



BOARD MEETING MINUTES

Board Members in Attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President | <input checked="" type="checkbox"/> Holly Miller* |
| <input type="checkbox"/> Portia Scott, Secretary | <input checked="" type="checkbox"/> Diego Torres* |

* By phone

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:34 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from 03/18/19 board meeting were presented by A. Monica Cutno.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (5-0)

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. NCDPI named ESA a Model STEM School of Distinction.
 - 2. ESA to host NCDPI K-12 Science Summer Professional Development Training on July 24-25, 2019 for science teachers from around the State.
 - 3. Discussed facility fee schedule for summer camps hosted by staff members at ESA.
 - 4. Office of Charter Schools requires additional language in criminal background check policy for Performance Framework submission.

Motion to accept amendments to employee and board background check policies.

Motion: Ryan Cotterman
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (5-0)

5. Summer Program to begin immediately after school year ends. Unlike last year, math cannot be re-tested due to re-norming by NCDPI.

Motion to accept 2019 Summer Program Plan.

Motion: Roland Lewis Jr
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (5-0)

- B. Finance Committee report was given by Ryan Cotterman.

1. Conducted monthly review of current budget.
2. Examined 2019-2020 draft budget, which will be finalized in June.
3. Discussed price increase and annual renewal of financial services contract.

Motion to approve Charter School Financial Services price increase and contract renewal.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (5-0)

- C. Governance Committee report was given by Diego Torres.

1. Charter renewal agreement signed, returned and received by Office of Charter Schools.

Motion to ratify charter renewal agreement.

Motion: Diego Torres
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (5-0)

2. Discussed board development for 2019-2020. Looking to add HR candidate from STEM company.
3. BOD members to complete 1 hour of board training by June 30, 2019.

V. Close Session

- A. Board entered closed session at 7:48 PM to discuss and prevent the disclosure of confidential information, including student records and personnel matters, pursuant to NC G.S 143-318.11(a)(1) and (6).

Motion to go into closed session.

Motion: Diego Torres
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (5-0)

- B. Board exited closed session at 8:37 PM and resumed regular board meeting.

Motion to end closed session.

Motion: Ryan Cotterman
Second: Diego Torres
Conflict of Interest: None
Vote: Unanimously approved (5-0)

VI. Actions

Motion to accept HR recommendations as amended.

Motion: Diego Torres

Second: Ryan Cotterman

Conflict of Interest: None

Vote: Unanimously approved (5-0)

Motion to accept recommendation for student discipline.

Motion: Diego Torres

Second: Roland Lewis Jr

Conflict of Interest: None

Vote: Unanimously approved (5-0)

VII. Adjournment

- A. Board retreat is scheduled for May 18, 2019, 10:00 AM – 2:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Next regular board meeting is scheduled for May 20, 2019, 6:30 – 8:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- C. Board meeting was adjourned at 8:41 PM.

Motion to adjourn meeting.

Motion: Diego Torres

Second: A. Monica Cutno

Conflict of Interest: None

Vote: Unanimously approved (5-0)