



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer | <input type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President | <input checked="" type="checkbox"/> Holly Miller | <input checked="" type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | | |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:25 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from 01/28/19 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.

Motion: Diego Torres

Second: Holly Miller

Conflict of Interest: None

Vote: Unanimously approved (6-0)

III. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. Mr. Burton presented Go Global NC partnership that will support Mandarin program. BOD discussed political aspect but did not express concern.
 2. Ms. Byrd and 7th grade students presented models of proposed outdoor classroom/community garden.
 3. Envision granted site visit from NCDPI on March 20th to be recognized as NC STEM School of Distinction.
 4. Enrollment process underway with 1035 applications as of 2/25/19.
 5. Boosterthon, organized by EPA, raised about \$20,000 for ESA athletic fields.
 6. Dr. Fuller presented draft of two-year school calendars and 3rd grade field trip agreement.

Motion to approve calendars for 2019-2020 and 2020-2021.

Motion: Ryan Cotterman

Second: Roland Lewis Jr

Conflict of Interest: None

Vote: Unanimously approved (6-0)

Motion to ratify agreement for 3rd grade field trip to Charlotte.

Motion: Diego Torres
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

B. Finance Committee report was given by Ryan Cotterman.

1. BOD reviewed and discussed the budget.
2. Finance Committee clarified engagement with Petway, Mills and Pearson going forward and recommends staying with them for audit services.

Motion to renew audit contract with Petway, Mills and Pearson.

Motion: Ryan Cotterman
Second: Diego Torres
Conflict of Interest: None
Vote: Unanimously approved (6-0)

3. BOD reviewed draft of 2017 Schedule K and Form 990.

Motion to accept 2017 Schedule K and Form 990.

Motion: Holly Miller
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (6-0)

C. Governance Committee report was given by Diego Torres.

1. Executive Director mid-year evaluation form has been shared with Teacher Leadership Team and BOD.
2. BOD reviewed renegotiated PowerSchool Bundle proposal.

Motion to ratify PowerSchool Bundle agreement.

Motion: Ryan Cotterman
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (6-0)

3. Josh Redlus resigned from BOD due to extensive work and travel commitments.

Motion to accept Josh Redlus's resignation, effective February 25th.

Motion: Diego Torres
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

IV. Public Comments

- A. None

V. Close Session

- A. Board entered closed session at 7:55 PM to discuss and prevent the disclosure of specific personnel matters pursuant to NC G.S 143-318.11(a)(6).

Motion to go into closed session.
Motion: Diego Torres
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (6-0)

B. Board exited closed session at 8:22 PM and resumed regular board meeting

Motion to end closed session.
Motion: Diego Torres
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to accept Dr. Fuller's HR recommendation (Dillard).
Motion: Diego Torres
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VI. Adjournment

- A. Next regular board meeting is scheduled for March 18, 2019, 6:30 – 8:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 8:23 PM.

Motion to adjourn meeting.
Motion: Ryan Cotterman
Second: Diego Torres
Conflict of Interest: None
Vote: Unanimously approved (6-0)