



BOARD MEETING MINUTES

Board Members in Attendance:

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|---|---|--|
| <input checked="" type="checkbox"/> A. Monica Cutno, President | <input checked="" type="checkbox"/> Ryan Cotterman, Treasurer | <input type="checkbox"/> Josh Redlus |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President | <input checked="" type="checkbox"/> Holly Miller | <input checked="" type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | | |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by A. Monica Cutno.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from 12/17/18 board meeting were presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve consent agenda.
Motion: Roland Lewis Jr
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

III. Committee Reports

- A. Academic Committee report was given by A. Monica Cutno, in Dr. Fuller's absence.
 1. Charter School Advisory Board recommended ESA's charter be renewed for 10 years, maximum time allowable.
 2. School's Calendar Committee is working on academic calendars for 2019-2020 and 2020-2021 to be presented at February board meeting.
 3. NC STEM School of Distinction application is completed and will be submitted to NCDPI.
 4. Ms. Serpe and Ms. Northrup presented need for PowerSchool bundle to increase efficiency; need to have further conversation with PowerSchool to clarify terms and conditions.
 5. Board recognized teachers who achieved 2017-2018 EVAAS growth in top 25% of the State of NC: Ms. Braszo (3rd Grade Reading), Ms. Murphy (MS Math) and Ms. Scherrer (MS Math).
- B. Finance Committee report was given by Ryan Cotterman.
 1. Coverage ratio and cash on hand covenants are in good standing.
 2. Awaiting hearing date for property tax appeal; similar situation regarding solar equipment exemptions may set precedent that helps ESA's case.
 3. May see potential rise in HVAC maintenance budget due to ongoing issues with defective units and parts.
 4. School funding has not been affected by recent government shut-down.

- C. Governance Committee report was given by Diego Torres.
1. Executive Director mid-year evaluation form will be sent to Teacher Leadership Team and BOD for feedback.
 2. Reviewed amended Beginning Teacher Support Program that was recently approved by NCDPI.

Motion to accept amended Beginning Teacher Support Program.

Motion: Diego Torres
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (6-0)

IV. Public Comments

- A. None

V. Closed Session

- A. Board entered closed session at 7:45 PM to discuss and prevent the disclosure of confidential information pursuant to NC G.S. 143-318.11(a)(1).

Motion to go into closed session.

Motion: Diego Torres
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

- B. Board exited closed session at 8:15 PM and resumed regular meeting.

Motion to end closed session.

Motion: Diego Torres
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VI. Adjournment

- A. Next regular board meeting is scheduled for February 25, 2019, 6:30 – 8:00 PM, 590 Traditions Grande Blvd, Wake Forest.
- B. Board meeting was adjourned at 8:16 PM.

Motion to adjourn meeting.

Motion: Diego Torres
Second: Roland Lewis Jr
Conflict of Interest: None
Vote: Unanimously approved (6-0)