



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President | <input checked="" type="checkbox"/> Shon Mallory | <input type="checkbox"/> A. Monica Cutno |
| <input checked="" type="checkbox"/> Portia Scott, Secretary | <input checked="" type="checkbox"/> Diego Torres | |

EPA Representatives - Ms. Jenkins and Ms. Sikes attended as guests

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:30 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from October 21, 2019 regular board meeting was presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

Motion: Diego Torres

Second: Roland Lewis

Conflict of Interest: None

Vote: Unanimously approved (6-0)

Shon Mallory joined the meeting.

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic report was given by Dr. Fuller.

1. EPA presented logo designs for new merchandise and discussed branding of future designs.
2. Mrs. Hewlett received \$3000 Bright Ideas grant from Wake Electric to assist reading program.
3. Ms. Paladino was nominated as a finalist for NC Beginning Teacher of the Year.
4. ESA Community Garden is doing very well and received positive news recognition.
5. Installation of ventilation fans has been completed.

- B. Finance Committee report was given by Ryan Cotterman.

1. There are no significant changes to current budget.
2. Cover ratio and days cash on hand are healthy.

C. Development report was given by Roland Lewis and Holly Miller.

1. Capital Campaign continues to be planned.
2. Dirt will be donated for athletic fields, which will drive savings for the project.

D. Governance Committee report was given by Ryan Cotterman.

1. Reviewed 2019 Board Calendar.

V. Closed Session

A. Board entered closed session at 8:06 PM to discuss personnel under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to go into close session.

Motion: Diego Torres

Second: Yulia Morris

Conflict of Interest: None

Vote: Unanimously approved (7-0)

B. Board exited closed session 8:51 PM and resumed regular board meeting.

Motion to end close session.

Motion: Roland Lewis

Second: Holly Miller

Conflict of Interest: None

Vote: Unanimously approved (7-0)

VI. Actions

Motion to go approve volunteer background check appeal.

Motion: Diego Torres

Second: Ryan Cotterman

Conflict of Interest: None

Vote: Approved (4-3)

VII. Adjournment

A. Next regular board meeting is scheduled for Monday, December 16, 2019, 6:30 – 8:00 PM at 590 Traditions Grand Blvd, Wake Forest NC.

B. Board meeting was adjourned at 8:56 PM.

Motion to adjourn the meeting.

Motion: Shon Mallory

Second: Diego Torres

Conflict of Interest: None

Vote: Unanimously approved (7-0)