



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |  |  |                                       |
|--|--|---------------------------------------|
| <input type="checkbox"/> A. Monica Cutno, President      | <input type="checkbox"/> Ryan Cotterman, Treasurer | <input type="checkbox"/> Josh Redlus  |
| <input type="checkbox"/> Roland Lewis Jr, Vice President | <input type="checkbox"/> Holly Miller              | <input type="checkbox"/> Diego Torres |
| <input type="checkbox"/> Portia Scott, Secretary         |  |                                       |

### I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

### II. Consent Agenda

- A. Draft minutes from 8/20/18 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Roland Lewis Jr

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (7-0)

### III. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
  1. Office of Charter School renewal site visit will be rescheduled due to hurricane.
  2. School Improvement Plan draft will be posted on website for community feedback.
  3. Ms. Johnson will submit Envision's application for Global Digital Citizenship.
  4. Received updates from NCDOT and Town of Wake Forest regarding school zone markings/signs for nearby streets.
  5. Discussed and clarified dress code policy to include logo-free bottoms and socks.

Motion to amend dress code policy.

Motion: Holly Miller

Second: Ryan Cotterman

Discussion: None

Conflict of Interest: None

Vote: Unanimously approved (7-0)

- B. Finance Committee report was given by Ryan Cotterman.
  1. Official ADM will be confirmed by NCDPI in October.
  2. Days Cash on Hand and Debt Coverage Ratio are very strong.

C. Governance Committee report given was given by A. Monica Cutno.

1. Discussed Athletic/Concussion policy.
2. Updated Athletic Handbook to include amended concussion protocol and emergency action plan.

Motion to approve Athletic/Concussion policy.

Motion: Diego Torres  
Second: Roland Lewis Jr  
Discussion: None  
Conflict of Interest: None  
Vote: Unanimously approved (7-0)

Motion to accept amendments to Athletic Handbook.

Motion: Diego Torres  
Second: Roland Lewis Jr  
Discussion: None  
Conflict of Interest: None  
Vote: Unanimously approved (7-0)

#### **IV. Public Comments**

A. None

#### **V. Adjournment**

- A. Next regular board meeting is scheduled for Monday, October 15, 2018, 6:30-8:00 PM at 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 7:27 PM.

Motion to adjourn meeting.

Motion: Josh Redlus  
Second: Diego Torres  
Discussion: None  
Conflict of Interest: None  
Vote: Unanimously approved (7-0)