



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|---|--|
| <input type="checkbox"/> Ryan Cotterman, President | <input type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Holly Miller |
| <input type="checkbox"/> Roland Lewis Jr., Vice President | <input type="checkbox"/> Shon Mallory | <input type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Portia Scott, Secretary | <input type="checkbox"/> Diego Torres | |

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:32 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from May 18, 2020 regular board meeting and May 30, 2020 Annual Board Retreat were presented by Portia Scott.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: A. Monica Cutno

Second: Holly Miller

Conflict of Interest: None

Vote: Unanimously approved (7-0)

III. Public Comments

- A. Mrs. Dubose stated she received ESA's message from Dr. Fuller regarding current events around Black Lives Matter and inquired what platform will be used with the school and community for continued conversation.

Roland Lewis Jr. joined the meeting.

IV. Committee Reports

- A. Academic report was given by Dr. Fuller.
 - 1. The 8th grade drive thru promotion ceremony was held to honor students heading to high school.
 - 2. Report cards were prepared in accordance with North Carolina guidelines and distributed electronically.
 - 3. JumpStart Plan first draft will be ready for administration review on June 16, 2020.
 - 4. Remote Instructional Plan is due to the Office of Charter Schools by July 20, 2020.
 - 5. Discussed NCDPI plans A, B and C outlined in the guideline information shared with schools.
 - 6. Food distribution will continue every Tuesday and Thursday. Donations are accepted Monday - Thursday at Envision.

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed the final 2019-2020 working budget, including significant changes to line items.
2. COVID-19 funding for 2020-2021 will post in July 2020.
3. Coverage ratio and days cash on-hand continue to be healthy and in good standing.
4. Reviewed the proposed 2020-2021 budget, including strategy around expected ADM, funding per ADM and expense line items.
5. Reviewed 2020-2021 EC vendors contracts for occupational therapy and speech therapists.
6. Reviewed Connections Therapy for psychological services.

Motion to approve final 2019-2020 working budget.

Motion: Diego Torres
Second: Roland Lewis Jr.
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 budget.

Motion: Roland Lewis Jr.
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 Connections Therapy contract.

Motion: A. Monica Cutno
Second: Yuliya Morris
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 Grellner contract.

Motion: Ryan Cotterman
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 O'Conner contract.

Motion: Diego Torres
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 Kerr Connect renewal contract.

Motion: A. Monica Cutno
Second: Shon Mallory
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to approve 2020-2021 Dinsmore Arbitration Rebate agreement.

Motion: Yuliya Morris
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (8-0)

C. Development report was given by Roland Lewis Jr.

1. Awaiting feedback from Court One to finalize contact to construct the tennis courts.
2. Recommendation to pursue additional options as a back-up plan.

D. Governance report was given by Diego Torres.

1. Discussed changes made to officer terms, voting verbiage and clarification of gifts received.
2. Reviewed 2020-2021 Board Officers terms.

Motion to approve recommended amendments to Bylaws.

Motion: Diego Torres
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously Approved (8-0)

Motion to accept Ryan Cotterman 1-year term as President for 2020-2021.

Motion: Diego Torres
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to accept Roland Lewis Jr. 1-year term as Vice President for 2020-2021.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to accept Yuliya Morris 1-year term as Treasurer for 2020-2021.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to accept Diego Torres 1-year term as Secretary for 2020-2021.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Conflict of Interest: None
Vote: Unanimously approved (8-0)

Motion to accept a 3rd 3-year term for Monica Cutno, Roland Lewis Jr. and Diego Torres starting 2020-2021.

Motion: Shon Mallory
Second: Portia Scott
Conflict of Interest: None
Vote: Unanimously approved (8-0)

V. Closed Session

- A. Board entered closed session at 7:34 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to go into closed session.

Motion: Diego Torres
Second: Yuliya Morris

Conflict of Interest: None
Vote: Unanimously approved (8-0)

B. Board exited closed session 7:48 PM and resumed regular board meeting.

Motion to end closed session.
Motion: A. Monica Cutno
Second: Yuliya Morris
Conflict of Interest: None
Vote: Unanimously approved (8-0)

VI. Actions

Motion to accept Dr. Fuller's HR recommendations.
Motion: Roland Lewis Jr.
Second: Yuliya Morris
Conflict of Interest: None
Vote: Unanimously approved (8-0)

VII. Adjournment

- A. Next regular board meeting is scheduled for Monday, July 20, 2020 at 6:30PM - 8:00PM at Envision Science Academy, 590 Traditions Grande Blvd, Wake Forest, NC.
B. Board meeting was adjourned at 8:05 PM.

Motion to adjourn the meeting.
Motion: Holly Miller
Second: Roland Lewis Jr.
Conflict of Interest: None
Vote: Unanimously approved (8-0)