



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |  |  |
|--|--|
| <input type="checkbox"/> A. Monica Cutno, President      | <input type="checkbox"/> Ryan Cotterman, Treasurer |
| <input type="checkbox"/> Roland Lewis Jr, Vice President | <input type="checkbox"/> Holly Miller              |
| <input type="checkbox"/> Portia Scott, Secretary         | <input type="checkbox"/> Diego Torres              |

### I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

### II. Consent Agenda

- A. Draft minutes from 02/25/19 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Roland Lewis Jr

Conflict of Interest: None

Vote: Unanimously approved (6-0)

### III. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
  1. Mrs. Prentice presented Middle of Year (MOY) benchmark results for grades K-8. End of Year (EOY) benchmark testing is scheduled for April.
  2. Lieutenant Governor Dan Forest, accompanied by video crew, visited Envision to learn about our STEAM educational program.
  3. DPI site visit regarding STEM School of Distinction application to take place on March 20, 2019.
  4. Severe Weather Plan updates were shared with the board.
  5. New furniture will be purchased for the front office to upgrade décor.
  6. Official grade-level Facebook pages have been rolled out and made available to parents.
  7. Discussed 6<sup>th</sup> grade field trip to Medieval Times in Myrtle Beach, SC.

Motion to approve 6<sup>th</sup> grade field trip to Medieval Times.

Motion: Diego Torres

Second: Ryan Cotterman

Conflict of Interest: None

Vote: Unanimously approved (6-0)

8. Review amended concussion policy which includes return to learn, outside of school hours, and off-site activities.

Motion to accept amended concussion policy.

Motion: Ryan Cotterman  
Second: Roland Lewis Jr  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

- B. Finance Committee report was given by Ryan Cotterman.
  1. Debt coverage ratio and cash on hand numbers are still strong.
  2. Discussed quote received for acoustic panels to be installed in Commons area. BOD looking to receive phase 2 & 3 plans and additional quotes for comparison.
- C. Governance Committee report was given by Diego Torres.
  1. Envision received 10-year (maximum) renewal from State Board of Education.
  2. Board retreat scheduled for May 18, 2019.

#### **IV. Public Comments**

- A. None

#### **V. Close Session**

- A. Board entered closed session at 7:31 PM to discuss and prevent the disclosure of confidential information pursuant to NC G.S 143-318.11(a)(1).

Motion to go into closed session.

Motion: Diego Torres  
Second: Roland Lewis Jr  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

- B. Board exited closed session at 7:50 PM and resumed regular board meeting

Motion to end closed session.

Motion: Diego Torres  
Second: Ryan Cotterman  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

#### **VI. Adjournment**

- A. Next regular board meeting is scheduled for April 23, 2019, 6:30 – 8:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 7:54 PM.

Motion to adjourn meeting.

Motion: Ryan Cotterman  
Second: Roland Lewis Jr  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)