



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President. | <input type="checkbox"/> Shon Mallory | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input checked="" type="checkbox"/> Portia Scott, Secretary * | <input checked="" type="checkbox"/> Diego Torres | |

*Via phone

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:35 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from January 13, 2020 regular board meeting and January 5, 2020 special board meeting were presented by Portia Scott.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: Monica Cutno

Second: Roland Lewis Jr

Conflict of Interest: None

Vote: Unanimously approved (7-0)

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic report was given by Dr. Fuller.
 1. Construction of the athletic fields has commenced.
 2. Discussed additional findings for ventilation fans installation.
 3. Approximately 850 Lottery applications have been received as of February 10, 2020.
 4. Five teachers received a special bonus for State of North Carolina recognition for student growth, which include Ms. Brazo, 3rd grade reading, Ms. Pianelli, 4th grade math, Ms. Murphy, 6th grade math, Ms. Scherrer, 7th grade math, and Ms. Bradford, 8th grade math.
 5. Ms. Synder received funding for one-to-one nurse support and a \$2000 grant for Autism Team Support Level training and resources.
 6. Ms. Kim McHugh, VP of Chevron Corp, visited ESA and presented to our students.
 7. EPA Boosterthon unofficially raised over \$24,000.
 8. Discussed playground shade sail color and durability of materials.

9. Boys and girls basketball teams had outstanding seasons. The boys tied regular season championship and won tournament. The girls won regular season championship and tournament runner-up.
10. Discussed electrical quote for basketball goals.

Motion to approve Piedmont contract for work to correct ventilation installation.

Motion: Diego Torres
 Second: Holly Miller
 Conflict of Interest: None
 Vote: Unanimously approved (7-0)

Motion to approve playground shade sail color.

Motion: Monica Cutno
 Second: Roland Lewis Jr
 Conflict of Interest: None
 Vote: Unanimously approved (7-0)

Motion to approve KB Electrical contract related to installation of the basketball hoops.

Motion: Ryan Cotterman
 Second: Holly Miller
 Conflict of Interest: None
 Vote: Unanimously approved (7-0)

B. Finance Committee report was given by Yuliya Morris

1. Adjusted line items for significant changes, including the grant to offset a one-on-one nurse, addition of a EC TA and administrative expenses.
2. Coverage ratio and days cash on hand are in good standing.

C. Development report was given by Monica Cutno.

1. Construction contract with Jon Myers has been executed.
2. Board reviewed aerial view of progress on construction of the athletic fields.
3. Discussed donor recognition in connection with the Soaring Eagle Capital Campaign.

V. Closed Session

A. Board entered closed session at 7:49 PM to discuss personnel under NC G.S. 143-318.11(a)(6) and confidential and privileged information under NC G.S. 143-318.11(a)(1).

Motion to go into closed session.

Motion: Diego Torres
 Second: Yuliya Morris
 Conflict of Interest: None
 Vote: Unanimously approved (7-0)

B. Board exited closed session 9:10 PM and resumed regular board meeting.

Motion to end closed session.

Motion: Diego Torres
 Second: Yuliya Morris
 Conflict of Interest: None
 Vote: Unanimously approved 7-0

VI. Adjournment

- A. Next regular board meeting is rescheduled for Monday, March 16, 2020, 6:30 – 8:00 PM at 590 Traditions Grand Blvd, Wake Forest, NC.
- B. Board meeting was adjourned at 9:15 PM.

Motion to adjourn the meeting.

Motion: Diego Torres

Second: Ryan Cotterman

Conflict of Interest: None

Vote: Unanimously approved (7-0)