



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input type="checkbox"/> Yuliya Morris, Treasurer | <input checked="" type="checkbox"/> Holly Miller |
| <input checked="" type="checkbox"/> Roland Lewis Jr, Vice President | <input checked="" type="checkbox"/> Shon Mallory | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input checked="" type="checkbox"/> Portia Scott, Secretary * | <input type="checkbox"/> Diego Torres | |

*Via phone

I. Call to Order

- A. Regular meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from December 16, 2019 regular board meeting was presented by Portia Scott.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

Motion: Holly Miller

Second: Monica Cutno

Conflict of Interest: None

Vote: Unanimously approved (6-0)

III. Public Comments

- A. None

IV. Committee Reports

- A. Academic report was given by Dr. Fuller.
 - 1. Discussed maintenance of HVAC systems in the building.
 - 2. Lottery information session for 2020-2021 prospective applicants was held.
 - 3. Discussed enrollment impact of charter schools in Wake Forest.
 - 4. ESA was awarded MTSS DPI grant for \$1,100 from NCDPI to offset professional development.
 - 5. Discussed Coach Ziminski request to hire non-staff tennis coach.
 - 6. Reviewed quote for additional basketball goals.
 - 7. Discussed new general statue policy regarding Sex Abuse and Sex Trafficking.
 - 8. Mrs. Prentice presented middle of year (MOY) benchmark and growth data for K-8 in ELA, Math and Science.
 - 9. ESA Celebration is scheduled Friday, February 21, 2020.

Motion to approve basketball goals up to quote amount.
Motion: Monica Cutno
Second: Holly Miller
Conflict of Interest: None
Vote: Unanimously approved (6-0)

B. Finance Committee report was given by Ryan Cotterman

1. Revenue and expenditure line items are tracking towards the working budget.
2. Cover ratio and days cash on hand are in good standing.

C. Development report was given by Monica Cutno.

1. Jon Myers will supply construction contract to the board.
2. Project meeting with Town of Wake is scheduled next week.
3. ESA has received first donation of \$2,500 for Soaring Eagle Capital Campaign.

V. Adjournment

A. Next regular board meeting is scheduled for Monday, February 10, 2020, 6:30 – 8:00 PM at 590 Traditions Grand Blvd, Wake Forest, NC.

B. Board meeting was adjourned at 8:29 PM.

Motion to adjourn the meeting.

Motion: Holly Miller
Second: Roland Lewis
Conflict of Interest: None
Vote: Unanimously approved (6-0)