



## BOARD MEETING MINUTES

### Board Members in Attendance:

- |  |   |                                       |
|--|---|---------------------------------------|
| <input checked="" type="checkbox"/> Ryan Cotterman, President        | <input checked="" type="checkbox"/> A. Monica Cutno | <input type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President* | <input checked="" type="checkbox"/> Shon Mallory*   |                                       |
| <input checked="" type="checkbox"/> Portia Scott, Secretary          | <input checked="" type="checkbox"/> Diego Torres    |                                       |

\*By Phone

PETWAY Representative - guest

### I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:33 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

### II. Consent Agenda

- A. Draft minutes from August 19, 2019 regular board meeting was presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

Motion: A. Monica Cutno

Second: Diego Torres

Conflict of Interest: None

Vote: Unanimously approved (6-0)

### III. Public Comments

- A. None

### IV. Committee Reports

- A. Academic report was given by Dr. Fuller.

- 1. Envision received an A on the NC school report card for 2018-2019 academic year.
- 2. Envision received recognition as NC Model STEM School of Distinction by SBE.
- 3. Formal ADM report has not been released by the state.
- 4. Envision will host three educational events in October.
- 5. Reviewed 5th grade field trip.

Motion to approve the 5th Grade Field Trip.

Motion: Diego Torres

Second: A. Monica Cutno

Conflict of Interest: None

Vote: Unanimously approved (6-0)

Motion to accept 2019-2020 Summer EOG Camp.

Motion: Portia Scott  
Second: Roland Lewis  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

Motion to reschedule January 20, 2020 regular meeting to January 13, 2020.

Motion: Shon Mallory  
Second: Ryan Cotterman  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

B. Finance Committee report was given by Ryan Cotterman.

1. Audit report given by the auditor representative.
2. Reviewed internal controls, state regulations and discussed any recommendation.
3. Board will vote to approve audit report in the next regular board meeting.
4. Cover ratio and days cash on hand are healthy.

C. Development report was given by Roland Lewis.

1. Final approval and permit has been received for ball field project.
2. Capital Campaign will be presented and approved in the next scheduled board meeting.

D. Governance Committee report was given by Diego Torres.

1. Draft dashboard presented for feedback.
2. Board candidate board member and treasurer nomination.

Motion to accept Yuliya Morris as a new board member, effective October 1, 2019.

Motion: Diego Torres  
Second: Roland Lewis  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

Motion to nominate Yuliya Morris as Treasurer of the board of directors.

Motion: Diego Torres  
Second: Shon Mallory  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

Motion to accept Yuliya Morris as Treasurer of the board of directors.

Motion: Diego Torres  
Second: Ryan Cotterman  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

**V. Close Session**

- A. Board entered close session at 8:12 PM to discuss personnel and student matter under NC G.S. 143-318.11(a)(6).

Motion to go into close session.

Motion: Monica Cutno  
Second: Ryan Cotterman  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

- B. Board exited close session 8:38 PM and resumed regular board meeting.

Motion to end close session.

Motion: Monica Cutno  
Second: Shon Mallory  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)

**VI. Adjournment**

- A. Next regular board meeting is scheduled for Monday, October 21, 2019, 6:30 – 8:00 PM at 590 Traditions Grand Blvd, Wake Forest NC.  
B. Board meeting was adjourned at 8:39 PM.

Motion to adjourn the meeting.

Motion: Diego Torres  
Second: Ryan Cotterman  
Conflict of Interest: None  
Vote: Unanimously approved (6-0)