



BOARD MEETING MINUTES

Board Members in Attendance:

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| <input type="checkbox"/> A. Monica Cutno, President | <input type="checkbox"/> Ryan Cotterman, Treasurer |
| <input type="checkbox"/> Roland Lewis Jr, Vice President | <input type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Portia Scott, Secretary | <input type="checkbox"/> Diego Torres |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from 04/23/19 board meeting were presented by A. Monica Cutno.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.
Motion: Holly Miller
Second: Diego Torres
Conflict of Interest: None
Vote: Unanimously approved (6-0)

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. Intent to Return forms were distributed to families for 2019-2020 planning purposes.
 2. End of year staff luncheon, hosted by EPA, is scheduled on June 6th, and BOD is invited.
 3. Final report cards will go home with students on last day of school.
 4. ESA will have a UNCW summer intern on campus during summer break.
 5. Read to Achieve and EOG-based summer programs will begin after school ends. Math re-test will not take place this year due to re-norming conducted by NCDPI.
 6. Reviewed quotes from handyman for maintenance work over the summer.

Motion to approve three proposals from Town & Country Home Repairs.
Motion: Ryan Cotterman
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (6-0)

- B. Finance Committee report was given by Ryan Cotterman.

1. Conducted monthly review of current and next year's budget.
2. Funds added to budget for astroturf/playground project to take place this summer.
3. Conditional approval for athletic fields has been received from Town of Wake Forest. Pre-construction meeting will be held to determine next steps.
4. Postponed voting on landscape contract renewal pending further discussion.
5. Reviewed employee health insurance renewal package.

Motion to approve employee health insurance renewal.

Motion: Ryan Cotterman
 Second: Holly Miller
 Conflict of Interest: None
 Vote: Unanimously approved (6-0)

C. Governance Committee report was given by Diego Torres.

1. Reviewed and discussed asset disposition policy. Postponed voting for further editing by Ryan Cotterman.

V. Close Session

A. Board entered closed session at 7:15 PM to discuss and prevent the disclosure of confidential personnel matters, pursuant to NC G.S 143-318.11(a)(6).

Motion to go into closed session.

Motion: Holly Miller
 Second: A. Monica Cutno
 Conflict of Interest: None
 Vote: Unanimously approved (6-0)

B. Board exited closed session at 8:06 PM and resumed regular board meeting.

Motion to end closed session.

Motion: Diego Torres
 Second: Ryan Cotterman
 Conflict of Interest: None
 Vote: Unanimously approved (6-0)

VI. Actions

Motion to approve HR recommendations.

Motion: Diego Torres
 Second: Ryan Cotterman
 Conflict of Interest: None
 Vote: Unanimously approved (6-0)

VII. Adjournment

A. Next regular board meeting is scheduled for Mon, June 17, 2019, 6:30 – 8:00 PM, 590 Traditions Grande Blvd, Wake Forest.

B. Board meeting was adjourned at 8:10 PM.

Motion to adjourn meeting.

Motion: Ryan Cotterman
 Second: Diego Torres
 Conflict of Interest: None

Vote: Unanimously approved (6-0)