent Agenda

- A. Draft minutes from 08/21/17 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Ryan Cotterman

Second: Holly Miller

Discussion: None

Vote: Unanimously approved (9-0)

III. Committee Reports

- A. Academic Committee report was given by Principal Fuller.
 1. MTSS and PBIS programs were presented by Mr. Burton and Ms. Sipala.
 2. NC School Report Card grade is B for 2016-17. More details coming in October.
 3. Math and reading labs considered for immediate implementation in lieu of end-of-year tutoring.
 4. iReady curriculum may be purchased as additional resource for teachers.
- B. Finance Committee report was given by Ryan Cotterman.
 1. Reviewed monthly budget. Debt coverage ratio and days cash on hand are in good standing.
 2. Finance team is working on 5-year budget projections.
- C. Development Committee report was given by Roland Lewis Jr. and Holly Miller.
 1. Presented current activities and status of grant applications.
 2. Developed list of potential donors (i.e. foundations, corporations, and local businesses).
 3. Looking to add new members with grant writing experience to committee.
- D. Governance Committee report was given by Marla Mills-Wilson.
 1. Reviewed data regarding background checks and agreed to maintain annual background check practice as is.
 2. Discussed revision of Volunteer policy to include online orientation program.
 3. Reviewed proposed grading policy amendment to exclude 1st grade (similar to K) from grading system based on percentage calculations.

Motion to approve amendment to Volunteer policy.

Motion: Diego Torres
Second: Sonal Krishna
Discussion: None
Vote: Unanimously approved (9-0)

Motion to approve revision to Grading policy.

Motion: Marla Mills-Wilson
Second: Ryan Cotterman
Discussion: None
Vote: Unanimously approved (9-0)

IV. Public Comments

A. None

V. Closed Session

A. Board entered closed session at 7:28 PM to discuss confidential matters and consult with the Board's attorney pursuant to GS 143-318.11.(a).

Motion to go into closed session.

Motion: Ryan Cotterman
Second: Holly Miller
Discussion: None
Vote: Unanimously approved (9-0)

B. Board exited closed session at 8:16 PM and resumed regular meeting.

Motion to end closed session.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Vote: Unanimously approved (9-0)

VI. Adjournment

A. Next regular board meeting is scheduled for Monday, October 16, 6:30-8:00 PM at 590 Traditions Grande Blvd., Wake Forest.

B. Board meeting was adjourned at 8:18 PM.

Motion to adjourn meeting.

Motion: Ryan Cotterman
Second: Sonal Krishna
Discussion: None
Vote: Unanimously approved (9-0)