



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|------------------------------------------------------------|---------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Ryan Cotterman, President | <input type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Roland Lewis Jr, Vice President * | <input type="checkbox"/> Shon Mallory | <input type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Portia Scott, Secretary | <input type="checkbox"/> Diego Torres | |

*Via phone

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from November 18, 2019 regular board meeting were presented by Portia Scott.
- B. Financial report was given by Yulia Morris.

Motion to approve the consent agenda.

Motion: A. Monica Cutno

Second: Diego Torres

Conflict of Interest: None

Vote: Unanimously approved (7-0)

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic report was given by Dr. Fuller.
 1. ESA is ineligible to apply for the NC Access Grant but will pursue other diversity enrollment options for the future.
 2. Reviewed sample colors of playground shade, estimates and the structural build.
 3. ESA Community Garden is doing very well and received positive news recognition.
 4. Reviewed request and estimate of additional goals for the gym.
 5. ESA Celebration scheduled for Thursday, February 20th 2020, 5:30 pm - 8:30 pm.
 6. Reviewed and discussed revisions for Code of Conduct policy regarding parental visits and in-school suspension.
 7. Reviewed and discussed revisions for Technology/Social Media Policy regarding student restriction to video or record staff or students in school without permission.

Holly Miller joined the meeting.

Motion to accept revision to Technology/Social Media Policy regarding parental visits.

Motion: Yulia Morris
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to add revision to Code of Conduct regarding in-school suspensions.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (8-0)

B. Finance Committee report was given by Yuliya Morris.

1. ADM official count is 722, an increase from the original estimated ADM of 712.
2. Explanations were provided for increases and decreases in line items within the budget.
3. Coverage ratio and days cash on hand are strong compared to covenant requirements.

C. Development report was given by A. Monica Cutno.

1. Additional quotes for ball fields have been received for further consideration.
2. The Capital Campaign will commence January 2020 and run through July 2020. Communication will be disbursed to corporations and individuals via contribution cards, school website and newsletter.

V. Closed Session

A. Board entered closed session at 7:56 PM to discuss personnel under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to go into closed session.

Motion: A. Monica Cutno
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (8-0)

B. Board exited closed session 9:10 PM and resumed regular board meeting.

Motion to end closed session.

Motion: Diego Torres
Second: Shon Mallory
Conflict of Interest: None
Vote: Unanimously approved (8-0)

VI. Actions

Motion to accept HR recommendations as given.

Motion: Ryan Cotterman
Second: Diego Torres
Conflict of Interest: None
Vote: Approved (8-0)

VII. Adjournment

- A. Next regular board meeting is scheduled for Monday, January 13, 2020, 6:30 – 8:00 PM at 590 Traditions Grand Blvd, Wake Forest, NC.
- B. Board meeting was adjourned at 9:11 PM.

Motion to adjourn the meeting.

Motion: A. Monica Cutno

Second: Yuliya Morris

Conflict of Interest: None

Vote: Unanimously approved (8-0)